



**Impact Fee Advisory Committee
December 18, 2019
6:00 PM
Town Lake Center, Room 100
721 Barton Springs Road
Austin, Texas**

For more information go to: www.austintexas.gov/ifac

MEETING MINUTES - APPROVED

Kris Bailey
Lance Parishner
Susan Turrieta

Lottie Dailey
Channy Soeur

Dick Kallerman
Bobak Tehrani

A. CALL TO ORDER – December 18, 2019, 6:00 p.m.

Chair Bailey called the meeting to order at 6:16 pm with a quorum present.

Committee Members in Attendance: Kris Bailey, Dick Kallerman, Lance Parishner, and Channy Soeur.

City of Austin Staff in Attendance: Liane Miller (Austin Transportation Department), Martin Tower (Austin Water).

B. CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

None

C. APPROVAL OF MINUTES

1. Approval of minutes from the November 18, 2019 Impact Fee Advisory Committee meeting.

Chair Bailey moved approval, Committee Member (CM) Parishner seconded and the minutes were approved 4-0.

D. NEW BUSINESS

1. Committee discussion of the street impact fee study pre-credit draft report.

Liane Miller asked for the committee's comments and questions on the report. The committee asked questions about the cost methodology for Roadway Capacity Plan projects, rough proportionality determinations, and options to phase-in a street impact fee.

2. Staff presentation of the public engagement strategy and policy considerations for the street impact fee.

Chair Bailey asked for the various policy options to be tracked for committee consideration and approval in future meetings. Jeff Whitacre (consultant with Kimley-Horn coordinating the street impact fee study) provided a proposed approach to the committee for making policy recommendations. The committee discussed tracking their decision process so that they may best communicate their recommendation to the City Council. The committee discussed various policy topics that they would like to discuss further at their next meeting. Sebastian Puente (public

engagement consultant on the street impact fee project) presented a draft public engagement strategy for the policy development phase of the project and solicited feedback from the committee.

E. OLD BUSINESS

1. Discussion and possible action on future Impact Fee Advisory Committee meeting dates for 2020.

The committee decided the next IFAC meeting date would be January 28, 2020. It was agreed that subsequent meeting dates would be discussed at future meetings.

F. FUTURE AGENDA ITEMS

1. Discussion and action on the water/wastewater Semi-Annual Impact Fee Report for April 1, 2019 through September 30, 2019 as set forth in the functions of the advisory committee, Austin City Code and Chapter 395.058 of the Texas Local Government Code.
2. Approval of committee comments on the street impact fee study final report.

The committee discussed that the next meeting would include an item for discussion and potential approval of their comments on the Street Impact Fee study report as well as an item to discuss policy options.

Martin Tower (Austin Water) mentioned that the Water Forward Plan may be presented to the committee at a future meeting.

G. ADJOURN

Chair Bailey adjourned the meeting at 7:52 pm.