



**Professional Services Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 23
AGENDA DATE: Thu 02/12/2004
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SUBJECT: Authorize negotiation and execution of a professional services agreement with the following eighteen firms: SURVEYING AND MAPPING, INC., Austin, TX; MARTINEZ, WRIGHT & MENDEZ, INC. (MBE/MH 96.95%), Austin, TX; LANDMARK SURVEYING, INC., (WBE/FR 91.48%), Austin, TX; MCGRAY & MCGRAY LAND SURVEYORS, INC. (WBE/FR 94.53%), Austin, TX; MACIAS AND ASSOCIATES, INC. (MBE/MH 91.48%), Austin, TX; CANALES, MARTINEZ AND NASH SURVEYING CO., (MBE/MH 91.03%), Austin, TX; BAKER-AICKLEN & ASSOCIATES, INC., Round Rock, TX; CAPITAL SURVEYING CO., INC., Austin, TX; BURY+PARTNERS, Inc., Austin, TX; HALFF ASSOCIATES, INC., Austin, TX; LOOMIS AUSTIN, INC., Austin, TX; ZAMORA-WARRICK AND ASSOCIATES, L.L.C. (MBE/MH 95.95%), Austin, TX; CFX, L.P., (WBE/FR 88%), Austin, TX; SURVCON, INC., Austin, TX; CHAPARRAL PROFESSIONAL LAND SURVEYING, INC., Austin, TX; CARTER & BURGESS, INC., Austin, TX; RALPH HARRIS SURVEYOR, INC., Austin, TX; I.T. GONZALEZ ENGINEERS, (MBE/MH 90.98%), Austin, TX, for surveying services for a period of two years or until financial authorization is expended, in an amount not to exceed \$2,650,000, with a total of the eighteen agreements not to exceed \$2,650,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$2,650,000 is available in the Fiscal Year 2003-2005 Approved Capital Budgets and/or Operating Budget of the Public Works Department and various other department for which services are needed.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Public Works
DEPARTMENT:

DIRECTOR'S
AUTHORIZATION: Sondra Creighton

FOR MORE INFORMATION CONTACT: Mike Ritter, 974-7096; Felix Benavides; 974-7027 Laura Bohl 974-7064

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Best eighteen qualification statements of twenty-eight received.

MBE / WBE: Participation goals stated in the solicitation were 5.47% MBE and 3.05% WBE.

October 26, 2000, eighteen consultants firms were selected for the Surveying Services Rotation List 2000-2003. The total authorization amount at that time was \$2,250,000. This Surveying Services Rotation List 2003-2005 replaces the existing rotation list for 2000-2003, which has exhausted its authorization.

The selected firms will provide all surveying services to the City of Austin for field surveying and associated office services for projects design, boundary determinations, acquisition of easements and related documentation. Projects will be assigned to firms on the basis of qualifications and ability to respond within the required time frame.

This authorization provides for funding of surveying services for approximately \$2,650,000., (estimated approximately \$175,000 for each of the top eight ranked firms and \$125,000 for each of the next ten top



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ranked firms). The period of services is estimated to be approximately two years or until financial authorization is expended.

This request allows for the development of a professional services agreement with each of the eighteen firms recommended for this Surveying Services Rotation List. This rotation list will allow assignment of projects based on the firms' availability of resources and expertise. Should the City be unsuccessful in negotiating a satisfactory agreement with any of the recommended firms, negotiations will cease with that firm and the funding will be distributed among the remaining firms.

Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to seventy-one firms on September 11, 2003. The RFQ was obtained by forty-four firms, and twenty-eight firms submitted qualification statements. Ten of the firms were certified Minority/Women-Owned Business Enterprise (M/WBE) firms. The evaluation of the submittals of the twenty-eight firms results in the following recommendation.

Participation goals stated in the solicitation were 5.47% MBE and 3.05% WBE. The recommended firms provided M/WBE Compliance Plans, which were approved by the Department of Small and Minority Business Resources.

