



**MINUTES for  
Firefighters', Police Officers' and Emergency Medical Personnel's Civil Service Commission  
SPECIAL CALLED MEETING  
Monday, February 10, 2020**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Special Called Meeting on Monday, February 10, 2020 at 5202 East Ben White Boulevard, Building 500, Room 249 Austin TX 78741

**Board Members in Attendance:**

Commission Chair Jolsna Thomas  
Commission Member Eyna Canales-Zarate

**Staff in Attendance:**

Michael Sullivan, Civil Service Coordinator  
Mecia Griffin, Civil Service Coordinator  
Jasper Brown, Assistant Chief, Emergency Medical Services Department  
Ann Skowronski, Assistant City Attorney

**CALL TO ORDER**

**Civil Service Commission Chair Thomas called the Commission Meeting to order at 10:00 a.m.**

**CITIZEN COMMUNICATION: GENERAL**

**No members of the public signed up to speak on this item.**

**1. APPROVAL OF MINUTES**

- a. Approve the minutes from the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission Regular Meeting of December 2, 2019.

**The minutes from the Regular Meeting of December 2, 2019, were approved on Commission Member Canales-Zarate's motion, Commission Chair Thomas' second on a 2-0 vote.**

**2. NEW BUSINESS**

- a. Hear and rule on appeal(s) from the 2020 Police Corporal Detective written promotional examination administered on January 9, 2020, pursuant to the Texas Local Government Code Chapter 143.034, Article 13 of the Agreement between the City of Austin and the Austin Police Association and Rule 7 of the City of Austin Fire Fighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission Rules and Regulations.

**Commission Member Canales-Zarate made a motion to deny the appeal on exam question 17, and let the question remain as keyed. Commission Chair Thomas seconded the motion. The motion to deny the appeal of question 17 was approved 2-0.**

- b. Consider and take action on the Police Department's request to dismiss the pending appeal of the indefinite suspension of Austin Police Officer VonTrey Clark, imposed by former Chief of Police Art Acevedo on July 23, 2015, and appealed by Officer Clark on July 27, 2015.

**Commission Member Canales-Zarate made a motion to grant the dismissal of the pending appeal of the indefinite suspension of Austin Police Officer VonTrey Clark. The motion was seconded by Commission Chair Thomas. The motion was approved on 2-0 vote.**

- c. Hear and act upon the Emergency Medical Services Department Chief Ernesto Rodriguez' November 15, 2019, request to the Commission for the involuntary demotion of ATCEMS Clinical Specialist (CS) - Field William Allen Clark to Medic - Field.

**Civil Service Administrator Barry Cook informed the Commission that the item had been resolved and requested that the item be withdrawn. Commission Chair Thomas acknowledged the item had been withdrawn due to settlement prior to this meeting and with no objection from the Commission no action was taken.**

- d. Consider and act upon Chief of Police Brian Manley's request to certify a Cadet Eligibility List in accordance with Article 14, Section 3(c) of the Agreement between the Austin Police Officers' Association and the City of Austin.

**Commission Member Canales-Zarate made a motion to certify the Cadet Eligibility list. Commission Chair Thomas seconded the motion, and the motion passed 2-0.**

- e. Discussion and possible action regarding the request of an Austin Fire Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Samuel Hope)
- f. Discussion and possible action regarding the request of an Austin Fire Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Gonzalo Herrera)
- g. Discussion and possible action regarding the request of an Austin Fire Department candidate to the Commission to appoint three-member boards per Chapter

143.022(c) LGC for another mental or physical examination. (Juan Jaimes-Hernandez)

**Items 2e, 2f, and 2g were taken up together. Commission Member Canales-Zarate made a motion to approve the appointment of three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. The motion was seconded by Chair Thomas. The motion was approved on 2-0 vote.**

- h. Discussion and possible action regarding the request of an Austin Fire Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Richard Shealy)

**Civil Service Administrator Barry Cook informed the Commission that the candidate had been non-responsive to requests from staff and that the item be withdrawn. Commission Member Canales-Zarate made a motion to withdraw the item. Commission Chair Thomas seconded the motion and the motion was approved on a 2-0 vote.**

- i. Selection of a chair and vice chair. Per Chapter 143.006, Section (e) of the Texas Local Government Code, each January the members shall elect a chairman and a vice-chairman.

**Commission Member Canales-Zarate made a motion to elect Commission Chair Jolsna Thomas to serve as Commission Chair and to elect Commission Member Canales-Zarate to serve as Commission Vice Chair. Commission Chair Thomas seconded the motion and the motion passed 2-0.**

### **3. STAFF BRIEFINGS**

- a. Report from the Civil Service Office regarding exam processes, disciplinary hearings and fit for duty actions.

**The report was given by Civil Service Administrator Barry Cook.**

- b. Future Meeting Schedule

### **4. FUTURE AGENDA ITEMS**

**An update on upcoming meetings was given by Civil Service Administrator Barry Cook.**

### **ADJOURNMENT**

**Commission Vice Chair Canales-Zarate made a motion to adjourn the meeting, Commission Chair Thomas seconded, and the meeting was adjourned at 10:30 am to no objection.**