



The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, November 5, 2019 at 301 W. 2nd Street, in the Executive Session Room, in Austin Texas at 5:42pm.

Board Members in Attendance:

Reginald Worlds, Barbra Boeta, Schiller Liao, Lena Banks, Daniel Berner, Usha Boddapu

1. APPROVAL OF MINUTES

The minutes for the regular meeting of October 1, 2019 were considered for approval. The minutes were approved on a motion by Committee Member Schiller Liao and seconded by Committee Member Lena Banks. Minutes approved on a 6-0 vote.

2. CITIZEN COMMUNICATION: GENERAL

- a. Gilbert Jimenez, owner and Jose Vera, Project Manager for Masonry Plus, requested information on their company's disqualification on the Mueller Philomena Street Park project. Co-Chair Reginald Worlds responded explaining that no one on the committee had information regarding their request and suggested that they contact the Project Manager on the Mueller Philomena Street Park to request information on their disqualification status.

Action:

- The board requested that Edward Campos, SMBR Interim Director, research whether or not the Mueller Philomena Street Park Project is being monitored by the Small & Minority Business Resources Department.

3. NEW BUSINESS

- a. Edward Campos, SMBR Interim Director announced:
 - The December 3, 2019 M/WBE & Small Business Enterprise Procurement Program Advisory Committee meeting will be in the Boards & Commissions Room. No Discussion. No Action
- b. The committee members reviewed the proposed 2020 meeting schedule for the M/WBE & Small Business Enterprise Procurement Program Advisory Committee. Committee member Barbra Boeta moved to approve the proposed schedule, committee member Daniel Berner seconded. Vote to approve 6-0.
- c. Mike Trimble, Director of the Corridor Program, provided an update on the 2016 Mobility Bond and Corridor Program.

Discussion:

- Committee member Schiller Liao requested that a representative of the Corridor Program office come back to a future meeting to report on minority contractor participation percentages on the corridor program.

Discussion:

- The Committee requested that SMBR provide a quarterly update on minority contractor participation percentages on the Corridor Program to the committee.

Discussion:

- Committee member Usha Boddapu requested a monthly report on the number of firms being certified on a month-to-month basis.

- d. Presentation from SMBR regarding current process to review capital improvement projects for goal setting was moved to a future meeting. No Discussion. No action.
- e. Elton Price, SMBR Certification Division Manager, provided a presentation on the development and launch of the SMBR on-line certification module.

Discussion:

- The Committee requested that SMBR research if when a vendor is denied certification after completing the on-line application and reapplies after six months, can information that has not changed from the original application be automatically inserted into the new on-line application.

4. Old Business

- a. Edward Campos, SMBR Interim Director, provided an update on the Disparity Study solicitation, scope, criteria and contract and that staff would be bringing the Recommendation for Council Action (RCA) to the Committee at their January 7, 2020 meeting. Discussion. No Action.
- b. Elton Price provided an update on SMBR software implementation. Discussion. No Action.
- c. Tamela Saldaña, SMBR Compliance Officer, reviewed the monthly 1) Council Awards, 2) Active Third Party and 3) Request for Change reports

Discussion:

- The Committee questioned the participation rates on the Greenwater Block 185-C project. The Committee requested that DPR provide an update to the committee at a future meeting.

ADJOURN

Meeting adjourned at 7:34pm