RECOMMENDED FIRM:

SURVEYING AND MAPPING, INC., Austin, TX - Total Participation:

<u>NON M/WBE TOTAL – PRIME</u>	<u>91.48%</u>
Surveying and Mapping, Inc., Austin, TX	91.48%

<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>5.46%</u>
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African American Subtotal

HVJ Associates, Inc., Austin, TX (CADD)

Hispanic Subtotal

Martinez, Wright & Mendez, Inc., Austin, TX
(global positioning system services, CADD, research)

Native/Asian American Subtotal

Hejl, Lee & Associates, Inc., Austin, TX (CADD)

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>3.05%</u>
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McGray & McGray Land Surveyors, Inc., Austin, TX (global positioning system, CADD, research)	3.05%
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RECOMMENDED FIRM:

MARTINEZ, WRIGHT & MENDEZ, INC. - Total Participation:

<u>MBE TOTAL – PRIME</u>	<u>96.95%</u>
Martinez, Wright & Mendez, Inc., Austin, TX	96.95%

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>3.05%</u>
Landmark Surveying, Inc., Austin, TX (CADD, surveying, global positioning system, mapping)	
CADD Studio, Austin, TX (CADD, drafting, maintenance, repair, research, mapping)	
Westar Properties, Austin, TX (real estate services)	

RECOMMENDED FIRM:

LANDMARK SURVEYING, INC. - Total Participation:

<u>WBE TOTAL – PRIME</u>	<u>91.48%</u>
Landmark Surveying, Inc., Austin, TX	91.48%

<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>5.47%</u>
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African American Subtotal
The CADman Design & Building Group, Austin, TX
(surveying, drafting)

Hispanic Subtotal
Martinez, Wright & Mendez, Austin, TX
(global positioning system or field surveying)
Sunland Group, Austin, TX (global positioning system
or field surveying)
Pro-Terra Aerial Mapping, Inc., Austin, TX
(aerial photogrammetry)

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>3.05%</u>
Accurate CAD & Technical Services, Austin, TX (surveying, drafting)	3.05%

NON M/WBE SUBCONSULTANTS
Miller Blueprint Co., Austin, TX (surveying supplies)



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RECOMMENDED FIRM:

MCGRAY & MCGRAY LAND SURVEYORS, INC., - Total Participation:

<u>WBE TOTAL – PRIME</u>	<u>94.53%</u>
McGray & McGray Land Surveyors, Inc., Austin, TX	94.53%

<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>5.47%</u>
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African American Subtotal
HVJ Associates, Inc., Austin, TX (CADD)

Hispanic Subtotal
Pro-Terra Aerial Mapping, Austin, TX (mapping)
Easy Drive Stake, Inc., Austin, TX (surveying equip.)

<u>WBE TOTAL – SUBCONSULTANTS</u>	—
Spitzer & Associates, Inc., Austin, TX (deed research, real estate services)	

RECOMMENDED FIRM:

MACIAS AND ASSOCIATES, INC. - Total Participation:

<u>MBE TOTAL – PRIME</u>	<u>91.48%</u>
Macias and Associates, Inc., Austin, TX	91.48%

<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>5.47%</u>
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Hispanic Subtotal
Martinez Corporation, Austin, TX
(aerial photogrammetry)

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>3.05%</u>
Cadd Studio, Austin, TX (CADD, research)	3.05%



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RECOMMENDED FIRM:

CANALES, MARTINEZ AND NASH SURVEYING CO. - Total Participation:

<u>MBE TOTAL – PRIME</u>	<u>91.03%</u>
Canales, Martinez and Nash Surveying Co., Austin, TX	91.03%

<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>5.47%</u>
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African American Subtotal
HVJ Associates, Inc., Austin, TX (CADD)

Hispanic Subtotal
Martinez Corporation, Austin, TX
(aerial photogrammetry)

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>3.50%</u>
Cadd Studio, Austin, TX (CADD, mapping, research, drafting)	
CFX L.P., Austin, TX (drafting)	
Accurate Cad & Technical Services, Inc., Austin, TX (CADD)	

RECOMMENDED FIRM:

BAKER-AICKLEN & ASSOC., INC. - Total Participation:

<u>NON M/WBE TOTAL – PRIME</u>	<u>85.00%</u>
Baker-Aicklen & Assoc., Inc., Austin, TX	85.00%

<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>9.63%</u>
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African American Subtotal
The CAD Man Design and Building Group., Austin, TX (CADD)

Hispanic Subtotal
Sunland Group, Austin, TX (land surveying)
Pro-Terra Aerial Mapping, Inc., Austin, TX
(aerial mapping)

Native/Asian American Subtotal
ADV Consulting Engineers, Austin, TX (CADD)

