

**HIV PLANNING COUNCIL MEETING MINUTES  
TUESDAY, APRIL 9<sup>TH</sup>, 2019**



**HIV PLANNING COUNCIL  
COMPREHENSIVE PLANNING COMMITTEE MEETING MINUTES  
2019**

**COMMITTEE MEETING  
TUESDAY, APRIL 9<sup>TH</sup>,**

*The HIV Planning Council Comprehensive Planning Committee convened in a committee meeting on Tuesday, April 9<sup>th</sup>, 2019 at City Hall, 301 West 2<sup>nd</sup> Street, Room 1027 in Austin, Texas.*

**Committee Chair Glenn Crawford called the Committee Meeting to order at 6:02p.m.**

**Council Members in Attendance:**

*Committee Chair Glenn Crawford, Akeshia Johnson Smothers, Bart Whittington, Emma Sinnott, and Whitney Bulna*

**Council Members Absent:** *Alberto Barragan, Jerry Elrod*

**Staff in Attendance:** *Cassandra DeLeon, Assistant Director, Disease Prevention Health Promotion, Laura Still, Planner, Halana Kaleel, Administrative Senior*

**Administrative Agent:** *Brenda Mendiola*

**Presenters:** *None*

**1. CERTIFICATION OF QUORUM**

- a. Committee Chair Glenn Crawford established and certified Quorum.

**2. CITIZEN COMMUNICATION**

- a. None at this time

**3. INTRODUCTION/ANNOUNCEMENTS**

- a. Abstract for HIV Needs Assessment was submitted for the United States Conference on AIDS by Committee Member Akeshia Johnson-Smothers.
- b. Committee Member Bart Whittington started a Facebook group for case managers, patient navigators, etc. as a place to start sharing knowledge and best practices.
  - i. Support Staff Halana Kaleel will include an announcement of this group in May's Monthly Digest for Planning Council and post on the Planning Council's Facebook page.

**4. APPROVAL OF MINUTES**

- a. The minutes from the meeting of February 12<sup>th</sup>, 2019 were approved with no corrections.

**5. COMPREHENSIVE PLANNING**

- a. Integrated Plan Dashboard- review goals and objectives
  - i. Can shift to HAB measures this year for retention in care.

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- This measure is 24 months.
  - Data will come from Department of State Health Services (DSHS)
- ii. Add activities to Goal 3, Objective 1 that target Black MSM.
- iii. For Goal 3, Objective 1 breakdown Hispanic to highlight Hispanic MSM. Data disparity is being lost by lumping Hispanic together.
- iv. The committee discussed the importance of the systems of support need to reflect the communities we are serving.
- b. Discussion Integrated Plan Purpose
  - i. Committee decided to take goals and objectives that align with Austin Fast Track Cities and replace with language from Fast Track Cities.
  - ii. Committee reviewed Austin HIV Plan Alignment, including aligning the HIV Planning Council Integrated Plan to Austin Fast Track Cities and the State plan Achieving Together.
- c. Integrate Plan Activity Updates (*See Attachment 1*)
  - i. Goal 1, Objective 1, Strategy 1, Activity 1, will remain Unique to Planning Council.
  - ii. Goal 1, Objective 1, Strategy 1, Activity 4, Completed.
  - iii. Goal 1, Objective 1, Strategy 2, Activity 6, Duplicative of Fast Track Cities
  - iv. Goal 1, Objective 1, Strategy 2, Activity 6, Duplicative of Fast Track Cities
  - v. Goal 1, Objective 1, Strategy 3, Activity 7, Advocate in City Contracts to include link to PrEP for negative HIV test results.
  - vi. Goal 1, Objective 1, Strategy 3, Activity 10, Completed
  - vii. Goal 1, Objective 2, Strategy 1, Activity 14, Unique to Planning Council

**6. DIRECTIVE REVIEW**

- a. Presentation on Planning Council's role in developing directives
  - i. Support Staff Halana Kaleel presented to the Committee on Directives.
- b. Discussion of existing directives
  - i. Committee reviewed active directives.
- c. Discussion of future directives
  - i. Directives will continue to be discussed in each committee and committee recommendations will be considered in directive development.

**7. STAFF REPORT**

- a. The presentation was made by Cassandra DeLeon, Assistant Director, Disease Prevention Health Promotion (*See Appendix A*).

