



Annual Internal Review

This report covers the time period of 7/1/2018 to 6/30/2019

Small Area Planning Joint Committee of the Planning Commission and the Zoning and Platting Commission

The Board/Commission mission statement is: The council creates the Small Area Planning Joint Committee of the Planning Commission and the Zoning and Platting Commission to advise the council on issues surrounding planning and zoning in areas such as downtown, corridors and centers, neighborhoods, the waterfront, planned unit developments, and transit oriented developments. (LDC 2-2-205)

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

The Board met every two months to support the mission. City Staff brought projects and policies for review, and Board Members also brought community issues for discussion. See also the attached agendas.

Board sponsored items brought for discussion with community, staff, and Board members:

- East Riverside Corridor progress evaluation

City initiatives that were presented by staff to SAPJC for input:

- Complete Communities
- Update on the Development of the Imagine Austin Corridor and Centers Planning Process

Existing plans that we reviewed / discussed:

- Community Concerns Regarding the East Riverside Corridor Plan Regulating Plan
- Imagine Austin Update

New small area plans that we reviewed (neighborhood plans etc):

- Update on the Development of the North Lamar Imagine Austin Corridor Planning Process

Waterfront projects which were on the agenda which we reviewed:

- 70 Rainey Street - Variance
- 601 W. 2nd
- St - Variance
- Zilker Barn 2338 Columbus Drive – Site Plan
- Norwood House (1016 ½ Edgecliff Terrace) – Site Plan

2. Determine if the board's actions throughout the year comply with the mission statement.

The SAPJC actions throughout the year comply with the mission statement.

3. List the board's goals and objectives for the new calendar year.

- Assist City staff with matters regarding the selection process for future planning areas.
- Review small area plans as they become available.
- Assist staff as needed regarding the city code rewrite in matters that affect Small Area Planning.
- In matters regarding planning for small areas, create consistency in the approach between the Planning Commission and Zoning and Platting Commission by determining roles of each in the process and how to best use the joint committee in doing so.



SPECIAL CALLED (RESCHEDULED FROM AUGUST 8, 2018)

SMALL AREA PLANNING JOINT COMMITTEE

Wednesday, August 22, 2018

12:00 P.M.

ONE TEXAS CENTER (OTC), ROOM 525

505 BARTON SPRINGS ROAD

AUSTIN, TEXAS

CURRENT COMMITTEE MEMBERS:

| | |
|------------------------|----------------------------------|
| Greg Anderson | (Planning Commission) |
| James Shieh, Chair | (Planning Commission) |
| Jeffrey Thompson | (Planning Commission) |
| Vacant Position | (Planning Commission) |
| Jim Duncan | (Zoning and Platting Commission) |
| David King, Vice-Chair | (Zoning and Platting Commission) |
| Jolene Kiolbassa | (Zoning and Platting Commission) |

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES

- a. Approval of minutes from the June 13, 2018 Small Area Planning Joint Committee meeting.

3. OLD BUSINESS

- a. **Complete Communities** — The Committee will discuss the *Imagine Austin Comprehensive Plan* concept of complete communities and the plan's Vision principles. (Discussion and/or Possible Action)
- b. **Imagine Austin Update**— Review and discussion of how the five-year *Imagine Austin* indicators may be used to inform discussions of small area plans and other types of cases that may go before either of the land use commissions. (Discussion and/or Possible Action)
- c. **Small Area Planning** — The Committee will discuss future small area planning efforts and their relationship to a new land development code and zoning map. (Discussion and/or Possible Action)

4. NEW BUSINESS

- a. 70 Rainey Street/Rainy Street Residential: Variance to the Waterfront Overlay Combining District** — The applicant is seeking a variance to the Waterfront Overlay Combining District section 25-2-721(E)(1) regulations pertaining to the prohibition of mirrored glass or glare producing glass surface building materials..
- b. Community Concerns Regarding the East Riverside Corridor Plan Regulating Plan** — The Committee will discuss community concerns regarding the East Riverside Corridor Plan Regulating Plan. (Discussion and/or Possible Action)
- c. Ex Officio Members for the Small Area Planning Joint Committee** — Staff will provide an overview of the process and the status of expanding membership of the Small Area Planning Joint Committee through the addition of ex officio members who possess special knowledge of the issues affecting the area covered by the Waterfront Overlay Combining District. (Discussion and/or Possible Action)

5. PUBLIC HEARINGS

- a. None**

6. STAFF BRIEFINGS

- a. None**

7. FUTURE AGENDA ITEMS

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Mark Walters at Planning and Zoning Department, at 512-974-7695, for additional information; TTY users route through Relay Texas at 711.

For more information on the Small Area Planning Joint Committee, please contact Mark Walters at 512-974-7695.



SMALL AREA PLANNING JOINT COMMITTEE

Wednesday, October 3, 2018

11:30 A.M.

