



Special Meeting of the HIV Planning Council Monday, June 1, 2020

Governance/Membership Meeting to be held 06/01/2020 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance** (05/31/2020 by Noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the June 1, 2020 HIV Planning Council Meeting, residents must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: **<http://www.austintexas.gov/page/watch-atxn-live>**



**HIV PLANNING COUNCIL
GOVERNANCE/MEMBERSHIP MEETING
Monday, June 1, 2020, 1:00 P.M.
City Hall/ Remote Meeting
Austin, Texas**

GOVERNANCE/MEMBERSHIP COMMITTEE MEMBERS:

Committee Chair Akeshia Johnson-Smothers, Brooks Wood, Dale Thele, Julio Gómez, Tarik Daniels, and Taylor Stockett.

AGENDA

CALL TO ORDER

CITIZEN COMMUNICATION

Speakers who have registered one day prior to the meeting will have a three-minute allotment to address concerns regarding items on the agenda.

- 1. CERTIFICATION OF QUORUM**
- 2. INTRODUCTION/ANNOUNCEMENTS**
- 3. APPROVAL OF MINUTES** 
- 4. ANNUAL CALENDAR REVIEW**
- 5. POLICY DEVELOPMENT**
 - a. Teleconferencing
 - b. Social Media
 - c. Membership policy around non-voting members that don't impact quorum
- 6. MEMBERSHIP AND ATTENDANCE**
 - a. Review attendance – tabled due to absences not counted due to COVID-19
 - b. Review of membership activities
 - c. Membership roster and demographics
- 7. RECRUITMENT/PROMOTION**
 - a. Review membership application
 - b. Review Orientation Process
- 8. DOCUMENT REVIEW**
 - a. Promotional materials
 - b. Office of Support Policy and Procedures



c. Directives Policy

9. HIV PLANNING COUNCIL STAFF REPORT

ADJOURNMENT

⚠ Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.