



Annual Internal Review and Work Plan

This report covers the time period of 7/1/2018 to 6/30/2019

Community Development Commission (CDC)

Community Development Commission Mission Statement (per the City Code) is:

The purpose of the board is to advise the council in the development and implementation of programs designed to serve the poor and the community at large with an emphasis on federally funded programs.

1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.

RECOMMENDATIONS TO CITY COUNCIL

Recommendation 20180710-03c regarding Fiscal Year 2018 – 19 Action Plan approval

The CDC unanimously approved Recommendation 20180710-05c, approving the FY 2018 – 19 Action Plan, and recommending that it advance to City Council for approval.

Recommendation 20180710-05c regarding the development of McKalla Place for a Major League Soccer stadium

The CDC unanimously approved Recommendation 20180710-05c, calling for Council to issue an RFP for the development of McKalla Place that prioritizes affordable housing, rather than a soccer stadium.

Recommendation 20190108-4b regarding composition of the CDC, geographic areas and responsible organizations

The CDC approved the recommendation that the total membership of the CDC remain at 15 members on an 8-3 vote.

Recommendation 20190312-3c regarding the Austin Strategic Mobility Plan (ASMP)

The CDC unanimously voted to approve a recommendation in support of the ASMP, with revisions to add 30% MFI and 50% MFI in reference to MFI levels, include the concept of mobility justice, and include the use of Neighborhood Electric Vehicles.

Recommendation 20190312-8a regarding Passive Houses

The CDC unanimously approved a recommendation that the Austin City Manager:

- 1) issue an RFQ for the conductance of the Passive House study as referenced in the Community Development Commission and Joint Sustainability Committee recommendations by the end of FY 2019; and
- 2) conduct all analyses, data gathering, and feasibility evaluations to incorporate review of the original Passivhaus standard, as well as the current PHIUS (Passive House Institute, U.S.) and any other Passivhaus standards.

Recommendation 20190514-4b regarding the Draft FY 2019-24 Five-Year Federal Funding Plan and FY 2019-20 Action Plan

The CDC recommended that Council support the Draft FY 2019-24 Five-Year Federal Funding Plan and FY 2019-20 Action Plan, with the additional recommendation that the \$1.8 million to be dedicated to a homeless shelter instead be equally divided into funding for NHCD’s Architectural Barrier Removal Program, Ownership Housing Development Assistance Program, and Rental Housing Development Assistance Program.

Recommendation 20190514-4c regarding the City of Austin Fiscal Year 2019 – 2020 budget

The CDC unanimously voted to advance the following budget recommendations to Council:

- Explore best practices and implementation of fees for administering application review, non-construction related costs
- Explore best practices and implementation for monitoring obligations and compliance by affordable housing developers and those seeking entitlements, grants, loans or exemptions under affordable housing programs
- Provide transparency with regards to number and type of affordable units under development by project

Recommendation 20190514-5a regarding proposed geographic affordable goals in the Austin Strategic Housing Blueprint

The CDC approved a recommendation to support staff’s proposed geographic affordable housing goals for the Austin Strategic Housing Blueprint on an 8-1-1 vote.

Recommendation 20190514-6a regarding the Draft 2019 Regional Analysis of Impediments to Fair Housing (AI)

The CDC unanimously approved its Housing Committee’s recommendation regarding the Draft 2019 Regional Analysis of Impediments to Fair Housing (AI).

PUBLIC HEARINGS

Public Hearing on the Draft Fiscal Year 2018-19 Action Plan

On July 10, 2018, the CDC conducted a public hearing to receive comments on the proposed Draft Fiscal Year 2018 – 2019 Action Plan, as required by 1) the U.S. Department of Housing and Urban Development; and 2) the Texas Local Government Code Chapter 373 Community Development 2018-19 Program.

Public Hearing to receive comments on the proposed Fiscal Year 2019 CSBG Budget and Action Plan

On October 9, 2018, the CDC conducted a public hearing to receive comments on proposed Fiscal Year 2019 CSBG Budget and Action Plan, as required by the US Department of Health and Human Services.

