Purchasing Contract
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION

AGENDA ITEM NO.: 20
AGENDA DATE: Thu 01/29/2004
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SUBJECT: Authorize negotiation and execution of amendment No. 1 to extend the term of the interlocal agreement with the LOWER COLORADO RIVER AUTHORITY (LCRA), Austin, TX, to reimburse the LCRA for the cost of meeting accommodations for the City Council at the LCRA Hancock Building. Anticipated costs are $2,000 per meeting.

AMOUNT & SOURCE OF FUNDING: Funding is included in the Fiscal Year 2003-2004 Approved Operating Budget of the Financial and Administrative Services Department, Building Services Division. Funding for the remaining two months of the contract is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING DEPARTMENT: Purchasing for Financial and Administrative Services - Building Services;

DIRECTOR'S AUTHORIZATION: Vickie Schubert

FOR MORE INFORMATION CONTACT: Jill Maness, Building Services Officer, 974-3962

PRIOR COUNCIL ACTION: March 22, 2001, Approved execution of original 37-month contract.

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

MBE / WBE: N/A

This interlocal agreement was executed in March 2001 for meeting space for City Council meetings held at the LCRA Hancock Building, with a termination date of November 30, 2003. LCRA provides the City with access to the LCRA Board Room, audio/visual room and other rooms and equipment such as copiers, appliances and office equipment necessary to conduct a Council meeting. The City's reimbursement to LCRA is intended to cover direct and indirect costs such as custodial services, interior and exterior setup, parking attendants, utilities and general wear and tear on carpet, furniture and equipment. Additional security and other services such as parking attendants when necessary and any additional cleaning beyond the normal wear and tear will be made available to the City for an additional fee.

Amendment No. 1 extends the original agreement for 12-months, through November 30, 2004, at which time the new City Hall and City Council chambers are expected to be available for occupancy.