AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, February 11, 2020

The Airport Advisory Commission convened in a regular meeting on Tuesday, February 11, 2020, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

Commission Members in Attendance:
Mike Rodriguez, Chair    Frank Maldonado
Michael Watry – Secretary    Wendy Todd Price
Ernest Saulmon                Vicky Sepulveda
Jeremy Hendricks              Billy Owens

Commission Members Absent:
Eugene Sepulveda – Vice Chair
Scott Madole

Aviation Staff in Attendance:
Jacqueline Yaft Kane Carpenter Mandy McClendon
Susana Carabajal Veronica Downey
David Author Rustin Roussel
Brian Long Rajeev Thomas
Bryce Dubee Rohini Kumerage
Ammie Calderon Julie Harris

Others Present:
Jefferey Richard – J.L. Powers & Assoc    Haus Battle - Ferrovial
Mike Holston – AECOM Rich Prisalac - Parsons
David Mason – HOK Gary Beuthillier - Atkins
Steven Real – AECOM Juan Garza – JE Dunn
Todd Gnospecius – AECOM Vivek Khanna - Woolpert
Heather Peoples – D&B Mitchell Group John Craig - AECOM
Ken Myres – D&B Mitchell Group Jennifer Finch – JE Dunn
Jeremy Dalkoff – MAG USA Bill McGrew – RS&H
Michael Boland – MAG USA Keith Jackson - HNTB
Chelsie Bush – HNTB Daniel Plnan - Ferrovial
Augustine Verrengia – STANTEC Robert Osborne – Burs & McDonnell
1. APPROVAL OF MINUTES

a) The minutes from the meeting of January 14, 2020 were approved on Commission Member Watry’s motion, Commission Member Owens seconds on a vote. Motion passed on a 7-0-0-3 vote. Commission Member Todd arrived after voting while Commission Members E. Sepulveda, and Madole were absent at this vote.

2. STAFF BRIEFING, REPORTS AND PRESENTATIONS

a) Finance & Operations Reports for Fiscal Year 2020 to date.
   The presentation was made by Rajeev Thomas, Financial Manager III, Department of Aviation.

b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
   The presentation was made by Rustin Roussel, Project Manager Supervisor, Department of Aviation.

c) Airport Tenant Updates.
   The presentation was made by Julie Harris, Airport Property, Program Manager, Department of Aviation.

d) Ground Transportation Staging Area (GTSA) Monthly Update.
   The presentation was made by Rodney Couraige, Airport Operations Supervisor I, Department of Aviation.

3. NEW BUSINESS – Discussion and possible action items.

4. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

a) Authorize payment for the Department of Aviation's membership in the Airports Council International - North America (ACI-NA) and other programs led by ACI-NA, in an amount not to exceed $75,000.
[Item went to City Council Thursday, February 20, 2020 and passed].

b) Authorize negotiation and execution of a concession agreement with MAG US Lounge Management LLC to lease, design, construct, operate, and maintain a Shared Use Lounge Service Concession at Austin-Bergstrom International Airport (RFP-8100-ABIA-005).
[Item went to City Council Thursday, February 20, 2020 and was withdrawn].

5. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: March 10, 2020

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 5:32 p.m.

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For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.