



## **Annual Internal Review**

**This report covers the time period of 7/1/2018 to 6/30/2019**

### **Airport Advisory Commission Official Name of Board or Commission)**

**The Board/Commission mission statement (per the City Code) is:**

The purpose of the board is to review and make recommendations to the Council on aviation projects that the Department of Aviation proposes for the capital improvements program, proposed aviation grants, aviation contracts, annual operating budget and quality of services at Austin Bergstrom International Airport.

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

The Airport Advisory Commission (AAC) made recommendations on 32 action items - 20 items regarding negotiation and execution of goods or services agreements, 5 for funding construction projects, 3 related to airport revenue and bonds, and 4 recommendations as part of administrative management.

- 2. Determine if the board's actions throughout the year comply with the mission statement.**

The AAC actions were within the scope of the mission statement.

- 3. List the board's goals and objectives for the new calendar year.**

The AAC goals and objectives for the next fiscal year will be to continue to monitor the progress of the 2019 Capital Improvement Plan at the airport, the 9 gate terminal and apron expansion, the new public parking garage and administrative building, and make constructive input to the planning and implementation of the 2040 Airport Master Plan. Also, continue to monitor progress towards the City-wide goal of zero waste including for future tenant leases.