

**HIV PLANNING COUNCIL MEETING MINUTES
MONDAY, JANUARY 27th, 2020**



**HIV PLANNING COUNCIL
BUSINESS MEETING MINUTES**

**COMMITTEE MEETING
Monday, January 27th, 2020**

The HIV Planning Council convened in a regular meeting on Monday, January 27, 2020 at City Hall, 301 West 2nd Street, Conference Room 1029 in Austin, Texas.

Chair LJ Smith called the meeting to order at 6:01 p.m.

Council Members in Attendance:

Chair, L.J. Smith, Vice-Chair, Barry Waller, Secretary Glenn Crawford, Akeshia Johnson Smothers, Alberto Barragan, Brian Johnson, Brooks Wood, Dale Thele, Lee Miranda, Mattyna Stephens, Michael Everett, Tara Scarbrough, and Taylor Stockett

Members Absent:

Adriana Neves, Bart Whittington, Emma Sinnott, Jonathan Wells, Juan Troy, Julio Gómez, and Samuel Goings

Staff in Attendance: *Hailey de Anda, Interim Unit Manager Jaseudia Killion, Planner II, Rashana Raggs, Administrative Senior*

Administrative Agent: *Glenn Selfe, Brenda Mendiola, Patricia Niswander*

Presenters: *None.*

Citizen Communication: *None.*

1. CERTIFICATION OF QUORUM

- a. Chair LJ Smith established and certified quorum at 6:01 p.m.

2. INTRODUCTION/ANNOUNCEMENTS

- a. Visitors Ann Robins, Kim Matejowsky, and Derek Kerl introduced themselves to the council.

3. APPROVAL OF MINUTES 🚩

- a. The minutes from the meeting of December 10th, 2020 were approved with minor corrections.

4. COMMUNITY ENGAGEMENT AND SERVICE


- a. Star Award recognition ceremony.
 - i. Derek Kerl was recognized as the professional star award winner.
 - ii. Mark Erwin was recognized as the community star award winner.

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5. DATA/COMMUNITY PRESENTATIONS

- a. Jesse Thomas from RDE, RED presentation on Ryan White services from around the country.
- b. Ann Robins from Texas Department State Health Services (DSHS) presented on HIV data within the Austin TGA and state levels.

6. COMMITTEE REPORTS

- a. Executive Committee
 - i. Committee reorganization was discussed among council.
 - a. Proposed movement of time, dates, locations, and transfers of committees.
 - 1. Council member Alberto Barragan stated he would like to move from comprehensive planning committee to the allocations committee.
 - ii. MOU approval 
 - b. Planner II, Jaseudia Killion presented on corrections and updates to the MOU.
 - c. Recommendations for corrections and updates added to MOU was approved on an 13-7-0 vote. Council members Adriana Neves, Bart Whittington, Emma Sinnott, Jonathan Wells, Juan Troy, Julio Gómez, and Samuel Goings were absent.
- b. Comprehensive Plan Committee
 - i. Currently working on getting special studies completed.
- c. Allocations Committee
 - i. Priority setting and resource allocation (PSRA) changes and process discussed to be brought to full committee in a retreat format.
 - ii. Complete an in-service with new members for preparation of PSRA process.

7. CONFERENCES DISCUSSION

- a. HIV Cluster Response in Atlanta, GA, November 13-14, 2019
 - i. Akeshia Smothers-Johnson
 - d. Tabled for next business meeting.
- b. HIV Biomedical Conference in Houston, TX, December 2-4, 2019
 - i. Bart Whittington
 - e. Tabled for next business meeting.
 - ii. Alberto Barragan
 - f. Presented on experience and information learned had at conference.
- c. 2020 National Ryan White Conference on HIV Care & Treatment
 - i. Four names were presented with interest in attending conference. Those names will be presented to executive committee for selection and prioritization.
 - ii. There are currently 3 slots available, Administrative Agent Glenn Selfe stated there is a possibility more slots will open for attendance.

8. MONTHLY RYAN WHITE REPORTS


- a. Part A Planning Council Support Staff Report
 - i. Hailey de Anda presented on upcoming activities and events to the council.
- b. Part A Administrative Agency Report
 - i. Administrative agent Brenda Mendiola presented on Part A Administrative Agent report.
 - ii. Administrative agent Glenn Selfe announced his stepping down as the HIV Resource Administration Unit (HRAU) manager.

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- c. Part B Report
 - i. Council member Mattyna Stephens presented on the Part B report.

9. ADJOURNMENT

- a. Chair LJ Smith adjourned the meeting at 8:22 p.m. without objection.

 *Indicative of action items*

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For More Information on the HIV Planning Council, please contact Hailey de Anda at (512) 972-5862.