



**THE LIBRARY COMMISSION  
MINUTES**

**REGULAR MEETING  
28 October, 2019**

**The Library Commission convened in a Regular Meeting on Monday, October 28, 2019 at the University Hills Branch, 4721 Loyola Ln., in Austin, Texas.**

**Chair Hanna called the Board Meeting to order at 6:30 p.m.**

**Board Members in Attendance:** Chair Catherine Hanna, Commission Members Julia Aguilar, Patricia Dabbert, JC Dwyer, Deborah Pardo-Kaplan, Daniella Ramos, Steven Self, and Beth Smyer  
**Board Members Absent:** Vice Chair Finney and Commission Member Chad Williams

**Staff in Attendance:** Roosevelt Weeks, Director of Libraries; Anne Bramblett, Assistant Director for Public Services; Dana McBee, Assistant Director for Support Services; John Daniels, Facilities Planning Manager; Sharon Herfurth, Division Manager, Office of Programs & Partnerships; Emi Johnson, Business Process Consultant; Patti Fowler, Division Manager, Central Library; Wendy Harrison, Financial Manager; Pamela Bowles, Division Manager, Branch Services; and Joe Faulk, Information Systems Manager

**Citizen Communication:** Carlos Leon spoke about citizen communication on agenda items.

**1. Approval of Minutes from the September 23, 2019 Regular Meeting:**

The minutes of the regular meeting were approved on Commission Member Dwyer's motion and Commission Member Dabbert's second on an 8-0 vote. Vice Chair Finney and Commission Member Williams absent.

**2. Introductions and Welcome:** District 9 Library Commission Member Julia Aguilar, was introduced.

**3. Briefing: Library Wraparound Services**

Emi Johnson, Business Process Consultant, gave an overview of wraparound services throughout the Austin Public Library system.

**4. Old Business:**

a. Discussion and possible action on youth participation on the Library Commission  
Carlos Leon spoke. No action taken. The item will be put on a future agenda when more information is available.

**5. New Business:**

a. Discussion and possible action on meeting schedule 2020.

A draft schedule will be presented at the next meeting. Meeting locations will alternate between branches and the Central Library.

b. Discussion and possible action on civic engagement

Carlos Leon spoke. John Lawler, Census Coordinator for Travis County and the City of Austin, gave a presentation about local Complete Count Committee and their activities. Commission Members Dwyer and Smyer presented their report on civic engagement activities taking place at Austin Public Library and other peer libraries. They will write a draft recommendation supporting APL participation in 2020 census efforts. Chair Hanna appointed a civic engagement working group, including Commissioners Williams, Smyer, Dwyer, and Ramos.

**6. Discussion of Director's Monthly Report for October 2019 covering programming highlights, volunteer services, revenue, and policy updates:**

Director Weeks reported on the upcoming Library Foundation gala and Mayor's Book Club finale and reported about the donation of 2000 books given by 100 Black Men of Austin.

Questions were asked about the change in number of checkouts allowed for digital materials and proposed changes to APL youth policies.

**7. Discussion of commissioner visits to branch libraries:**

Several commissioners attended the Hampton Branch grand reopening and the Recycled Reads 10<sup>th</sup> anniversary event. Commissioner Ramos attended APL After Dark.

**8. Future Agenda Items:**

A list with proposed dates for future agenda items will be presented at the next meeting.

**Adjourn:** Chair Hanna adjourned the meeting at 7:57 p.m. without objection.