



Recommendation for Water & Wastewater Commission

Commission Meeting Date:	June 8, 2020	COA Strategic Direction:	Government That Works For All Safety
Council Meeting Date:	July 30, 2020		
Department:	Purchasing		
Client:	Danielle Lord, Anna Bryan-Borja		
SUBJECT			
Recommend approval to negotiate and execute of a multi-term contract with EMR Elevator Inc. D/B/A EMR Elevator Excellence, to provide elevator and escalator preventative maintenance, repair, and modernization services, for up to five years for a total contract not to exceed \$16,540,000. Austin Water’s requested authorization is \$1,720,000.			
AMOUNT AND SOURCE OF FUNDING			
Funding in the amount of \$14,000 is available in the Fiscal Year 2019-2020 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.			
Purchasing Language:	The Purchasing Office issued a Request for Proposals (RFP) 8200 JOG3001 for these services. The solicitation was issued on December 23, 2019 and it closed on February 6, 2020. Of the five offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City’s Financial Services website, Austin Finance Online. Link: Solicitation Documents .		
Prior Council Action:	N/A		
Boards and Commission Action:	June 8, 2020 – To be reviewed by the Water and Wastewater Commission.		
MBE/WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established.		

The contract will provide elevator, escalator, lift, dumbwaiter, and moving walkway preventative maintenance, repair, inspection, and modernization services at various City buildings. The services provided under the terms of this contract are vital to the City's overall efforts to provide quality, safe, and reliable elevator, escalator, lift, dumbwaiter, and moving walkways for City staff, customers, and citizens. In addition to providing parts and services for preventative maintenance and repairs, the contractor will also maintain all registrations and/or licenses required by the City and the State of Texas. Additional departments and building locations may be added to this contract as existing contracts expire, and new City facilities are built.

The contract will replace an existing contract, which expires on August 26, 2020. The requested authorization amount was determined using a departmental estimate based on historical spend and future usage.

An evaluation team with expertise in this area evaluated the offers and scored EMR Elevator Inc. D/B/A EMR Elevator Excellence as the best to provide these services based on applicable experience, technical program and proposed solution, pricing, local presence, and as a service-disabled veteran business enterprise.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	3 yrs.	\$10,460,000
Optional Extension 1	1 yr.	\$ 3,040,000
Optional Extension 2	1 yr.	\$ 3,040,000
TOTAL	5 yrs.	\$16,540,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.