



MBE/WBE and Small Business Enterprise
Procurement Program Advisory Committee Meeting Minutes

Regular Meeting
Tuesday, October 3, 2017

The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, August 1, 2017 at 301 W. 2nd Street, in the Boards and Commissions Room 1101, in Austin Texas.

Board Members in Attendance:

Eliza May, Reginald Worlds, Schiller Liao, Regina Adams, Barbara Boeta, and D. Diane Harrison

1. APPROVAL OF MINUTES

The minutes for the regular meeting of April 4, 2017 and June 6, 2017 were considered for approval. The minutes for April 4, 2017 were approved on a motion by Committee Member **Schiller Liao**, second by Committee Member Reginald Worlds on a 6-0 vote. The minutes for June 6, 2017 were approved on a motion by **Committee Member Barbara Boeta**, second by Committee Member Reginald Worlds on a 6-0 vote.

2. CITIZEN COMMUNICATION: GENERAL

No citizens signed up for Citizen Communication

3. NEW BUSINESS

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a. Discussion and action on the Annual Internal Review of the MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee to include:
 - Statement of the board's mission and a description of the actions taken in the previous calendar year; and the goals and objectives for the new calendar year

Discussion; Committee Member Schiller Liao made a motion to accept draft changes, second by Committee Member Reginald Worlds on a 6-0 vote.

- b. SMBR 2018 Proposed Budget Update
Discussion; No action

4. OLD BUSINESS

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a. Update from the Purchasing Office on purchasing policies and processes
- b. Update on the proposed revisions to the Minority-Owned, Women-Owned (MBE/WBE) and Small Business Enterprise Procurement Program ordinances
- c. Monthly update on the 1) Council Awards; 2) Third Party Project; and 3) Request for Change (RFC) reports

Discussion; No Action

5. FUTURE AGENDA ITEMS

- a. Update from Constructive Ventures, Aspen Heights & CIM Group and representatives of Balfour Beatty on 2nd tier subcontracts related to The Independent at 3rd & West/Austin Energy Block 24 - **(October)**
- b. Construction Contract enhancement presentation from Capital Contracting Office - **(October)**
- c. Presentation from the City's Economic Development Department regarding the City's Economic Development Policy - **(October)**
- d. Update from the Corridor Improvement Program Office on prior transportation bonds and their relation/integration to the 2016 Mobility Bond Program – **(November)**
- e. 2016 Mobility Bond Program Update - **(November)**

ADJOURN

Chair May adjourned the meeting at 6:45p.m.