



Annual Internal Review

This report covers the time period of 7/1/2018 to 6/30/2019

Parks and Recreation Board

The Board/Commission mission statement (per the City Code) **is:**

(A) The Parks and Recreation Board membership should include citizens of the city who are interested in public parks and public recreation and persons who are knowledgeable in navigation matters. The director of the Parks and Recreation Department, the city manager or designee, the director of the Financial and Administrative Services Department, and the city attorney are ex officio members of the board.

(B) The board shall advise the city council and the city manager regarding:

(1) the acquisition, development, improvement, equipment, and maintenance of city parks and public playgrounds;

(2) the future development of the city parks, playgrounds, and recreational facilities, and the purchase of additional land for those purposes; and

(3) improvements in the maintenance, operation, and general welfare of the city's parks, playgrounds, and recreational facilities and their use by the public.

(C) The board shall outline a general plan of development for new parks and playgrounds, including landscaping, roads, trails, buildings, and equipment. The board shall submit the plan to the Planning Commission and the city manager for detail development, and the city manager shall then submit the plan to the city council for approval.

(D) The board shall promote close cooperation between the City and all private citizens, institutions, and agencies interested in or conducting recreational activities, so that all recreational resources within the City may be coordinated to secure the greatest public welfare.

(E) The board shall perform other duties as prescribed by the City Code or as directed by the city council.

1. **Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

The City of Austin Parks and Recreation Board has three areas of responsibility in its advisory function to the City Council. The activities this board took for fiscal year 2018-2019 are listed by area below.

- A. **Take action to recommend to City Council and/or Director enhancements, additions, and deletions to Parks and Recreation Department programs and planning.**

July 24, 2018

1. The board made a recommendation to the City Council to approve the Seaholm Waterfront Programming and Implementation Study.
2. The board made a recommendation to the Parks and Recreation Department that the playscape at Murchison Neighborhood Park be named "The Lowey Family Playscape.
3. The board made a recommendation to the Parks and Recreation Director to name the disc golf course at Roy G. Guerrero Park after Raul A. Alvarez.
4. The board appointed Board Member Francoise Luca to serve on the South Central Waterfront Advisory Board.
5. The board appointed Board Member Tom Donovan to serve on the Zilker Park Working Group.

August 28, 2018

1. The board appointed Board Member Fred Morgan to serve on the parks staff initiated Cemetery Rules Committee.

2. The board approved the Recycling Task Force report while recommending the option that recommended funding from the General Fund and the Clean Community fee for exploration and implementation.
3. The board made a recommendation to the City Council to accept staff recommendation of the superiority of the Camelback PUD as it pertains to the proposed park. The recommendation included an amendment to the which asked for the inclusion of the August 28, 2018 memo from PARD outlining the evaluation of the park component to the PUD

October 23, 2018

1. The board appointed Board Member Dawn Lewis as a second member to the Zilker Park Working Group.

January 22, 2019

1. The board made a recommendation to the Parks and Recreation Board to recommend to the Director the approval of the Little Walnut Creek Greenbelt Master Plan.
2. The board made a recommendation to the Parks and Recreation Director to approve the Givens Park Master Plan.

February 26, 2019

1. The board made a recommendation to the City Council to approve the Brush Square Master Plan.
2. The board made a recommendation to Capital Metro to consider the renaming of the Downtown Station to Brush Square Station.
3. The board made a recommendation to the Parks and Recreation Director for the adoption of the Grove at Shoal Creek Public Parks Master Plan.
4. The board approved the Annual Report of the Land, Facilities and Programs Committee of the Parks and Recreation Board.
5. The board made a recommendation to City Council seeking increased funding for Parks and Recreation summer camps.

March 26, 2019

1. Made a recommendation to Parks and Recreation Director for the approval of renaming the gymnasium at the Virginia L. Brown Recreation Center.

April 23, 2019

1. The board had a discussion and made a recommendation to City Council to support the Parks and Recreation Department's budget forecast drivers of \$2,363,000 as well as supporting best practices and financial support for park lighting and park rangers.

