ATTENDANCE AND CONFLICT OF INTEREST

MBE/WBE and Small Business Enterprise

BOARD/COMMITTEE NAME: By signing below, members indicate they were in attendance, confirm they meet the residency requirement (if applicable) and certify they have no conflict of which they have a conflict of interest. interest* related to any agenda item or declare each conflict of interest. They agree not to participate in a discussion, deliberation, or vote on an agenda item for Procurement Program Advisory Committee DATE OF THE MEETING: January 7, 2020

Members are required to disclose each conflict of interest at all board and committee meetings. Failure to sign this form will result in the member being counted as absent (unexcused absence). Any vote cast by a member who did not sign will <u>not</u> be counted.

member's compliance with attendance requirements. NOTE: Attendance is tracked for regular meetings of the board. Attendance at committee meetings is not considered for purposes of determining the board

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vote or decision before the board. *A board member has a conflict of interest if City Code Chapter 2-7 or Local Government Code Chapter 171 prohibits the board member from taking action on a