



**MBE/WBE and Small Business Enterprise  
Procurement Program Advisory Committee  
Tuesday, May 7, 2019 5:30 PM  
City Hall, Boards & Commissions Room, 301 W. 2<sup>nd</sup> Street, Austin Texas**

**AGENDA**

**CALL TO ORDER**

**1. APPROVAL OF MINUTES**

**2. CITIZEN COMMUNICATION: GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**3. NEW BUSINESS**

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a. Presentation from the City Attorney's Office regarding Public Information Requests and Open Meeting requirements with discussion and possible action
- b. Presentation from ABIA staff regarding the 2040 ABIA Plan and upcoming projects with discussion and possible action.

**4. OLD BUSINESS**

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a. Update on the proposed Disparity Study scope and contract with discussion and possible action regarding recommendations to the Austin City Council.
- b. Update on MBE/WBE Outreach Plan in support of the Corridor Mobility Bond Program with discussion and possible action.
- c. Update on SMBR software Implementation with discussion and possible action.
- d. Monthly update on the 1) Council Awards; 2) Third Party Project; and 3) Request for Change (RFC) reports

**5. FUTURE AGENDA ITEMS**

- a. Explanation of SMBR's role as it relates to Third Party Agreements – June 2019
- b. Update on Matchmaking/Mentor-protégé programs. – Spring 2019
- c. Update from the Corridor Program Office on prior transportation bonds and their relation/integration to the 2016 Mobility Bond Program – Summer 2019
- d. Update from the Purchasing Office on purchasing policies and processes – standing item as needed

**ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Veronica Hawkins at SMBR, at (512) 974-7639 for additional information; TTY users route through Relay Texas at 711. For more information on the MBE/WBE and Small Business Procurement Program Advisory Committee, please contact Veronica Hawkins at (512) 974-7639.