Special Meeting of the Airport Advisory Commission

May 13, 2020

Airport Advisory Commission to be held May 13, 2020 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. All speakers must register in advance (5/12/2020 by noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the Airport Advisory Commission Meeting, residents must:

• Call or email the board liaison at (512) 530-6605 or ammie.calderon2@austintexas.gov no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.

• Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.

• Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.

• Speakers will be placed in a queue until their time to speak.

• Handouts or other information may be emailed to ammie.calderon2@austintexas.gov by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.

• If this meeting is broadcast live, residents may watch the meeting here: http://www.austintexas.gov/page/watch-atxn-live
AIRPORT ADVISORY COMMISSION MEETING
WEDNESDAY, MAY 13, 2020 AT 1:00 PM
VIA VIDEOCONFERENCING

CURRENT BOARD MEMBERS:
Mike Rodriguez, Chair
Eugene Sepulveda, Vice-Chair
Michael Watry, Secretary
Ernest Saulmon

Scott Madole
Wendy Price Todd
Jeremy Hendricks
Vicky Sepulveda

Billy Owens
Frank Maldonado

AGENDA

CALL TO ORDER

1. APPROVAL OF MINUTES – March 10, 2020 meeting.

April 14, 2020 Airport Advisory Commission meeting was cancelled.

2. DEPARTMENT OF AVIATION STAFF BRIEFINGS
   a) Executive Director’s Report: Current State of Air Service and AUS Workforce
      (Jacqueline Yafft, Executive Director)
   b) March 2020 Financial Results and CARES Act Funding
      (Rajeev Thomas, Interim Deputy Chief – Finance)
   c) Current Airport Construction & Status of Airport Expansion Program
      (Shane Harbinson, Deputy Chief – Planning & Development)
   d) Parking and Ground Transportation Update
      (Carlton Thomas, Airport Landside Access Manager)
   e) Update on South Terminal Lease
      (Susana Carbajal, Deputy Chief – Revenue)

3. FOR RECOMMENDATION
   a) Authorize negotiation and execution of an interlocal agreement with Travis County
      (the “County”) granting the County a license to design, construct, operate, and
      maintain a hike and bike trail across a parcel of Airport property for a period of 20
      years as part of the Onion Creek Greenway.
b) Authorize negotiation and execution of a multi-term contract with ThyssenKrupp Airport Systems Inc., to provide maintenance, inspections, emergency repairs, parts and training for passenger boarding bridges, for up to five years for a total contract amount not to exceed $3,001,000.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

4. OLD BUSINESS

c) Discuss the creation and objective of an Airport Wildlife Management Program Working Group.

5. NEW BUSINESS

a) Next meeting: June 9, 2020.

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.
AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, March 10, 2020

The Airport Advisory Commission convened in a regular meeting on Tuesday, March 10, 2020, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

Commission Members in Attendance:
Mike Rodriguez, Chair
Eugene Sepulveda, Vice Chair
Michael Watry – Secretary
Jeremy Hendricks
Ernest Saulmon

Frank Maldonado
Wendy Todd Price
Scott Madole
Billy Owens
Vicky Sepulveda

Commission Members Absent:

Aviation Staff in Attendance:
Jacqueline Yaft
Susana Carbajal
David Arthur
Shane Harbinson
Patti Edwards
Bryce Dubee
Ammie Calderon

Denise Hatch
Kane Carpenter
Veronica Downey
Ghizlane Badawi
Young Park
Rustin Roussell
Mandy McClendon

Tanner Hunt
Rajeev Thomas
Jill Goodman
Brian Long
Ellen Brunjes

Others Present:
Alex Fleming – Austin Commercial
Jarred Parker – WSP
Robert Osborne – Burs & McDonnell
Jeff Pearce – South Terminal
Lino Rivera – CAS Consulting
David Alexander – Centerion
Josh Bedre – AEC & AEC-WAY
Clayton Singleton – RS&H
Jennifer Finch – JE Dunn Construction