May 28, 2019

1. The board elected Board Member Dawn Lewis to serve as Board Chair.
2. The board elected Board Member Romteen Farasat to serve as Board Vice-Chair.
3. The board appointed Board Members Kim Taylor, Laura Cottam-Sajbel, and Kate Mason Murphy to serve on the Land, Facilities and Programs Subcommittee.
4. The board appointed Board Members Nina Rinaldi and Anna DiCarlo to serve on the Contracts and Concessions Subcommittee.
5. The board appointed Rich DePalma to serve on the Joint Committee of the Environmental Commission and the Parks and Recreation Board.
6. The board appointed Board Member Romteen Farasat to serve on the Joint Sustainability Committee.
7. The board appointed Board Member Rich DePalma to serve as an alternate to the Joint Sustainability Committee.
8. Made a recommendation to the City Council for approval of the negotiation and execution of an agreement with the successful proposer, Pecan Grove Golf Partners, to provide management and operation of the Butler Pitch and Putt Golf Course and to instruct the City Purchasing Office to improve the solicitation process by utilizing existing procurement technology to help prevent future errors.

June 25, 2019

1. Made a recommendation to City Council to adopt the Walter E. Long Metropolitan Park Master Plan.
2. The board appointed Board Member Fred Morgan to serve as Chair of the Land, Facilities and Programs Committee.
3. The board took no action on a recommendation to the City Council regarding the superiority of the Austin Green Planned Unit Development and Municipal Utility District as it pertains to parkland.
4. The board discussed and passed a motion to create a working group to explore alternative revenue ideas for funding needs.
5. The board approved the Parks and Recreation Department Recommendation 20190625-07 regarding the renaming of the Indiangrass Wildlife Sanctuary to the Louis René Barrera Indiangrass Wildlife Sanctuary.

B. Recommend to the City Council and/or Director approval of concessions on City parkland designed to serve citizens using the parks:

July 24, 2018

1. The board discussed a recommendation regarding Council Resolution No. 20180628-070 regarding the Austin Rowing Club and referred it back to the Contracts and Concessions Committee for further review.

August 28, 2018

1. After discussion, the board approved the recommendations of the Contracts and Concessions Committee regarding the terms of the contract with the Austin Rowing Club and recommended the Parks and Recreation Department Director negotiate and execute the contract based on those recommendations.
2. The board made a recommendation to the City Council to authorize the negotiation and execution of an Interlocal Cooperation Agreement between the City of Austin and the Austin Independent School District for a language and culture revitalization program.

October 23, 2018

1. The board discussed and did not recommend to the City Council the authorization an amendment to an existing contract with Interment Services, Inc. for continued interment and burial services at city cemeteries, to increase the amount by \$4,650,000 and to extend the term for up to five years, for a total revised contract amount not to exceed \$8,584,000.
2. Made a recommendation to the City Council to authorize the negotiation and execution of an Interlocal Cooperation Agreement between the City of Austin and the Austin Independent School District for programs provided by the Parks and recreation Department to Austin Independent School Districts schools.

December 4, 2018

1. The board approved the Annual Concession Report.
2. The board made a recommendation to the Parks and Recreation Director to execute the Parkland Improvement Agreement between PARD and the Pease Park Conservancy for the design and construction of Kinsbury Commons at Pease District Park.

January 22, 2019

1. Made a recommendation to the City Council for approval of the 2019 Local Standards of Care Ordinance to be discussed via public hearing and adopted by City Council as part of the State and Texas' child care licensing exemption.

May 28, 2019

1. Made a recommendation to the City Council for approval of the negotiation and execution of an agreement with the successful proposer, Pecan Grove Golf Partners, to provide management and operation of the Butler Pitch and Putt Golf Course and to instruct the City Purchasing Office to improve the solicitation process by utilizing existing procurement technology to help prevent future errors.

- C. Recommend granting temporary and/or permanent easements making repairs or enhancements to City utilities or improving City property adjacent to city parkland through Capital Improvement Projects (CIP) funding.**

October 23, 2018

1. The board made a recommendation to the City Council for approval of the Permanent Use (69,970 sq. ft.) and Temporary Staging Area (20,083 sq. ft.), not to exceed 1095 calendar days on parkland located at 1101 Mearns Meadow Blvd. (Quail Creek Neighborhood Park). Total mitigation is \$88,181.

- D. Determine if the board's actions throughout the year comply with the mission statement.**

Yes.

- E. List the board's goals and objectives for the new calendar year.**

A. Take action to recommend to City Council and/or Director enhancements, additions, and deletions to Parks and Recreation Department programs and planning;

B. Recommend to the City Council and/or Director approval of concessions on City parkland designed to serve citizens using the parks; and

C. Recommend granting temporary and/or permanent easements making repairs or enhancements to City utilities or improving City property adjacent to city parkland through Capital Improvement Projects (CIP) funding.