Public Hearing on community needs in order to develop the FY 2019 – 23 Five-Year Federal Funding Plan

On February 12, 2019, the CDC conducted a public hearing on community needs in order to develop the FY 2019 – 23 Five-Year Federal Funding Plan, in accordance with HUD and the Texas Local Government Code Chapter 373 Community Development 2013-14 Program.

OTHER ACTIONS

Approval of the Fiscal Year 2018 – 19 Draft Action Plan

On July 10, 2018, the CDC approved the Fiscal Year 2017-18 Draft Action Plan, recommending that the plan be forwarded to City Council for approval.

Approval of the Community Services Block Grant and 2018 CSBG Community Needs Assessment

On July 10, 2018, the CDC approved the 2018 CSBG Community Needs Assessment.

Selection of a representative to serve on the South Central Waterfront Advisory Board

On August 13, 2018, Pilar Sanchez was selected to represent the CDC on the South Central Waterfront Advisory Board.

Selection of Pilar Sanchez to represent the CDC on the South Central Waterfront Advisory Board (SCWAB)

On August 13, 2018, on Commissioner Tolliver's motion and Commissioner Singer's second, Pilar Sanchez was selected to represent the CDC on the SCWAB.

Approval of Revisions to the CDC Bylaws

On August 13, 2018, the CDC approved the proposed changes to the CDC bylaws, along with a friendly amendment introduced by Commissioner Paup, and advanced those changes to City Council's Audit and Finance Committee for approval.

Disbanding of the 2018 Housing and Health Bond Programs Working Group and the CodeNEXT Working Group

On August 13, 2018, following discussion, the CDC agreed to disband the 2018 Housing and Health Bond Programs Working Group, and the CodeNEXT Working Group.

Naming of AISD Facilities and Land Use Working Group

On August 13, 2018, the CDC agreed to rename and refocus the CodeNEXT/AISD Facilities and Land Use Working Group, to the AISD Facilities and Land Use Working Group.

Election of Officers

On June 11, 2019, the CDC held its officer elections. On Commissioner Fadelu’s motion, Chair Deshotel was nominated to serve as Chair of the CDC, and was elected unanimously. The nomination of Commissioner Louie to Vice Chair was approved on Commissioner Louie’s motion, on a 7-2-5 vote.

OTHER REPORTS, BRIEFINGS, PRESENTATIONS, UPDATES MADE TO CDC

- Briefing, discussion and possible action on recommendations related to geographic representation of low-income areas for the CDC, based on 2018 CSBG Needs Assessment (July 10, 2018)
- Briefing on “City Ethics Guide” and restrictions on political activity for members of boards and commissions (July 10, 2018)
- Briefing and discussion on the proposed FY19 Budget for Austin Public Health (August 13, 2018)
- Briefing on bond package regarding Austin Public Health and affordable housing (August 13, 2018)
- Briefing and discussion on status of Colony Park development (September 11, 2018)
- Briefing, discussion and possible action on recommendations related to geographic representation of low-income areas on the CDC based on the 2018 CSBG Needs Assessment (September 11, 2018)
- Report from Constable George Morales on evictions in Travis County (October 9, 2018)
- Training and discussion regarding roles and responsibilities of the CDC, led by Laura Saintey, Project Manager of Training, Texas Department of Housing and Community Affairs (November 13, 2018)
- Briefing and discussion on Strategic Housing Blueprint Implementation and Consolidated Planning Process (NHCD Staff) (November 13, 2018)
- Briefing on the Austin Strategic Mobility Plan (Warner Cook, Austin Transportation Department) (December 11, 2018)
- Update on Consolidated Plan and displacement mitigation community outreach strategy (NHCD Staff) (December 11, 2018)
- Briefing on the FY 2019-2023 Five-Year Funding Plan Community Needs Assessment process (NHCD Staff) (January 8, 2019)
- Briefing, discussion and action on CSBG Designated Geographic Areas and Responsible Organizations (Angel Zambrano, Austin Public Health) (January 8, 2019)
- Briefing on Consolidated Plan and Housing Blueprint Implementation Plan (Erica Leak, NHCD) (January 8, 2019)
- Presentation and discussion regarding Central Texas Analysis of Impediments to Fair Housing Choice (AI) (Heidi Aggeler, Root Policy Research) (March 12, 2019)
- Presentation on the City of Austin Fiscal Year 2019-2020 budget (Erik Nelson, Budget Office) (April 9, 2019)
- Presentation, discussion and possible action on proposed geographic affordable housing goals (Neighborhood Housing and Community Development Staff) (May 14, 2019)