**8. ADJOURNMENT**

Committee Chair Glenn Crawford adjourned the meeting at 8:08 p.m. without objection.

**HIV PLANNING COUNCIL MEETING MINUTES  
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**Appendix A  
Planning Council: Office of Support Staff Report  
April 9, 2019 Comprehensive Planning Committee**

**ANNOUNCEMENTS**

**Hill Country Ride for AIDS  
Opening Ceremonies April 26, 2019**

**Being Trans/GNC and Navigating Sexual Health Services**

**Where:** The Q Austin 1023 Springdale Rd. Bldg. 14 Austin, Texas 78721

**When:** Thursday April 18, 6:30-8PM

**Facebook:** <https://www.facebook.com/events/2679959102018864/>

**Art Erotica sponsored by Octopus Club**

**When:** Saturday, May 18<sup>th</sup>, 2019 at 8:00pm-11:00pm

**Where:** 1023 Springdale Rd. #11A, Austin, Texas, 78721

**Details:** ArtErotica 2019 is one of Octopus Club's most anticipated parties of the year! Each year, they celebrate lust, love, and everything in between, while promoting safe and informed sex. The heart of the event is an amazing art auction, and they encourage you to consider participating in a unique and meaningful way! Be a sponsor, donate an original art piece, join their planning committee or simply volunteer at the event. ArtErotica is a 21 and up event. As with all Octopus Club events, this one is 100% volunteer organized and produced; 100% of the money spent at the event will go directly to the Paul Kirby Emergency Fund at AIDS Services of Austin, which assists people living with HIV and AIDS in times of crisis, helping them to pay for food, rent, utilities, eyeglasses, and even medicine not covered by Medicaid.

For more information go to: <http://octopusclub.org/event/arerotica-2019/>

**2019 Texas Health Equity Summit**

**When:** August 9<sup>th</sup>-10<sup>th</sup>

**Where:** Austin, Texas

**Details:** This summit will bring together Black and Latinx gay and bisexual men, other men who have sex with men (MSM), transgender individuals, and gender non-confirming individuals to Austin for a weekend of skills building and planning.

The 2019 TX Health Equity Summit will focus on:

- **Leadership Skills:** Turning lived experiences into professional experiences and identifying additional opportunities for professional growth.
- **Find and Develop:** Spotlighting current projects and identifying ways to build on successes, overcome barriers, and create sustainability.
- **Looking Beyond Data:** Provide an update on state HIV statistics and current initiatives and discuss the story behind the numbers.
- **Achieving Together:** Introduce the community plan to end the HIV epidemic in Texas and discuss where our work fits and how we can work towards the goals outlined.

**HIV PLANNING COUNCIL MEETING MINUTES  
TUESDAY, APRIL 9<sup>TH</sup>, 2019**

To apply: <http://tinyurl.com/2019EquitySummit>

**STAFF ACTIVITIES**

**Ryan White Part A Grant Activities**

- Program Terms Report

**Needs Assessment**

- Updating Epidemiological Profile
- Working with AA to gather data requested from Allocations Committee for use in priority setting in March/April

**Comprehensive Planning**

- Technical Assistance plan underdevelopment with Integrated HIV/AIDS Planning Technical Assistance Center (IHAPTAC) to support update and monitoring of the Integrated Plan
- Supporting committee with plan alignment with Achieving Together: A Community Plan to End the HIV Epidemic in Texas and Fast Track Cities Austin

**Outreach and Recruitment**

- Spring Recruitment for 2019 is being reviewed by Planning Council.

**Technical Assistance and Training**

- Request for direction on the type of content to include in presentations:
  - April Customer Satisfaction Survey Results Presentation
  - May- Brenda Mendiola HRSA requirements for RW Quality Management
- Boards and Commissions Refresher Training video recording is being made available for group training opportunity during Business meeting.
- Directive Planning CHATT overview for Comp Plan and Allocations

**Partnerships**

- Fast Track Cities quarterly workgroup meeting was held 3/29/2019. The 1<sup>st</sup> anniversary will be celebrated in June. Stephanie Hayden is the APH executive sponsor.

**Other**

- Staff supported HIV Prevention Grant writing for APH Grant supports Communicable Diseases Unit (CDU) including 9 staff in HIV Prevention Team and Linkage to Medical Care Social Services. The grant total is at \$733,000 for the current period.