ONE TEXAS CENTER (OTC), ROOM 500

505 BARTON SPRINGS ROAD

AUSTIN, TEXAS

CURRENT COMMITTEE MEMBERS:

| | |
|------------------------|----------------------------------|
| Greg Anderson | (Planning Commission) |
| James Shieh, Chair | (Planning Commission) |
| Jeffrey Thompson | (Planning Commission) |
| Tracy Witte | (Planning Commission) |
| Jim Duncan | (Zoning and Platting Commission) |
| David King, Vice-Chair | (Zoning and Platting Commission) |
| Jolene Kiolbassa | (Zoning and Platting Commission) |

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES

- a. Approval of minutes from the August 22, 2018 rescheduled Small Area Planning Joint Committee meeting.

3. OLD BUSINESS

- a. **Complete Communities** — The Committee will discuss the *Imagine Austin Comprehensive Plan* concept of complete communities and the plan's Vision principles. (Discussion and/or Possible Action)
- b. **Imagine Austin Update** — Review and discussion of how the five-year *Imagine Austin* indicators may be used to inform discussions of small area plans and other types of cases that may go before either of the land use commissions. (Discussion and/or Possible Action)
- c. **Small Area Planning** — The Committee will discuss future small area planning efforts. (Discussion and/or Possible Action)

- d. Community Concerns Regarding the East Riverside Corridor Plan Regulating Plan** — The Committee will discuss community concerns regarding the East Riverside Corridor Plan Regulating Plan. (Discussion and/or Possible Action)

4. NEW BUSINESS

- a. None**

5. PUBLIC HEARINGS

- a. None**

6. STAFF BRIEFINGS

- a. None**

7. FUTURE AGENDA ITEMS

ADJOURNMENT

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For more information on the Small Area Planning Joint Committee, please contact Mark Walters at 512-974-7695.



SMALL AREA PLANNING JOINT COMMITTEE
Wednesday, December 12, 2018
11:30 A.M.
ONE TEXAS CENTER (OTC), ROOM 525
505 BARTON SPRINGS ROAD
AUSTIN, TEXAS

CURRENT COMMITTEE MEMBERS:

| | |
|------------------------|----------------------------------|
| Greg Anderson | (Planning Commission) |
| James Shieh, Chair | (Planning Commission) |
| Jeffrey Thompson | (Planning Commission) |
| Tracy Witte | (Planning Commission) |
| Jim Duncan | (Zoning and Platting Commission) |
| David King, Vice-Chair | (Zoning and Platting Commission) |
| Jolene Kiolbassa | (Zoning and Platting Commission) |

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES

- a. Approval of minutes from the October 3, 2018 rescheduled Small Area Planning Joint Committee meeting.

3. OLD BUSINESS

- a. **Small Area Planning** — The Committee will discuss future small area planning efforts. (Discussion and/or Possible Action)
- b. **Community Concerns Regarding the East Riverside Corridor Plan Regulating Plan** — The Committee will discuss community concerns regarding the East Riverside Corridor Plan Regulating Plan. City Staff: Anne Milne (512-974-2868), anne.milne@austintexas.gov (Discussion and/or Possible Action)

4. NEW BUSINESS

- c. **Approve 2019 Meeting Schedule** — The Committee will adopt its 2019 meeting schedule. (Discussion and/or Possible Action)

5. PUBLIC HEARINGS

- a. None

6. STAFF BRIEFINGS

- a. **Update on the Development of the Imagine Austin Corridor and Centers Planning Process** — Staff will brief the Committee on the high-level steps they taking on developing the Imagine Austin Corridor and Centers Planning process. The emphasis of the briefing will be on how this is being applied to the North

Lamar Corridor (US Hwy 183 to Tech Ridge Neighborhood Center). Presenting staff: Matt Dugan (512-974-7665), Matthew.Dugan@austintexas.gov . (Discussion and/or Possible Action)

7. FUTURE AGENDA ITEMS

ADJOURNMENT

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For more information on the Small Area Planning Joint Committee, please contact Mark Walters at 512-974-7695.



SMALL AREA PLANNING JOINT COMMITTEE
Wednesday, February 6, 2019
11:30 A.M.
ONE TEXAS CENTER (OTC), ROOM 500
505 BARTON SPRINGS ROAD
AUSTIN, TEXAS

CURRENT COMMITTEE MEMBERS:

| | |
|------------------------|----------------------------------|
| Greg Anderson | (Planning Commission) |
| James Shieh, Chair | (Planning Commission) |
| Jeffrey Thompson | (Planning Commission) |
| Jim Duncan | (Zoning and Platting Commission) |
| David King, Vice-Chair | (Zoning and Platting Commission) |
| Jolene Kiolbassa | (Zoning and Platting Commission) |

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES

- a. Approval of minutes from the December 12, 2018 regular Small Area Planning Joint Committee meeting.

