



Annual Internal Review

This report covers the time period of 7/1/2018 to 6/30/2019

Library Commission

Mission Statement: The Library Commission shall make recommendations to the city council on matters relating to the establishment, maintenance, and operation of the public libraries. City Code Section 2-1-150

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**
 1. Commissioners served as liaisons to branches within their respective council districts. As part of their liaison role, Commissioners visited assigned libraries and attended library events.
 2. Commissioners informed their respective City Council members about major issues facing the Library.
 3. Commissioners were briefed about the Library operations so as to be able to answer questions from the City Council members and their constituents. Commissioners received briefings and presentations on the following:
 - American Library Association 2018 Annual Conference
 - Austin Demographic Profile Update
 - Summer Reading Program Recap
 - Wraparound Services at the Terrazas Branch
 - Electric Lady Bird Music Streaming Platform
 - Library Policies Regarding Minors
 - Austin Public Library FY20 Forecast Budget
 - Update on Bond Funded Library Projects
 - Internet Access and Bandwidth at Branches
 - Austin History Center Association

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4. Commissioners received input from the community during public comment portions of its monthly meetings.
 5. The Library Commission strengthened relationships with the Austin History Center Association (AHCA) and the Austin Public Library Foundation (APLF), including appointing a Commissioner liaison to both entities, inviting members of the entities to attend Commission meetings, and hosting a reception for members of both groups.
 6. The Library Commission held a retreat to give each commissioner an opportunity to share their areas of interest. The retreat also provided commissioners the opportunity to better represent their council district and keep their council representative more informed.
 7. Commissioners met monthly at branches to learn more about the branches and visit with staff.
 8. Commission Chair and Vice Chair responded to questions from the community.
 9. Commissioners reviewed and passed budget recommendation in support of the proposed APL FY19 budget. Library Commission Recommendation 20180826-4b
 10. A workgroup was created to review Library Use Rules related to petitioning and signature gathering at library branches. The workgroup proposed a recommendation which was passed and sent to Council. Library Commission Recommendation 20180827-4a.
 11. A workgroup was created to review the future of the Recycled Reads Bookstore as the end of its current lease is approaching. The workgroup is still active.
- 2. Determine if the board's actions throughout the year comply with the mission statement.**
As outlined in the previous question, all actions comply with the mission statement.
- 3. List the board's goals and objectives for the new calendar year.**
1. Using the City Council districts, commissioners will continue to be assigned specific branches and serve as liaisons to those branches.
 2. Commissioners will continue to inform their respective City Council member about major issues facing the Library.
 3. Commissioners will be well informed about system wide Library operations; they will be prepared to answer questions about the Central Library, the Austin History Center, and the Austin Public Library Branches.