



(Construction Advisory Committee)
MINUTES

REGULAR MEETING
(March 26th, 2019)

CALL TO ORDER

The Construction Advisory Committee convened in a regular meeting on March 26th at 505 Barton Springs Road, Suite 1300, Austin, TX 78704.

Chair Carson Fisk called the Committee Meeting to order at 10:03AM

LIAISONS+

Chad Lewallen – Staff Liaison

Jorge Morales – Executive Liaison

COMMITTEE MEMBERS (P = Present, A = Absent)

(X) Mayoral Appointee - VACANT

(P) District 1 – Calvin Williams, Committee Member

(X) District 2 – VACANT

(P) District 3 – Bob Batlan, Committee Member

(P) District 4 – Lyn Nance-Hendricks, Committee Member

(P) District 5 – Martin Prisant, Committee Member

(A) District 6 – Matthew Gonzales, Vice Chair

(P) District 7 – Bobby Smith, Committee Member

(P) District 8 – Benjamin Maniere, Committee Member

(P) District 9 – Anna Bocchini, Committee Member

(P) District 10 – Carson Fisk, Chair

CITY STAFF

Felecia Shaw, Bus. Process Consultant Sr., Capital Contracting Office

Melissa Pool, Admin. Finance Mgr., Capital Contracting Office

Brian Peabody, Training Coordinator, Local 286 Plumber & Pipefitters

Mike Bewley, Mgr. Dept Occupational Safety, Public Works Department

Beverly Mendez, Div. Mgr., Capital Contracting Office

Cynthia Gonzales, Deputy Office, Capital Contracting Office

Aiden Cohen, Procurement Manager, Capital Contracting Office

Rolando Fernandez, Capital Contracting Officer, Capital Contracting Office

1. CITIZENS COMMUNICATION

- a. Brian Peabody, Training Coordinator for apprenticeship program in Austin for Pipe trader, gives overview of program

- 2. APPROVAL OF MINUTES** (5 min) Committee Member Martin motions to defer approval of minutes, Committee Member Bobby Batlan seconds, unanimous agreement

3. DIRECTOR'S REPORT (10 min)

- a. Executive Liaison Jorge Morales gave a verbal update to the Committee.
 - i. Executive Liaison Morales gives an update on the appointment of ACM positions for the City.
 - ii. Executive Liaison Morales differs to Mike Bewley for Public Works Safety transferring from lagging indicators to leading indicators.

4. OLD BUSINESS (10 min)

- a. Discussion and Possible Action on Work Plan (10 min)

5. NEW BUSINESS (45 min)

- a. Contractor Evaluation Program – Capital Contracting Office, Melissa Pool (15 min)
 - i. Felicia Shaw with Capital Contracting gives update over the Contractor Evaluation Program from the Capital Contracting Office.
 - 1. Discusses trends, where numbers stand in the program, gives historical background to the program and shows where the vendor performance is headed as well as describes the scoring evaluations.
 - 2. Wage compliance issues, assessment of the issues during the project versus making the assessment at the end of the project.
 - 3. Committee Member Martin Prisant would like to see the areas scoring 18% or lower, and request that the committee to receive a copy of the document every 6 months in this process.
- b. Prevailing Wage – Aiden Cohen with Capital Contracting Office (15 min)
 - i. Gives overview of the wage compliance process, describes the structure of the team, gives detailed overview of last month's reports.
 - ii. Field observation form is distributed to contractors and/or subcontractors classifying roles and responsibilities.
- c. Suspension and Debarment – Rolando Fernandez with Capital Contracting Office (15min)
 - i. Fernandez gives brief overview of the Suspension and Debarment Program.
 - ii. Excluded parties list, describes the probation period, and instances that may lead to the debarment.
- d. Apprentice / OTJ Training Program – Cynthia Gonzales with Capital Contracting Office (15min)
 - i. Due to time constraints, this presentation was deferred to the April Construction Advisory Committee Meeting

6. FUTURE AGENDA ITEMS (10 min)

- a. Discussion and Possible Action on Purchasing/Acquisition – Fleet, Rick Harland (5 min)
- b. Discussion and Possible Action on Future Agenda Item(s) (5 min)

7. NEXT MEETING (April 16th, 2019)

8. ADJOURNMENT

Committee Member Lyn moved to approve, Chair Fisk seconds, unanimous agreement

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call [Chad Lewallen](tel:512-974-7228) with the Public Works Department, at [512-974-7228](tel:512-974-7228), for additional information; TTY users route through Relay Texas at 711.

For more information on the [Construction Advisory Committee](tel:512-974-7228), please contact [Chad Lewallen](tel:512-974-7228) at 512-974-7228.