



The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, October 1, 2019 at 301 W. 2nd Street, in the Boards & Commissions Room, in Austin Texas at 5:42pm.

Board Members in Attendance:

Eliza May, Reginald Worlds, Barbra Boeta, Schiller Liao, Lena Banks, Daniel Berner

1. APPROVAL OF MINUTES

The minutes for the regular meeting of August 6, 2019 were considered for approval. The minutes were approved with correction on a motion by Committee Member Schiller Liao and seconded by Committee Member Daniel Berner. Minutes approved on a 6-0 vote.

2. CITIZEN COMMUNICATION: GENERAL

a. Jose Vera, Project Manager for Masonry Plus, spoke on the following:

- Large construction contracts to be broken up into smaller contracts
- Review of third party agreements to be part of the Disparity Study
- Small & Minority Business Resources department (SMBR) to provide more oversight on the Mueller development and Catellus, the master developer

3. NEW BUSINESS

a. Edward Campos, SMBR Interim Director announced:

- the invitation to the Contractor Appreciation Ceremony taking place on October 22, 2019 and;
- the change of conference room for the November 5, 2019 M/WBE & Small Business Enterprise Procurement Program Advisory Committee meeting. Discussion. No action.

b. Mike Rock, Senior Director; Eric Randolph, Senior Associate Design Manager; Joe Thompson, Senior Project Manager and Cloteal Davis Haynes, MBE/WBE Outreach Consultant on the Austin FC McKalla Place Stadium provided an update on the development of the stadium and participation of women and minority owned businesses. Discussion. No action.

c. Carl Paulson and Greg Weaver with Catellus, the master developer on the Mueller development, Pam Hefner and Greg Kiloh with the City of Austin's Economic Development department provided an update on the Mueller development and participation of women and minority owned businesses. Discussion. No action.

d. Discussion regarding issues surrounding large capital improvement projects and how the committee can best assist in developing programs and/or strategies to maximize MBE and WBE knowledge and participation.

Action:

- SMBR to give the committee a presentation explaining the current process for CIP

(Capital Improvement projects)

- SMBR will reach out to Economic Development to provide the committee a presentation on Chapter 380 and P3 (Public, Private, Partnership) projects specifically related to any efforts on project scope.

4. Old Business

- a. Tamela Saldana, SMBR Compliance Officer, provided an update on the status of the Disparity Study solicitation, scope, criteria and contract. SMBR anticipates returning to the committee in December with an RCA recommending award of a contract to the top ranked contractor. Discussion. No action.
- b. Update on SMBR software implementation – Unable to discuss due to loss of quorum
- c. Tamela Saldaña, SMBR Compliance Officer, review the monthly 1) Council Awards, 2) Active Third Party and 3) Request for Change reports – Unable to review due to loss of quorum

ADJOURN

Meeting adjourned at 7:43pm