



## Annual Internal Review

**This report covers the time period of 7/1/2018 to 6/30/2019**

(This report is due in the first quarter of each fiscal year for the previous year.)

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### **Building and Fire Code Board of Appeals**

(Official Name of Board or Commission)

**The Board/Commission mission statement (per the City Code) is:**

City Code § 2-1-121 Building and Fire Code Board of Appeals.

(C) The board shall:

- (1) review any appeals filed in accordance with Title 25 (*Land Development*); and
- (2) hear and decide appeals of orders, decisions, or determinations made by the building official relating to the application and interpretations of the Building Code, the Residential Code, and Fire Code.

**1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

- During 2017-2018 this Board met 2 times.  
2/27/2019 and 5/29/2019
- The Board Elected Officers.
- The Board adopted the following:
  1. Annual Board Schedule.
  2. Annual Board Report.
  3. Board Bylaws
  4. Nominations of Chair and Vice Chair

- The Board:
  - Heard recommendations from Wildlife Urban Interface (WUI) and Austin Fire Dept. (AFD) to meet with stakeholders for a draft for the board to review for proposing new building technical codes for retrofitting of homes in where wildfire is more prone to. Also listened from WUI staff about proposing an amendment to the Land Development Code/Technical Code Chapter to add a division titled Wildland Urban Interface Code.
  - Listened and judged on the Appeal by the Appellant Stuart Hersh on suspensions of the Certificate of Occupancies by the Director of Development Service Department at 1701 Toomey Road, Casa De Luz.

**2. Determine if the board's actions throughout the year comply with the mission statement.**

This board does comply with the mission statement and reviews appeals and determinations related to the Building Code, the Fire Code, and other technical codes, which is what helps make Austin one of the most livable cities. The Board understands the importance of the appeals filed and the importance of their recommendations to council and has been successful in fulfilling this obligation.

**3. List the board's goals and objectives for the new calendar year.**

- This Board will continue to hear any appeals presented to the board.
- Review any Code Amendments related to the adopted codes listed below.
- Review any City Rules related to construction.