3. OLD BUSINESS

- a. **Small Area Planning** — The Committee will discuss future small area planning efforts and hear a staff update on the North Lamar Imagine Austin Corridor Plan process. (Discussion and/or Possible Action)

4. NEW BUSINESS

- a. **SP-2018-0452C (601 W. 2nd St)** — The applicant is seeking a variance to the Waterfront Overlay Combining District section 25-2-721(E)(1) regulations pertaining to the prohibition of mirrored glass or glare producing glass surface building materials. (Discussion and/or Possible Action)
- b. **Creating a Working Group Regarding Small Area Planning** — The Committee will discuss creation of a working group to expedite small area planning (Discussion and/or Possible Action)
- c. **Recording of Small Area Planning Joint Committee** — The Committee will discuss alternate meeting locations to facilitate the audio and video recording of their meetings. (Discussion and/or Possible Action)

5. PUBLIC HEARINGS

- a. None**

6. STAFF BRIEFINGS

- a. Update on the Development of the North Lamar Imagine Austin Corridor Planning Process**
— Staff will provide a high-level overview of the North Lamar Imagine Austin Corridor and Centers Plan work plan. Presenting staff: Stevie Greathouse (512-974-7226), Stevie.Greathouse@austintexas.gov . (Discussion and/or Possible Action)

7. FUTURE AGENDA ITEMS

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Jeff Engstrom at Planning and Zoning Department, at 512-974-1621, for additional information; TTY users route through Relay Texas at 711.

For more information on the Small Area Planning Joint Committee, please contact Jeff Engstrom at 512-974-1621.



SMALL AREA PLANNING JOINT COMMITTEE
Wednesday, April 10, 2019
11:30 A.M.
ONE TEXAS CENTER (OTC), ROOM 500
505 BARTON SPRINGS ROAD
AUSTIN, TEXAS

CURRENT COMMITTEE MEMBERS:

| | |
|------------------------|----------------------------------|
| Greg Anderson | (Planning Commission) |
| Patrick Howard | (Planning Commission) |
| James Shieh, Chair | (Planning Commission) |
| Jeffrey Thompson | (Planning Commission) |
| David King, Vice-Chair | (Zoning and Platting Commission) |
| Jolene Kiolbassa | (Zoning and Platting Commission) |

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES

- a. Approval of minutes from the February 6, 2018 regular Small Area Planning Joint Committee meeting.

3. OLD BUSINESS

- a. None

4. NEW BUSINESS

- a. **SPC-2012-0104D – R4 (2338 Columbus Drive)** — Discussion and review of a proposed site plan for a new maintenance barn at Zilker Park within the Waterfront District. (Discussion and/or Possible Action)

5. PUBLIC HEARINGS

- a. None

6. STAFF BRIEFINGS

- a. **Update on the Development of the North Lamar Imagine Austin Corridor Plan Pilot** —
Staff will provide an overview of the North Lamar Imagine Austin Corridor Plan Pilot process.
Presenting staff: Stevie Greathouse (512-974-7226), Stevie.Greathouse@austintexas.gov .
(Discussion and/or Possible Action)

7. FUTURE AGENDA ITEMS

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Jeff Engstrom at Planning and Zoning Department, at 512-974-1621, for additional information; TTY users route through Relay Texas at 711.

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SMALL AREA PLANNING JOINT COMMITTEE
Wednesday, June 5, 2019
11:30 A.M.
ONE TEXAS CENTER (OTC), ROOM 500
505 BARTON SPRINGS ROAD
AUSTIN, TEXAS

CURRENT COMMITTEE MEMBERS:

| | |
|------------------------|----------------------------------|
| Greg Anderson | (Planning Commission) |
| Patrick Howard | (Planning Commission) |
| James Shieh, Chair | (Planning Commission) |
| Jeffrey Thompson | (Planning Commission) |
| Ana Aguirre | (Zoning and Platting Commission) |
| David King, Vice-Chair | (Zoning and Platting Commission) |
| Jolene Kiolbassa | (Zoning and Platting Commission) |

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES

- a. Approval of minutes from the April 10, 2019 regular Small Area Planning Joint Committee meeting.

3. OLD BUSINESS

- a. None

4. NEW BUSINESS

- a. [SP-2018-0254B & SP-2018-0252CT](#) – Norwood House (1016 ½ Edgecliff Terrace) – Discussion of a proposed [site plan](#) within the Waterfront District per Section 25-2-715 of City Code. (Discussion and/or Possible Action).

5. PUBLIC HEARINGS

- a. None

6. STAFF BRIEFINGS

- a. **Update on Small Area Planning** —Presenting staff: Stevie Greathouse (512-974-7226), Stevie.Greathouse@austintexas.gov . (Discussion and/or Possible Action)

7. FUTURE AGENDA ITEMS

ADJOURNMENT

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