



**Water & Wastewater Commission
Review and Recommendation**

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|---|---|
| Commission Meeting Date: | September 11, 2019 |
| Council Meeting Date: | October 3, 2019 |
| Department: | Purchasing Office |
| Client: | Dan Strub, Rick Coronado |
| Agenda Item | |
| Authorize award of a multi-term contract with Process Solutions Corporation , to provide electromagnetic water meters, for up to five years for a total contract amount not to exceed \$1,720,000. | |
| Amount and Source of Funding | |
| Funding in the amount of \$344,000 available in the Fiscal Year 2019-2020 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets. | |
| Purchasing Language: | The Purchasing Office issued an Invitation for Bids (IFB) 2200 GLB1018 for these goods. The solicitation issued on May 13, 2019 and it closed on June 6, 2019. Of the six offers received, the recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents . |
| Prior Council Action: | N/A |
| Boards and Commission Action: | September 11, 2019 – To be reviewed by the Water & Wastewater Commission. |
| MBE/WBE: | This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established. |

The contract is to provide electromagnetic type water meters for Austin Water. The line maintenance, construction, and field service divisions will use these meters for water service installations and replacements of broken meters. These water meters are specifically designed for customers who have large meters that have a wide variation in flow range demands. The meters are necessary to monitor usage and flow within the City's water distribution system.

The requested authorization amounts for the contract were determined using departmental estimates and historical spending. The variable demand of required meters and the lead time to receive the necessary items makes it essential to maintain stock in the warehouse.

Contract Detail:

| <u>Contract Term</u> | <u>Length of Term</u> | <u>Contract Authorization</u> |
|----------------------|-----------------------|-------------------------------|
| Initial Term | 2 yrs. | \$688,000 |
| Optional Extension 1 | 1 yr. | \$344,000 |
| Optional Extension 2 | 1 yr. | \$344,000 |
| Optional Extension 3 | 1 yr. | \$344,000 |
| TOTAL | 5 yrs. | \$1,720,000 |

Note: Contract Authorization amounts are based on the City's estimated annual usage.

PRICE ANALYSIS

- a) Solicitations: 101 notices were sent, including 2 MBE and 3 WBE firms with no M/WBE firms responding.
- b) This is the first contract established for Electromagnetic Water Meters, prior contract pricing is not available.

**CITY OF AUSTIN
 BID TABULATION
 Electromagnetic Water Meters**

Solicitation No. IFB 2200 GLB1018
 RX No. 19022700337
 Opening Date: 6/6/2019
 Buyer: Georgia Billela

| | | | | | | |
|----------------------|----------------------|----------------|------------------------|-------------------------|-------------------------|------------------------|
| Receipt No. | 1 | 2 | 3 | 5 | 6 | 7 |
| Vendor Name | Mueller Systems, LLC | Core & Main LP | Elster AMCO Water, LLC | Process Solutions Corp. | Process Solutions Corp. | Siemens Industry, Inc. |
| Local Presence (Y/N) | N | N | N | N | N | N |
| MBE/WBE | | | | | | |

Special Instructions: The City reserves the right to make multiple awards based on individual or groups of specific line items, cost, or any criteria or any combination deemed most advantageous to the City. The Vendor may choose to submit pricing for all items listed on the bid sheet or only specific items on the bid sheet in consideration of this solicitation. Be advised that exceptions taken or qualifying statements made to any portion of the solicitations may jeopardize acceptance of the bid and may result in disqualification of the bid. Failure to respond to each section of this bid sheet may result in disqualification of your bid. Prices being submitted shall include ALL discounts, handling and shipping charges, FOB Destination. A bid of '0' (zero) will be interpreted by the City as a no-charge (free) item and the City will not expect to pay for that item. A bid of 'no bid' or left blank will be interpreted by the City that the responder does not wish to bid on that item. The quantities noted below are annual estimates and not a guarantee of actual volume. The City does not guarantee the purchase of the quantities listed. Quantities are provided as a guide based on historical usage. Actual purchases may be more or less.

SECTION 1 - Specified Items (Most Frequently Ordered)

| Item No. | Item Description | Est. Qty | Unit | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price |
|------------------|---|----------|------|------------|-------------|------------|-------------|------------|-------------|---------------------|--------------|------------|-------------|------------|-------------|
| 1 | 3 Inch Electromagnetic Water Meter (in accordance with Section 0500 - Specification) | 75 | EA | * | * | * | * | * | * | \$1,915.17 | \$143,637.75 | * | * | * | * |
| 2 | Water Meter, Electromagnetic 4 inch, (in accordance with the specification in Section 0500) | 50 | EA | * | * | * | * | * | * | \$2,050.00 | \$102,500.00 | * | * | * | * |
| 3 | Water Meter, Electromagnetic 6 inch, (in accordance with the specification in Section 0500) | 25 | EA | * | * | * | * | * | * | \$2,179.03 | \$54,475.75 | * | * | * | * |
| BID TOTAL | | | | | * | | * | | * | \$300,613.50 | | | * | | * |

SECTION 2 : Non-Specified items (PRICING FOR THIS SECTION WILL NOT BE USED TO DETERMINE AWARD). The City may wish to purchase approximately \$10,000 of other associated parts that are not listed above in recognition of City's part needs. Please provide a minimum discount off pricing from Catalog, price list, or Manufacturer's Suggested Retail Price (MSRP). A bid of zero ('0') will be interpreted by the City that the additional products or catalog items will be sold at the Catalog, Price list, or MSRP. A 'no bid' or blank entry will be interpreted by the City that your Company does not wish to provide additional products or catalog items. This information will not be used in the evaluation of the bid and is for informational purposes only. There is no guarantee of purchase. This is a firm-fixed discount through the life of the contract.

| Item No. | Item Description | Discount off of Catalog, Price list, or MSRP | Discount off of Catalog, Price list, or MSRP | Discount off of Catalog, Price list, or MSRP | Discount off of Catalog, Price list, or MSRP | Discount off of Catalog, Price list, or MSRP | Discount off of Catalog, Price list, or MSRP |
|----------|--|--|--|--|--|--|--|
| 4 | Percentage discount off Catalog, Price list, or MSRP | * | 0% | * | 25% | * | 0% |

Note: * Rescinded Bid

Award Method:

Prepared By: Carol Shelton

Approved By: Georgia Billela

Yellow notates award.