



MBE/WBE and Small Business Enterprise
Procurement Program Advisory Committee Meeting Minutes

Regular Meeting
Tuesday, June 6, 2017

The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, April 4, 2017 at 301 W. 2nd Street, in the Boards and Commissions Room 1101, in Austin Texas.

Board Members in Attendance:

Eliza May, Reginald Worlds, Schiller Liao, D. Diane Harrison, Frances Jones, and Barbara Boeta

1. APPROVAL OF MINUTES

The minutes for the regular meeting of April 4, 2017 were considered for approval. The minutes were not approved and will be bought back for approval at the August 1, 2017 meeting.

2. CITIZEN COMMUNICATION: GENERAL

No citizens signed up for Citizen Communication

3. NEW BUSINESS

- a. Update on the draft Service Disabled Veteran-Owned Business Procurement Program Discussion; Proposal to support the draft Service Disabled Veteran-Owned Business Procurement Program- motion to approve by Committee Member Eliza May, seconded by Committee Member Barbra Boeta on a 6-0 vote.
- b. Presentation Certification data by ethnicity and category Discussion; Provide percentage of ethnicity by the overall total number of vendors to committee via-email prior to next meeting
- c. Presentation from SMBR on project specific goal setting on Professional Services projects Discussion; Bring back in the Fall
- d. Discuss the 2017 committee meeting time Discussion; Committee to keep meeting time at 5:30p.m. on the first Tuesday of each month.

4. OLD BUSINESS

- a. Update from the Purchasing Office on purchasing policies and processes Standing item, no presentation from staff
- b. Update on the proposed revisions to the Minority-Owned, Women-Owned (MBE/WBE) and Small Business Enterprise Procurement Program ordinances Discussion; No action taken.

- c. Monthly update on the 1) Council Awards; 2) Third Party Project; and 3) Request for Change (RFC) reports

Discussion; No action taken.

5. FUTURE AGENDA ITEMS

- a. Update from Constructive Ventures, Aspen Heights & CIM Group and representatives of Balfour Beatty on 2nd tier subcontracts related to The Independent at 3rd and West/Austin Energy Block 24. - **September**
- b. Briefing from Capital Contracting Office regarding contract enhancements made to the City's Construction Contracts – **September**
- c. Update on prior transportation bond projects and their relation to the 2016 Mobility Bond projects – **September**
- d. SMBR Budget review – **September**

ADJOURN

Chair May adjourned the meeting at **6:50p.m.**