



*(Construction Advisory Committee)*  
**MINUTES**

**REGULAR MEETING**  
**(February 11, 2020)**

**CALL TO ORDER**

The Construction Advisory Committee convened in a regular meeting on February 11 at 505 Barton Springs Road, Directors Conference 1300, Austin, TX 78704.

Vice Chair Matthew Gonzales called the Committee Meeting to order at 10:09 AM

**LIAISONS+**

Roxanne Cook – Executive Liaison  
Jessica Bild – Staff Liaison

**CURRENT BOARD MEMBERS:**

- (P) Mayoral – Jolsna Thomas, Committee Member**
- (P) District 1 – Calvin Williams, Committee Member**
- (P) District 2 – Juan Pedro Munoz, Committee Member**
- (P) District 3 – Bob Batlan, Committee Member**
- (P) District 4 – Lyn Nance-Hendricks, Committee Member**
- (U) District 5 – Chad Gray, Committee Member**
- (P) District 6 – Matthew Gonzales, Vice Chair**
- (X) District 7 – Bobby Smith, Committee Member**
- (U) District 8 – Benjamin Maniere, Committee Member**
- (X) District 9 – Anna Bocchini, Committee Member**
- (X) District 10 – Carson Fisk, Chair**

**City Staff:**

Executive Liaison – Roxanne Cook  
Staff Liaison – Jessica Bild

**City Staff**

Veronica Briseno, Director, Economic Development Department  
James Snow, Assistant Director, Public Works  
Brenda de la Garza, Consumer Services Manager, Development Services Department  
Baldemar Maldonado, Wage Compliance Supervisor, Capital Contracting Office  
Kristi Fenton, Division Finance Manager, Public Works  
Garrett Cox, Procurement Manager, Capital Contracting Office  
Deborah Graham, Safety, Public Works  
Rolando Fernandez, Office, Capital Contracting Office  
Cynthia Gonzales, Deputy Officer, Capital Contracting Office  
Kyle Brando, Business Process Consultant, Economic Development

## **CITIZENS COMMUNICATION**

- a. No Citizens Communication

### **1. APPROVAL OF MINUTES (5 min)**

- a. December 17, 2019
- b. Committee Member Jolsna Thomas- Motioned to approve December 17<sup>th</sup> minutes
- c. Committee Member Lyn Nance-Hendricks Seconds – Unanimous Agreement

### **2. DIRECTOR'S REPORT (10 min)**

- a. Assistant Director, James Snow, provided a Director's report to the Committee that included updates on the following items:
  - i. OSHA certification for the Department
  - ii. Capital Delivery Project Updates
  - iii. Accelerated Budget Process

### **3. OLD BUSINESS (10 min)**

- a. Discussion and Possible Action on Work Plan for 2020
  - i. Vice Chair Matthew Gonzales, Staff Liaison Bild, and Committee Members discussed potential changes for Work Plan 2020 and rearrangement of some items.

### **4. NEW BUSINESS (50 min)**

- a. Discussion and Possible Action on 380 Agreements Update
  - i. Economic Development Director, Veronica Briseno provided an update on the 380 Agreement Program as well as providing the Committee a recent memo to Mayor and Council detailing the Department's Strategic Investment Portfolio.
- b. Discussion and Possible Action on Expedited Permitting Process
  - i. Brenda de la Garza with Economic Development provided an update on the Expedited Permitting Process as well as the future location for the Economic Development at Highland Park area.
- c. Discussion and Possible Action on Prevailing Wage & Compliance
  - i. Baldemar Maldonado with the Capital Contracting Office provided an overview of the Onsite Reports Prevailing Wage Compliance Update as well as detailing the usage of the ONET website.

### **5. FUTURE AGENDA ITEMS (10 min)**

- a. Discussion and Possible Action on Construction Training Program
- b. Discussion and Possible Action on Rest Break Ordinance Program Update
- c. Discussion and Possible Action on 2016 Mobility Bond Update

### **6. NEXT MEETING: March 10, 2020**

### **7. ADJOURNMENT**

Committee Member Jolsna Thomas moved to adjourn, Committee Member Lyn Nance-Hendricks seconds, unanimous agreement

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call [Jessica Bild](#) with the Public Works Department, at [512-974-7065](tel:512-974-7065), for additional information; TTY users route through Relay Texas at 711.

For more information on the [Construction Advisory Committee](#), please contact [Jessica Bild](#) at [512-974-7065](tel:512-974-7065).