Becky Bray - WSP
Rick Mitchell – Mend & Hunt
Jeffrey Jacoby – Tx Campaign for the Environment
Paul W. Foster – Foster CM Group
Steven Real - AECOM
Gary Bouthillier - Atkins
K Swenson - HNTB
Jalen Adams – CBS Austin
Dale Murphey – K Friese
Jesse Penn – CAS
Christina Taylor – Sundt
Robin Schneider – TCE
Donna Hoffman – TCE
Paul Gregory – TDS
David Mason – HOK
Josh Crawford – Garver
Dan Warth - CobbFendley

Brandy Waters – Sunland Group
Craig Nazor – Lone Star Sierra Club
Augustine Verenjo - Stantec
Sean Tenney - Parsons
Caroline Reynold – CR SOLNS

CITIZENS COMMUNICATIONS:

Jeffrey Jacoby – TX Campaign for the Environment – Item 4.b and 5.a
Craig Nazor – Lone Star Sierra Club – Item 4.b
Robin Schneider – TCE – Item 4.b
Caroline Reynolds – CR SOLNS – Item 4.b

1. APPROVAL OF MINUTES

a) The minutes from the meeting of March 10, 2020 were approved on Commission Member Hendricks motion, Commission Member Saulmon seconds on a vote. Commission Member Madole abstained. Motion passed on a 9-0-1-0 vote. Commission Member Hendricks abstained.

1. 2. EXECUTIVE SESSION

a) Discuss purchase, exchange, lease, or value of an interest in real property commonly known as the South Terminal, located at 10000 Logistics Lane, Austin, Texas 78719 (Real Property – Section 551.072 of the Government Code).

The Commission may go into closed session permitted by the Texas Open Meetings Act (Chapter 551 of the Texas Government Code, including but not limited to, deliberation regarding real property Section 551.072 of the Government Code) regarding this item.

2. DEPARTMENT OF AVIATION STAFF BRIEFINGS

a) Coronavirus Briefing
   (Tanner Hunt, Airport Emergency Planning Coordinator)

b) Executive Director’s Report: State of the Airport and Airport Expansion Program
   (Jacqueline Yaft, Executive Director)

c) Air Service Incentive Program and Budget Report to Date.
   (Dave Arthur, Chief Financial Officer)
3. **OLD BUSINESS** (updates)

   a) Update on the Airport Common Use Lounge solicitation  
      (Susana Carbajal, Assistant Director)

   b) Update on the status of the Texas Regional Landfill application to the  
      Texas Commission on Environmental Quality  
      (Patti Edwards, Chief Operating Officer)

4. **NEW BUSINESS**

   a) Discuss the creation and objective of an Airport Wildlife Management Program Subcommittee.  
      (Committee includes Commissioners, Madole as Chair, Saulmon, Maldonado, and Hendricks.  
      Loren Lintner as staff representative.)

   b) Next meeting: Tuesday, April 14, 2020

**ADJOURN**

Mike Rodriguez, Chair adjourned the meeting at 7:06 p.m.

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For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.
## CITY OF AUSTIN
### AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
#### Airport Operating Fund 5070
**Income Statement - For Internal Use Only**
**Fiscal Year to Date for 6 Month(s) ended March 31, 2020**

