



MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee
Tuesday, January 7, 2020 5:30 PM
City Hall, Boards & Commissions Room, 301 W. 2nd Street, Austin Texas

AGENDA

Members:

Eliza May, Chair (Renteria)	Reginald Worlds, Vice Chair (Pool)	Barbra Boeta (Adler)
Lena Banks (Harper-Madison)	Usha Boddapu (Flannigan)	Daniel Berner (Ellis)
Shiller Liao (Tovo)	Ahmed Moledina (Alter)	VACANT (Casar)
VACANT (Kitchen)	VACANT (Garza)	

CALL TO ORDER

CITIZEN COMMUNICATION:GENERAL

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. APPROVAL OF MINUTES

2. NEW BUSINESS

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a. Director's Updates and Announcements with discussion and possible action (10 minutes):
 - 2020-2021 Budget Calendar memo is included in the committee's packets
 - Update on November 5, 2019 Citizen Communication request
 - Citizen Communication and public information requests
 - February 4, 2020 M/WBE & Small Business Enterprise Procurement Advisory Committee Meeting:
 - One Texas Center (OTC)
505 Barton Springs Road; Rm. 500 (5th Floor)
Austin, TX
- b. Authorize negotiation and execution of a contract with Colette Holt & Associates to conduct an availability and disparity study of minority-owned and women-owned business enterprises, and disadvantaged business enterprises for a term of one year in an amount not to exceed \$1,000,000 with discussion and possible action. (15 minutes)
- c. Certification availability update and Response to committee questions regarding Certification online application process with discussion and possible action. (10 minutes)
- d. Discussion and appropriate action regarding monthly reports provided by SMBR staff (10 minutes).
- e. Discussion and appropriate action regarding vacancies on the W/MBE & Small Business Enterprise Procurement Program Advisory Committee (10 minutes)

3. OLD BUSINESS

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a. Monthly update on the **1)** Council Awards; **2)** Third Party Project; and **3)** Request for Change (RFC) reports (10 minutes)

4. FUTURE AGENDA ITEMS

- a. Recommendation for Council Action on the proposed extension of the sunset date of the MBE/WBE Procurement Program Ordinance City Code 2-9(A)(B)(C) and (D) – February 2020
- b. Update on MBE/WBE Outreach Plan in support of the Corridor Mobility Bond Program – March 2020

- c. Presentation from SMBR regarding current process to review capital improvement projects for goal setting with discussion and possible action – March 2020
- d. Overview on the SMBR Certification process for establishing and updating commodity codes for certified firms – April 2020
- e. Update from SMBR regarding the Good Faith Effort Pilot Program – April 2020
- f. DPR Construction to provide an update on their efforts on the Greenwater Block 185-C contract – May 2020
- g. Update from the Corridor Program Office on the 2016 Mobility Bond and Corridor Program with discussion and possible action – June 2020
- h. Overview of Chapter 380 and P3 – July 2020

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Veronica Hawkins at SMBR, at (512) 974-7639 for additional information; TTY users route through Relay Texas at 711. For more information on the MBE/WBE and Small Business Procurement Program Advisory Committee, please contact Veronica Hawkins at (512) 974-7639.