

**HIV PLANNING COUNCIL MEETING MINUTES
TUESDAY, DECEMBER 10th, 2019**



***HIV PLANNING COUNCIL
BUSINESS MEETING MINUTES***

**COMMITTEE MEETING
Tuesday, December 10th, 2019**

The *HIV Planning Council* convened in a regular meeting on Tuesday, December 10, 2019 at *The Westin, 310 E 5th St, The Gallery Room* in Austin, Texas.

Chair LJ Smith called the meeting to order at 6:13 p.m.

Council Members in Attendance:

Chair, *L.J. Smith*, Vice-Chair, *Barry Waller*, *Akeshia Johnson Smothers*, *Bart Whittington*, *Brian Johnson*, *Brooks Wood*, *Lee Miranda*, *Julio Gómez*, *Mattyna Stephens*, *Michael Everett Samuel Goings*, *Tara Scarbrough*, and *Taylor Stockett*

Members Absent:

Secretary *Glenn Crawford*, *Alberto Barragan*, *Dale Thele*, *Emma Sinnott*, *Jonathan Wells*, and *Juan Troy*

Staff in Attendance: *Hailey de Anda*, Interim Unit Manager *Jaseudia Killion*, Planner II, *Rashana Raggs*, Administrative Senior

Administrative Agent: *Anthony Kitzmiller*

Presenters: *None*.

Citizen Communication: Dr. Luz Rivera presented on prevention through active community engagement.

1. CERTIFICATION OF QUORUM

- a. Chair LJ Smith established and certified quorum at 6:13 p.m.

2. APPROVAL OF MINUTES 

- a. The minutes from the meeting of October 28th, 2019 were approved with no corrections.
- b. The minutes from the special called meeting of November 22nd, 2019 were approved with no corrections.

3. COMMITTEE REPORTS

- a. Executive Committee
 - i. Star Award – Announcement of winners:
 - a. Professional star award: Derek Kerl
 - b. Community star award: Mark Erwin
- b. Comprehensive Plan Committee:

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- i. No report for November or December
- c. Allocations Committee:
 - i. No report for November or December

4. 2020 PLANNING COUNCIL PRIORITIES AND ANNUAL CALENDAR UPDATES

- d. Presentation by Jeff Daniel, CEO Collaborative Research
 - i. Vice-chair Barry Waller introduced Jeff Daniels
 - ii. Jeff Daniels presented on discussion with executive council on 2020 calendar updates, training, recruiting, and committees.

5. TECHNICAL ASSISTANCE

- e. Hailey de Anda presented on onboarding new members with mentors within the council.
- f. Akeshia Johnson Smothers presented on an abstract proposal for Ryan White 2020 conference.
 - i. Focusing on Fast Tracks Cities and Achieving Together plan
 - ii. Abstract due December 20th, 2019 with 250 words.

6. MONTHLY RYAN WHITE REPORTS

- g. Part A Planning Council Support Staff Report
 - i. Rashana Raggs presented on events amongst full business council.
 - ii. Hailey de Anda presented on upcoming staff activities, conferences, and mentoring.
- h. Part A Administrative Agency Report
 - i. Administrative Agent interim manager Anthony Kitzmiller presented on the Part A Administrative Agent report.
- i. Part B Report
 - i. Council member Mattyna Stephens presented on the Part B report.

7. ADJOURNMENT

- a. Chair LJ Smith adjourned the meeting at 6:54 p.m. without objection.

ⓧ *Indicative of action items*

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For More Information on the HIV Planning Council, please contact Hailey de Anda at (512) 972-5862.