



**Purchasing Modification  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 25  
AGENDA DATE: Thu 01/29/2004  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of Amendment No. 8 to a professional services agreement with the GREATER AUSTIN HISPANIC CHAMBER OF COMMERCE, Austin, TX, to extend the agreement on a month to month basis for nine months in an amount not to exceed \$95,661, to provide technical assistance to small minority and women business owners, for a total contract amount not to exceed \$630,138.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$95,661 is included in the Fiscal Year 2003-2004 Approved Operating Budget of Economic Growth and Redevelopment Services Office.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**REQUESTING Purchasing  
DEPARTMENT:**

**DIRECTOR'S  
AUTHORIZATION: Vickie Schubert**

**FOR MORE INFORMATION CONTACT:** Mick Osborne, Sr. Buyer/974-2995

**PRIOR COUNCIL ACTION:** 5/11/00 – Council approved original contract and extension option. 6/14/01 – Council approved Amendment No. 3 for a month-to-month extension for 8 months. 10/11/01 – Council approved Amendment No. 4 for a month-to-month extension for 9 months. 10/24/02 – Council approved Amendment No. 6 for a month-to-month extension for 11 months.

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** N/A

**MBE / WBE:** This contract was awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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The Greater Austin Hispanic Chamber of Commerce provides training and technical assistance to its members that address key economic development needs of the minority and women business communities. Examples include training on gaining access to capital, increasing revenue and new small business start-ups.

The Economic Growth and Redevelopment Services Office (EGRSO), through the Small Business Development Program (SBDP), is requesting authorization to extend this contract on a month-to-month basis from January 1, 2004 through September 30, 2004. During the FY 2004 Budget Approval hearings, Council directed staff to extend this contract on a month-to-month basis to avoid disrupting services to the Greater Austin Hispanic Chamber of Commerce's (GAHCC) clients while the City completes implementation of a new small business development services delivery system. The contract was extended administratively for the period of October 1, 2003 through December 31, 2003.

The SBDP has been working since 2000 to develop a comprehensive strategy for delivering effective and cost-efficient services to small business owners. The recommendations for the new delivery strategy and its service components have been finalized. An RFP will be issued in 2004 to solicit these services, and the resulting contracts are expected to be effective October 1, 2004.



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<u><b>ACTION</b></u>	<u><b>DESCRIPTION</b></u>	<u><b>AMOUNT</b></u>
Original Contract	Council approved a 6 month contract, with a 4 month extension option	\$ 70,860
Amend #1	Four-month extension option was exercised	\$ 47,240
Amend #2	Administratively extended the contract for 3 months	\$ 42,000
Amend #3	Council approved extension of the contract for 8 months on a month-to-month basis	\$ 94,480
Amend #4	Council approved extension of the contract for 9 months on a month-to-month basis	\$106,290
Amend #5	Administratively extended the contract for one month	\$ 11,810
Amend #6	Council approved extension of the contract for 11 months on a month-to month basis	\$129,910
Amend #7	Administratively extended the contract for 3 months	\$ 31,887
Proposed Amend #8	Authorize an amendment extending the contract for 9 months	<u>\$ 95,661</u>
	<b>TOTAL</b>	<u><b>\$630,138</b></u>