



**CONTRACTS AND CONCESSIONS COMMITTEE
of the PARKS AND RECREATION BOARD**

Tuesday, April 9, 2019 - 12:00 p.m.

Britton, Durst, Howard and Spence Building

1183 Chestnut Ave.,

Austin, Texas

MINUTES

A. CALL TO ORDER

Chair Lewis called the meeting to order at 12:09 p.m.

Committee Members in Attendance:

Dawn Lewis—Chair; Richard DePalma; Romteen Farasat; Francoise Luca

Committee Members Absent:

None.

B. APPROVAL OF MINUTES

- 1. Approve the minutes of the regular meeting of the Contracts and Concessions Committee of January 8, 2019.**

Committee Member DePalma made a motion to approve the minutes of Contracts and Concessions Committee regular meeting of January 8, 2019. Committee Member Luca seconded the motion. The motion carried on a vote of 4-0.

C. CITIZEN COMMUNICATION

None.

D. NEW BUSINESS: DISCUSSION ITEMS

- 2. Discussion regarding the draft scope of work for Request for Proposal for Zilker Cafe concessionaire**

Patricia Rossett, Contract Management Supervisor, Christina Bies, Project Coordinator, George Maldonado, Project Manager, Parks and Recreation Department, delivered a presentation and answered Committee Members' questions. Ms. Rossett requested to receive any feedback from the Committee Members by the close of business on April 16, 2019.

Committee Members discussed the scope of work and made comments.

E. CONTRACT REPORT

Contract Management staff delivered their Contract Report and answered Committee Members' questions.

F. FUTURE ITEMS

Committee Member DePalma—requested agenda item on the nature of committee, what the description and purview would be

G. ADJOURNMENT

Chair Lewis adjourned the meeting at 12:54 p.m.

DRAFT