



**MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee  
Tuesday, December 3, 2019 5:30 PM  
City Hall, Boards & Commissions Room, 301 W. 2nd Street, Austin Texas**

**AGENDA**

**Members:**

Eliza May, Chair (Renteria)	Reginald Worlds, Vice Chair (Pool)	Barbra Boeta (Adler)
Lena Banks (Harper-Madison)	Usha Boddapu (Flannigan)	Daniel Berner (Ellis)
Shiller Liao (Tovo)	VACANT (Garza)	VACANT (Casar)
VACANT (Kitchen)	VACANT (Alter)	

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION:GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**2. APPROVAL OF MINUTES**

**3. NEW BUSINESS**

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a. Director's Updates and Announcements with discussion and possible action (10 minutes):
  - January 7, 2020 – SMBR will present the Disparity Study consultant selection to this committee for approval prior to the council's vote for approval on January 23, 2020
  - 2020-2021 Budget Calendar is included in the committee's packets
  - Update on November 5, 2019 Citizen Communication request
  - Response to committee questions regarding Certification online application process
  - Citizen Communication and public information requests
- b. Certification availability update (5 minutes)
- c. Discussion and appropriate action regarding monthly reports provided by SMBR staff (5 minutes).
- d. Discussion and appropriate action regarding vacancies on the W/MBE & Small Business Enterprise Procurement Program Advisory Committee

**4. OLD BUSINESS**

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a. Monthly update on the **1)** Council Awards; **2)** Third Party Project; and **3)** Request for Change (RFC) reports (10 minutes)

**5. FUTURE AGENDA ITEMS**

- a. Presentation from SMBR regarding current process to review capital improvement projects for goal setting with discussion and possible action – January 2020
- b. Overview on the SMBR Certification process for establishing and updating commodity codes for certified

firms – February 2020

- c. DPR Construction to provide an update on their efforts on the Greenwater Block 185-C contract – March 2020
- d. Update from the Corridor Program Office on the 2016 Mobility Bond and Corridor Program with discussion and possible action – April 2020
- e. Overview of Chapter 380 and P3 – April/May 2020

#### **ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Veronica Hawkins at SMBR, at (512) 974-7639 for additional information; TTY users route through Relay Texas at 711. For more information on the MBE/WBE and Small Business Procurement Program Advisory Committee, please contact Veronica Hawkins at (512) 974-7639.

**CANCELLED DUE TO LACK OF QUORUM**