<table>
<thead>
<tr>
<th>REVENUE</th>
<th>Budget</th>
<th>Amended Budget</th>
<th>Seasonalized 5 month(s)</th>
<th>Year to Date w/ Accruals</th>
<th>Y-T-D Variance Fav (Unfav)</th>
<th>Y-T-D Variance % Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRLINE REVENUE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Landing Fees</td>
<td>36,137,000.00</td>
<td>18,029,361.54</td>
<td>16,966,165.97</td>
<td>(1,063,195.57)</td>
<td>(5.9%)</td>
<td></td>
</tr>
<tr>
<td>Terminal Rental &amp; Other Fees</td>
<td>55,696,000.00</td>
<td>27,611,388.80</td>
<td>27,118,228.07</td>
<td>(493,160.73)</td>
<td>(1.8%)</td>
<td></td>
</tr>
<tr>
<td>TOTAL AIRLINE REVENUE</td>
<td>91,833,000.00</td>
<td>45,640,750.34</td>
<td>44,084,394.04</td>
<td>(1,556,356.30)</td>
<td>(3.4%)</td>
<td></td>
</tr>
<tr>
<td>NON-AIRLINE REVENUE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parking</td>
<td>42,063,829.00</td>
<td>19,788,349.98</td>
<td>19,068,036.60</td>
<td>(720,313.38)</td>
<td>(3.6%)</td>
<td></td>
</tr>
<tr>
<td>Ground Transportation for Hire</td>
<td>6,758,516.00</td>
<td>3,279,946.99</td>
<td>3,439,421.50</td>
<td>159,474.51</td>
<td>4.9%</td>
<td></td>
</tr>
<tr>
<td>Rental Cars</td>
<td>15,389,147.00</td>
<td>7,588,605.12</td>
<td>7,678,545.95</td>
<td>89,940.83</td>
<td>1.2%</td>
<td></td>
</tr>
<tr>
<td>Food &amp; Beverage</td>
<td>15,306,786.00</td>
<td>6,990,262.10</td>
<td>6,060,794.24</td>
<td>(929,467.86)</td>
<td>(13.3%)</td>
<td></td>
</tr>
<tr>
<td>Retail</td>
<td>4,563,595.00</td>
<td>2,074,644.62</td>
<td>2,645,989.97</td>
<td>571,345.35</td>
<td>27.5%</td>
<td></td>
</tr>
<tr>
<td>Advertising</td>
<td>2,457,056.00</td>
<td>1,360,225.34</td>
<td>1,441,532.62</td>
<td>81,307.28</td>
<td>6.0%</td>
<td></td>
</tr>
<tr>
<td>Other Concessions, Rentals &amp; Fees</td>
<td>15,959,811.00</td>
<td>7,080,525.43</td>
<td>8,239,352.32</td>
<td>1,158,826.89</td>
<td>16.4%</td>
<td></td>
</tr>
<tr>
<td>TOTAL NON-AIRLINE REVENUE</td>
<td>102,498,800.00</td>
<td>48,162,559.58</td>
<td>48,573,673.20</td>
<td>411,113.62</td>
<td>0.9%</td>
<td></td>
</tr>
<tr>
<td>Interest Income</td>
<td>1,509,788.00</td>
<td>754,894.00</td>
<td>612,007.41</td>
<td>(142,886.59)</td>
<td>(18.9%)</td>
<td></td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>195,841,588.00</td>
<td>94,558,203.92</td>
<td>93,270,074.65</td>
<td>(1,288,129.27)</td>
<td>(1.4%)</td>
<td></td>
</tr>
</tbody>
</table>

### OPERATING REQUIREMENTS

| Fac Mgmt, Ops and Airport Security | 71,245,679.00 | 33,734,520.85 | 29,366,229.47 | 4,368,291.38 | 12.9% |
| Airport Planning and Development | 7,966,822.00 | 3,520,470.99 | 3,083,664.15 | 436,806.84 | 12.4% |
| Support Services | 28,900,318.00 | 13,296,761.06 | 12,324,138.10 | 972,622.96 | 7.3% |
| Business Services | 16,261,823.00 | 6,142,938.73 | 7,528,758.49 | (1,385,819.76) | (22.6%) |
| TOTAL OPERATING EXPENSES | 124,374,642.00 | 56,694,691.64 | 52,302,790.21 | 4,391,901.44 | 7.7% |

