



**Electric Board
APPROVED MINUTES**

**SPECIAL CALLED MEETING
MAY 29, 2020**

The Electric Board convened in a Special Called Board Meeting on May 29, 2020 via Video Conference 10:00 AM

Board Members in Attendance: Gabe Flores, Delwin Goss, Randy Pomikahl, Mark Weaver, Ben Brenneman, Derek LaRue, Michael King and David Johnson

Members Not in Attendance: Nicole Stasek, Rogelio Wallace and David Adamson.

Staff in Attendance: Rick Arzola (DSD), Eric Zimmerman (DSD), Marty Starrett (DSD), Mitchell Tolbert(DSD), Beth Culver(DSD), Tony Hernandez(DSD), Marcel Elizondo(APH), Mark Churilla(APH) and Kalissa Tozzi(DSD)

1. **CITIZEN COMMUNICATION:** As there were no Citizen Communication being allowed for this type of video conference meeting.
2. **APPROVAL OF MINUTES:** The minutes from the April 15, 2020 Regular called meeting was approved as written. Vice Chair member Pomikahl made a motion to accept the minutes as written. Board member Goss second the motion, motion passed 8-0.
3. **PUBLIC HEARING AND ACTION- International Swimming Pool and Spa Ordinance-**
DSD Staff of Commercial Electrical Inspections, Marty Starrett gave a brief introduction to the board on the final ISPSC code. As his presentation concluded, Marty asked the board if there were any questions they had regarding the ISPSC code. Board member David Johnson inquired on how this ordinance was incorporated into the recent adoption of 2020 Ordinance that was approved by Council this past May, staff member Starrett responded that there is no reference to the recently adopted code that affects the ordinance and that there was no electrical requirements. Chairman Flores then asked his fellow board members to take a vote to recommend the ordinance to council. Board member Johnson made motion to recommend the ordinance to council, board member King, seconded the motion. Motion pass 8-0.
4. **DISCUSSION**
 - a. **Update on Criteria Manual-** DSD staff Eric Zimmerman had no updates. He did tell the board, that the last the last meeting was in March via video conference and AE was still in discussion and that all future meetings are hold until further notice and the COVID-19 has passed. Board member Brenneman did mention that he did speak with councilmember Casar office and was told by AE that they were no longer considering moving the point of service.
 - b. **DSD permit Program-** Mitchell Tolbert gave a brief introduction of what DSD recognizes that contractors are having for the ability to get stand alone and other trade permits. So DSD has developed an "idea program" that splits the program into "buckets" and have been allocating resources into those "buckets" for better service and quicker permit returns back to the contractor. Hopes to have it up and running by summer.
5. **FUTURE AGENDA ITEMS:**
 - a. Discussion: DSD permit program
 - b. Discussion: Austin Criteria Manual
 - c. Discussion: COA Covid 19 updates

5. ADJOURN: A motion to adjourn the meeting was made by Board member Goss and second by Weaver for a 8-0 vote. The meeting adjourned at 10:44 am.