

From: Jennifer Conroy
To: [Ramirez, Elaine](#); [REDACTED]
Subject: 1304 and 1310 Willow St BOA Special Exception hearing postponement request
Date: Thursday, November 07, 2019 2:02:14 PM

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Hi Elaine,

Per our phone call today I need to request a postponement of my BOA Special Exceptions hearing due to the discovery of LDC 25-2-476 which states that I need a permit and inspection and report prior to the hearing. I was not aware of this requirement until our phone call today.

For my own records, I understand the purpose of the inspection and report is to assure there are no life, health or public safety issues.

For your information I have already filed a Residential Review Application, a Tree Plan Review, and a Partial Demolition Review (2019-204081-PR). I have also reviewed my application with a Tech Reviewer and Austin Energy as requested by Will Clifton in advance of submitting my application (both said it looks ok). In addition, I have been cleared by Michelle Casillas for both lots in a Lot Status Determination.

I understand my initial application was to be rejected because I am in process of getting my Unified Development Agreement, and so the status in your system shows it has been rejected. For the UDA I am currently awaiting an affidavit of lien form from my mortgage lender (Chase) for 1304 Willow Street, and have completed an affidavit of no lien for 1310 Willow St. I will submit these documents as soon as I get a resolution from Chase.

Please let me know if there is anything further I need to submit for my case to move forward.

Thank you for your assistance.

Best wishes,
Jennifer Conroy
1304 and 1310 Willow St

cc: Elaine Ramirez, Jonathan Longoria, Will Clifton, Tyler Johnson

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"The greatness of a nation and its moral progress can be judged by the way in which its animals are treated"
~ Mahatma Gandhi

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