### Debt Service

| 2013 Prosperity Bank Loan | 5,409,080.00 | 2,705,010.94 | 2,705,000.00 | 10.94 | 0.0% |
| 2014 Bond Issuance | 7,077,869.00 | 3,538,803.41 | 3,538,759.98 | 43.43 | 0.0% |
| 2017 Bond Issuance | 9,962,554.00 | 4,945,196.89 | 4,945,138.73 | 56.16 | 0.0% |
| 2019 Refunding Bonds | 16,050,619.00 | 7,644,188.27 | 7,643,178.98 | 1,009.29 | 0.0% |
| 2019 New Money | 0.00 | 0.00 | 1,707,300.00 | (1,707,300.00) | N/A |
| TOTAL Net Debt Service | 38,500,122.00 | 18,833,199.50 | 20,539,377.69 | (1,706,178.19) | (9.1%) |

### OTHER REQUIREMENTS

| Workers’ Compensation | 459,386.00 | 229,693.00 | 229,692.00 | 1.00 | 0.0% |
| Citywide Administrative Support | 5,749,656.00 | 2,874,828.00 | 2,874,828.00 | 0.00 | 0.0% |
| Communications & Technology Mgmt | 1,817,925.00 | 908,962.50 | 908,964.00 | (1.50) | 0.0% |
| Accrued Payroll | 364,511.00 | 177,255.50 | 177,255.50 | 0.00 | 0.0% |
| Wage Adjustment Markets | 401,369.00 | 200,884.50 | 0.00 | 200,884.50 | 100.0% |
| Operating Reserve | 3,400,100.00 | 1,700,050.00 | 1,700,050.00 | 0.00 | 0.0% |
| CTECC | 205,514.00 | 102,757.00 | 102,756.00 | 1.00 | 0.0% |
| Trunked Radio Allocation | 317,231.00 | 158,615.50 | 158,616.00 | (0.50) | 0.0% |
| Public Works Capital Projects Mgmt Fund | 3,399,372.00 | 1,699,696.00 | 1,699,696.00 | 0.00 | 0.0% |
| TOTAL OTHER REQUIREMENTS | 16,105,064.00 | 8,052,532.00 | 7,851,847.50 | 200,684.50 | 2.5% |

### TOTAL REQUIREMENTS

| 178,979,828.00 | 83,580,423.14 | 80,694,015.40 | 2,886,407.74 | 3.5% |

### EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS

| 16,861,760.00 | 10,977,780.78 | 12,575,059.25 | 1,598,278.47 | 14.6% |

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*Note: Columns may not add to totals shown because of rounding*

<p>| ENPLANEMENTS | Passengers | % Inc/(Dec) |
| March, 2020 (Month over Month) | 349,457 | -51.79% |
| March, 2020 - Year-to-Date | 3,859,716 | -0.49% |</p>
<table>
<thead>
<tr>
<th>Month</th>
<th>Percentage Change</th>
<th>Revenue Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>8.0%</td>
<td>$51,900</td>
</tr>
<tr>
<td>February</td>
<td>6.7%</td>
<td>$54,090</td>
</tr>
<tr>
<td>March</td>
<td>5.5%</td>
<td>$57,590</td>
</tr>
<tr>
<td>April</td>
<td>4.9%</td>
<td>$61,390</td>
</tr>
<tr>
<td>May</td>
<td>4.3%</td>
<td>$65,590</td>
</tr>
<tr>
<td>June</td>
<td>3.8%</td>
<td>$69,290</td>
</tr>
<tr>
<td>July</td>
<td>3.3%</td>
<td>$73,390</td>
</tr>
<tr>
<td>August</td>
<td>2.9%</td>
<td>$77,890</td>
</tr>
<tr>
<td>September</td>
<td>2.4%</td>
<td>$82,890</td>
</tr>
<tr>
<td>October</td>
<td>2.0%</td>
<td>$88,490</td>
</tr>
<tr>
<td>November</td>
<td>1.6%</td>
<td>$94,690</td>
</tr>
<tr>
<td>December</td>
<td>1.2%</td>
<td>$101,490</td>
</tr>
</tbody>
</table>

