



**Water & Wastewater Commission
Review and Recommendation**

Commission Meeting Date:	September 11, 2019
Council Meeting Date:	October 3, 2019
Department:	Purchasing Office
Client:	James Bennett, Ayman Benyamin, Rick Coronado
Agenda Item	
Authorize negotiation and execution of a contract with HACH Company , to provide specialized water quality testing equipment, supplies, and chemicals, for a term of five years in an amount not to exceed \$1,000,000.	
Amount and Source of Funding	
Funding in the amount of \$200,000 is available in the Fiscal Year 2019-2020 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.	
Purchasing Language:	Sole Source.
Prior Council Action:	N/A
Boards and Commission Action:	September 11, 2019 – To be reviewed by the Water & Wastewater Commission.
MBE/WBE:	Sole source contracts are exempt from the City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.

The contract will provide for parts, reagents, probes, and lab supplies that are specific and proprietary to the HACH instruments used at water and wastewater treatment plants, in addition to Laboratory, Water Distribution and Wastewater Collection Divisions of Austin Water. The supplies are used in field process analysis, on-line analyzers, and benchtop lab meters for water quality compliance and process control monitoring. These analyses are required by Texas Commission on Environmental Quality and may be performed hourly, daily, weekly, and/or monthly to ensure compliance.

HACH Company is the manufacturer and sole authorized distributor of these parts, reagents, probes, and lab supplies which are required to be used with this lab equipment to protect the warranty and ensure accurate results.

The contract will replace a contract which expires November 7, 2019. The requested authorization amount was determined using departmental estimates and historical spending.