



## **Annual Internal Review**

**This report covers the time period of 7/1/18 to 6/30/19**

(This report is due in the first quarter of each fiscal year for the previous year.)

### **Mechanical & Plumbing Board** **(Official Name of Board or Commission)**

**The Board/Commission mission statement (per the City Code) is:**

City Code § 2-1-161 Mechanical & Plumbing BOARD.

The board shall hear and decide appeals of orders, decisions, or determinations made by the building official relating to the application and interpretation of Chapter 25-12, Article 5 (*Mechanical Code*), Chapter 25-12 and Article 6 (*Plumbing Code*).

1. **Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**
  - During 2018-2019 this Board held 8 meetings.  
7/24/18, 8/28/18, 9/25/18, 10/23/18, 12/18/18, 2/26/18, 5/28/2018, 6/25/2018
  - The Board elected Board Officers.
  - Approved the Annual Board Schedule.
  - Board wanted verification through the TDLR on what was a “qualified tradesman” for the Annual Permit Program.
  - The Board approves with the decision of DSD to hold off on the plumbing and mechanical codes till the 2021 codes are published.
  - Board approved DSD pre-pour checklist for Residential construction.
  - Plumbing Board sought answers from Austin Water Utility for water meter releases to assist commercial contractors with their development.
  - Mechanical Board requested clarification from DSD staff on the Garage Intake and Exhaust systems that pertain to parking garages.

- Mechanical Board requested interpretation from DSD staff on Condensate Collection. Board is requesting a memo from Building Official with some formal interpretation or direction leading to the next code cycle.

**2. Determine if the board's actions throughout the year comply with the mission statement.**

This board does comply with the mission statement and reviews appeals and determinations related to the Plumbing Code, the Mechanical Code, the Energy Code, and the Solar Energy Code, and applicable Criteria Manuals, which is what helps make Austin one of the most livable cities. The Board understands the importance of their recommendations to council and has been successful in fulfilling this obligation.

**3. List the board's goals and objectives for the new calendar year.**

This Board is expected to make recommendations for:

- Review draft rules for applicable Criteria Manuals and Plumbing and Mechanical codes for 2021 code cycle.
- Review any ordinances related to plumbing, mechanical, auxiliary water, backflow and conservation.