**Total Revenue**

- $519,800
- $540,900
- $57,590
- $61,390
- $65,590
- $69,290
- $73,390
- $77,890
- $82,890
- $88,490
- $94,690
- $101,490

**Operating Revenue**

- $519,800
- $540,900
- $57,590
- $61,390
- $65,590
- $69,290
- $73,390
- $77,890
- $82,890
- $88,490
- $94,690
- $101,490

**Non-Airline Revenue**

- $519,800
- $540,900
- $57,590
- $61,390
- $65,590
- $69,290
- $73,390
- $77,890
- $82,890
- $88,490
- $94,690
- $101,490

**Total Revenue**

- $519,800
- $540,900
- $57,590
- $61,390
- $65,590
- $69,290
- $73,390
- $77,890
- $82,890
- $88,490
- $94,690
- $101,490

**Airline Revenue**

- $519,800
- $540,900
- $57,590
- $61,390
- $65,590
- $69,290
- $73,390
- $77,890
- $82,890
- $88,490
- $94,690
- $101,490

**March 2020 Revenue**

- Year-over-Year Change (0.49%)
- March TTD Below Prior Year (3.17%)
- March TTD Below Prior Year (3.79%)
## Revenue

<table>
<thead>
<tr>
<th>Month</th>
<th>Revenue 1</th>
<th>Revenue 2</th>
<th>Revenue 3</th>
<th>Total Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 20</td>
<td>$5,000</td>
<td>$6,000</td>
<td>$7,000</td>
<td>$18,000</td>
</tr>
<tr>
<td>Mar 19</td>
<td>$4,500</td>
<td>$5,500</td>
<td>$6,500</td>
<td>$16,500</td>
</tr>
<tr>
<td>Mar 18</td>
<td>$4,000</td>
<td>$4,500</td>
<td>$5,000</td>
<td>$13,500</td>
</tr>
</tbody>
</table>

## Expenses

<table>
<thead>
<tr>
<th>Month</th>
<th>Expenses 1</th>
<th>Expenses 2</th>
<th>Expenses 3</th>
<th>Total Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 20</td>
<td>$3,000</td>
<td>$3,500</td>
<td>$4,000</td>
<td>$10,500</td>
</tr>
<tr>
<td>Mar 19</td>
<td>$2,500</td>
<td>$3,000</td>
<td>$3,500</td>
<td>$9,000</td>
</tr>
<tr>
<td>Mar 18</td>
<td>$2,000</td>
<td>$2,500</td>
<td>$3,000</td>
<td>$7,500</td>
</tr>
</tbody>
</table>

## Profit

<table>
<thead>
<tr>
<th>Month</th>
<th>Profit 1</th>
<th>Profit 2</th>
<th>Profit 3</th>
<th>Total Profit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 20</td>
<td>$2,000</td>
<td>$2,500</td>
<td>$3,000</td>
<td>$7,500</td>
</tr>
<tr>
<td>Mar 19</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,500</td>
<td>$6,500</td>
</tr>
<tr>
<td>Mar 18</td>
<td>$2,000</td>
<td>$1,500</td>
<td>$2,000</td>
<td>$5,500</td>
</tr>
</tbody>
</table>

## Summary

- **Total Revenue for Mar 18 - Mar 20**: $57,000
- **Total Expenses for Mar 18 - Mar 20**: $36,000
- **Total Profit for Mar 18 - Mar 20**: $21,000
Possible uses: Payroll, contracts, other operating expenses, debt service and airport development.

Any purpose that the airport revenue may be lawfully used.

Cannot be put into Reserve Funds.

Can be used across fiscal years.

Not a Lump Sum amount. AUS will submit expenses for Reimbursement.

CARES Act funds approximately 6 months worth of expenses.

AUS to receive ~$58,735,130.

CARES Act funds determined in March before the full extent of air traffic loss is known.