2. Determine if the board’s actions throughout the year comply with the mission statement.

All actions of the CDC throughout the year complied with their mission statement.

3. List the board’s goals and objectives for the new calendar year.

The CDC’s goals and objectives for 2019 – 2020 were determined at a Special Called Meeting calendared for August 24, 2019.

- a. Cultivate and maintain a strong, positive team chemistry within the board.
- b. Serve as ambassadors for displacement mitigation activities and support outreach efforts related to these activities.
- c. Develop a tool kit, including high-level program descriptions, contacts and resources.
- d. Stay ahead of City Council’s agenda; advise Council regarding actions related to the CDC’s mission.

FEDERAL REPORTING

Fiscal Year 2019 - 20 Action Plan Conduct public hearings as outlined in the Citizens’ Participation Plan and approve recommendation(s) to forward to Council for their consideration.

Fiscal Year 2018 – 19 Consolidated Annual Performance and Evaluation Report (CAPER)

Hear the presentation on the report as required by the CDC’s mission statement.

Fiscal Years 2019 – 2024 Consolidated Plan

Hear presentations and provide input on the FYs 2019 – 2023 Consolidated Plan, as required by the CDC’s mission statement.

Fiscal Year 2020 Community Services Block Grant Budget and Community Action Plan

Conduct public hearings as required by the US Department of Health and Human Services and the Texas Administrative Code, and approve budget and action plan.

**Community Development Commission –
Housing Committee (CDC-HC)**

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This report covers the time period of 7/1/2018 to 6/30/2019

The Community Development Commission – Housing Committee mission statement is:
The committee shall explore in depth policy issues related to affordable housing, community development and other issues as assigned to the committee.

1. Describe the board’s actions supporting their mission during the previous calendar year. Address all elements of the board’s mission statement as provided in the relevant sections of the City Code.

RECOMMENDATIONS TO THE FULL CDC AND/OR CITY COUNCIL

On May 14, 2019, the CDC Housing Committee advanced a recommendation to the full CDC regarding the Draft 2019 Regional Analysis of Impediments to Fair Housing (AI). The CDC unanimously approved Recommendation 20190514-6a regarding the Draft 2019 Regional Analysis of Impediments to Fair Housing (AI).

OTHER REPORTS, BRIEFINGS, PRESENTATIONS, UPDATES MADE TO CDC

- July – September meetings were cancelled.
- Briefing and discussion were held regarding quarterly report from Neighborhood Housing and Community Development (NHCD) on production, monitoring and Housing Trust Fund activities (NHCD staff) (October 9, 2018).
- Briefing was held on the City’s eviction prevention program (Neighborhood Housing and Community Development staff) (November 13, 2018).
- Briefing and possible action took place regarding quarterly report from Neighborhood Housing and Community Development (NHCD) on production, monitoring, December 2018 Audit Report on Home Repair Programs, and Housing Trust Fund activities (NHCD staff) (January 8, 2019).
- February and March meetings were cancelled.
- In a special called meeting on April 23, 2019, discussion was conducted regarding the Analysis of Impediments to Fair Housing (AI). Matthew Ramirez, NHCD, and Heidi Aggler, Root Policy, briefed the Committee.

2. Determine if the board’s actions throughout the year comply with the mission statement.
All actions of the CDC Housing Committee throughout the year complied with their mission statement.

3. List the board’s goals and objectives for the new calendar year.

The committee shall support the full CDC in its goals by exploring in depth policy issues related to affordable housing, community development and other issues as assigned to the committee.