



(Construction Advisory Committee)
MINUTES

REGULAR MEETING
(January 15th, 2019)

CALL TO ORDER

The Construction Advisory Committee convened in a regular meeting on January 15th at 505 Barton Springs Road, Suite 805, Austin, TX 78704.

Chair Carson Fisk called the Committee Meeting to order at 10:02AM

LIAISONS

Chad Lewallen – Staff Liaison

Jorge Morales – Executive Liaison

COMMITTEE MEMBERS (P = Present, A = Absent)

(X) Mayoral Appointee - VACANT

(P) District 1 – Calvin Williams, Committee Member

(X) District 2 – VACANT

(P) District 3 – Bob Batlan, Committee Member

(P) District 4 – Lyn Nance-Hendricks, Committee Member

(P) District 5 – Martin Prisant, Committee Member

(P) District 6 – Matthew Gonzales, Vice Chair

(P) District 7 – Bobby Smith, Committee Member

(A) District 8 – Gregory Sindelar, Committee Member

(P) District 9 – Anna Bocchini, Committee Member

(P) District 10 – Carson Fisk, Chair

CITY STAFF

Will O'Connor – Acting Division Manager, Fleet Services

Rick Harland – Assistant Director, Fleet Service

Rolando Fernandez, Capital Contracting Officer, Capital Contracting Office

Susan Barr, Residential Plans Examiner Manager, Development Services Department

Jan Adler, Commercial Plans Examiner Manager, Development Services Department

Willis Adams, Austin Code Inspector, Austin Code Department

Matthew Noriega, Code Supervisor, Austin Code Department

Mike Bewley, Mgr. Dept Occupational Safety, Public Works

1. CITIZENS COMMUNICATION No Citizen Communications.

2. APPROVAL OF MINUTES (5 min) Committee Member Martin motions to approve minutes, Committee Member Lyn seconds, unanimous agreement

3. DIRECTOR'S REPORT (10 min)

- a. Executive Liaison Jorge Morales gave a verbal update to the Committee.
 - i. Executive Liaison Morales gave an overview regarding Contractor and Consultant outreach events the city is now hosting annually
 - ii. Public Works City Staff member Mike Bewley gave a safety update regarding OSHA 30

3. OLD BUSINESS (10 min)

- a. Discussion and Possible Action on Work Plan (10 min)
 - i. Edits for the annual workplan were made directly on the document

4. NEW BUSINESS (45 min)

- a. Rest Break Ordinance – Austin Code (15 min)
 - i. Austin Code member Matthew Noriega gave overview of Rest Break Ordinance and an update for Q1
 - ii. Austin Code explains their process when looking into builders having the proper permits working with Development Services Department
- b. Residential and Commercial Plan Review and Permitting (15 min)
 - i. Susan Barr Residential Plans Examiner Manager for Development Service Department gives an overview of Residential Plan Review
 - ii. Presentation encompassed zoning, online tools, classification of permitting, permit compliance, permit history search, exempt work
- c. Fleet Procurement and Management - Fleet Acquisition (15 min)
 - i. William O'Connor and Rick Harland with Fleet Services gives an overview of Fleet Acquisition, assets inventory assessment, analytics, and performance
 - ii. Fleet Services is planning on completing these analyses of City Departments by this summer and is planning on presenting this information to council

5. FUTURE AGENDA ITEMS (10 min)

- a. Contractor Evaluation Program -Capital Contracting Office
 - i. Set presentation for 15 minutes
 - ii. Overview of forms as well, spreadsheet of what sites have been visited
- b. Suspension and Debarment – Capital Contracting Office
- c. Prevailing Wage and Compliance – Capital Contracting Office
 - i. General background before diving into specifics
- d. Apprenticeship Updates

6. NEXT MEETING (February 19th, 2019)

7. ADJOURNMENT

Committee Member Martin moved to approve, Chair Fisk seconded, unanimous agreement

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call [Chad Lewallen](#) with the Public Works Department, at [512-974-7228](tel:512-974-7228), for additional information; TTY users route through Relay Texas at 711.

For more information on the [Construction Advisory Committee](#), please contact [Chad Lewallen](#) at 512-974-7228.