



## **Austin-Travis County Food Policy Board**

**MEETING MINUTES  
Monday, April 8, 2019**

**The Austin-Travis County Food Policy Board (ATCFPB) convened on Monday, April 8<sup>th</sup>, Street Jones Building, 1000 East 11<sup>th</sup> St, 400A, Austin, TX**

### **CALL TO ORDER**

Board Vice Chair Karen Magid called the meeting to order at 6:10 p.m.

### **Board Members in Attendance:**

Andrea Abel, Felipe Camacho, Lorig Hawkins, Karen Magid (Vice-Chair), Thomas Schroeder, Emily DeMaria Nicola, Jessica Gaffney, Sharon Mays

### **Absent Board Members:**

Sandra Van den Berg

### **Staff in Attendance:**

Edwin Marty, Amanda Rohlich

### **1) CITIZEN COMMUNICATION: GENERAL**

- a) Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda. – none

### **2) STAFF BRIEFINGS**

- a) City of Austin, Parks and Recreation Department, Meredith Gauthier, Community Garden Permitting Process Revision (see back-up for materials)
- b) City of Austin, Office of Sustainability, Edwin Marty, Amanda Rohlich and Samantha Night, Program Updates (see back-up for materials)

### **3) APPROVAL OF MINUTES FROM DECEMBER MEETING**

Board Member Emily De Maria motioned to approve the meeting minutes from February 11<sup>th</sup>, 2019 with Board Member Andrea Abel seconding the motion to approve pending minor edits. Passed on a 7-0 vote.

Board Member Alexandra Van den Berg absent and Board Member Felipe Camacho abstaining due to absence from previous meetings due to slow reapproval process.

### **4) OLD BUSINESS**

- i) Board Appointments
  - (1) Review existing vacancies and skills matrix – Jessica Gaffney is stepping down from board. Four vacancies; three City vacancies and one County vacancy
  - (2) Discuss recruitment process – review Karen Magid's draft document

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Edwin Marty, Office of Sustainability at 512-974-2120, for additional information; TTY users route through Relay Texas at 711.

For more information on the Food Policy Board please contact Edwin Marty at 512-974-2120

- ii) Board Infrastructure & Protocol
  - (1) Review Board Members' meetings with City and County Officials.
    - (a) Karen attended Judge Eckhardt's State of the County Address. Focus on criminal justice and economic development.
- iii) Board Recommendations Follow-up
  - (1) Use of City and County-owned Land for Urban Agriculture – updates presented in staff briefings.

## 5) NEW BUSINESS

- i) Discuss and take possible action on new Board chairs
  - (1) Nominations for Chair: Karen Magid motioned to self-nominate and step up to serve as Chair for six-month probation while new members are getting up to speed. Motioned to re-evaluate leadership at Strategic Planning process in August. Andrea Abel seconded the motion to approve. Passed on an 8-0 vote.
  - (2) Nominations for Vice-chair: Lorig Hawkins motioned to self-nominate to serve as Board Vice-Chair. Andrea Abel seconded the motion to approve. Passed on an 8-0 vote.
- ii) Debrief of the Joint Sustainability Committee meeting. Karen Magid provided updates. Met at end of March. Discussed Austin Strategic Mobility Plan.
- iii) Discuss Working Group communication protocol (see back-up materials)
- iv) Discuss Food Policy Board's engagement with other Boards and Commissions. Karen Magid attended Joint Inclusion Committee and provided updates. Represented the work of the Food Policy Board. Noted that this is a valuable connection to maintain- could Food Policy Board members rotate to attend meeting?
- v) Working Group Briefings and Recommendations
  - (1) *Build Opportunities for Food Entrepreneur* -- Sharon Mays provided update. Connected with Service Design Lab to take on Food Pantry Permitting to help lead through process. Deliverables expected by August.
  - (2) *Support Farms & Farmers* – Thomas Schroeder provided updates. Recommendation for consideration of city and county land for urban agriculture. Have recommendation ready for May meeting.
  - (3) *Food and Climate* – Karen Magid provided updates. In process of doing presentations to community groups. Starting focus group process around how people are choosing what they are eating and how that ties back to climate and food access.
  - (4) *Healthy Food Access to All Communities* – Andrea Abel provided updates. Had state legislature update. Presentation from Imperfect Produce. Working with Anneliese Lottman to do visioning process to prepare for making recommendations in early Fall.
- vi) Review of Board Member Assignments
  - (1) Review Karen Magid's draft Recruitment Process document and send any edits you may have to her.
  - (2) Edwin and Amanda to send the Working Group Communication Protocol. All board members to review.
  - (3) Andrea Abel to attend next Joint Inclusion Committee.

## 6) FUTURE AGENDA ITEMS

- i) CHA/CHIP
- ii) Economic Development Department update on position and market analysis

## ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Edwin Marty, Office of Sustainability at 512-974-2120, for additional information; TTY users route through Relay Texas at 711.

For more information on the Food Policy Board please contact Edwin Marty at 512-974-2120

Vice Chair Karen Magid adjourned the meeting at 8:02 pm

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Edwin Marty, Office of Sustainability at 512-974-2120, for additional information; TTY users route through Relay Texas at 711.

For more information on the Food Policy Board please contact Edwin Marty at 512-974-2120