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>5.37%</u>
(Landmark Surveying, Inc., Austin, TX	5.37%



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(global positioning system)

RECOMMENDED FIRM:

CAPITAL SURVEYING CO., - Total Participation:

<u>NON M/WBE TOTAL – PRIME</u>	<u>91.48%</u>
Capital Surveying Co., Austin, TX	91.48%

<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>5.47%</u>
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Hispanic Subtotal

Pro-Terra Aerial Mapping, Inc., Austin, TX
(aerial photogrammetry)

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>3.05%</u>
McGray & McGray Land Surveyors, Inc., Austin, TX	3.05%
(drafting, land surveying, surveying, global positioning system)	

RECOMMENDED FIRM:

BURY+PARTNERS, INC. - Total Participation:

<u>NON M/WBE TOTAL – PRIME</u>	<u>91.48%</u>
Bury+Partners, Inc., Austin, TX	91.48%

<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>5.47%</u>
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Hispanic Subtotal

Pro-Terra Aerial Mapping, Inc., Austin, TX
(aerial photogrammetry, mapping)

Native/Asian American Subtotal

Asia Trading, Inc., Austin, TX (appraisal, real estate)

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>3.05%</u>
McGray & McGray, Austin, TX	3.05%
(surveying, global positioning system)	



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RECOMMENDED FIRM:

HALFF ASSOCIATES, INC. - Total Participation:

<u>NON M/WBE TOTAL – PRIME</u>	<u>91.48%</u>
Halff Associates, Inc., Austin, TX	91.48%

<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>5.47%</u>
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Hispanic Subtotal

Canales, Martinez & Nash Surveying, Austin, TX
(surveying, global positioning system)

Native/Asian American Subtotal

Hejl Lee & Associates, Inc., Austin, TX (drafting)

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>3.05%</u>
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McGray & McGray Land Surveyors, Inc., Austin, TX	3.05%
(global positioning system, drafting, mapping, marker, surveying)	

RECOMMENDED FIRM:

LOOMIS AUSTIN, INC. - Total Participation:

<u>NON M/WBE TOTAL – PRIME</u>	<u>91.48%</u>
Loomis Austin, Inc., Austin, TX	91.48%

<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>5.47%</u>
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Hispanic Subtotal

Pro-Terra Aerial Mapping, Inc., Austin, TX
(aerial photogrammetry, mapping)

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>3.05%</u>
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McGray & McGray Land Surveyors, Inc., Austin, TX	
(surveying, global positioning system)	
Cadd Studio, Inc., Austin, TX	
(surveying, global positioning system)	



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RECOMMENDED FIRM:

ZAMORA-WARRICK AND ASSOCIATES, L.L.C. - Total Participation:

<u>M/WBE TOTAL – PRIME</u>	<u>95.95%</u>
Zamora-Warrick and Associates, Austin, TX	95.95%
<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>1.00%</u>

African American Subtotal
HVJ Associates, Inc., Austin, TX (CADD)

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>3.05%</u>
Accurate CAD & Technical Services, Inc., Austin, TX (CADD)	
CADD Studio Austin, TX (CADD, drafting, research)	

RECOMMENDED FIRM:

CFX, L.P. - Total Participation:

<u>WBE TOTAL – PRIME</u>	<u>88.00%</u>
CFX, L.P., Austin, TX	88.00%
<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>10.00%</u>

African American Subtotal
Austex Tree Service, Inc., Austin, TX
(tree-shrub removal)

Hispanic Subtotal
Macias & Associates, Inc., Austin, TX
(aerial photogrammetry)
Canales, Martinez and Nash, Austin, TX
(surveying, global positioning system, mapping)
Martinez, Wright & Mendez, Inc., Austin, TX
(mapping, surveying)

Native American/Asian American Subtotal
Accurate CAD & Technical Services, Inc., Austin, TX
(CADD)



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NON M/WBE TOTAL SUBCONSULTANTS 2.00%
Jones & Carter, Inc., Austin, TX (surveying)

RECOMMENDED FIRM:

SURVCON, INC. - Total Participation:

NON M/WBE TOTAL – PRIME 91.48%
Survcon, Inc., Austin, TX 91.48%

MBE TOTAL – SUBCONSULTANTS 5.47%

Hispanic Subtotal

Canales, Martinez & Nash Surveying, Austin, TX
(surveying, global positioning system)

WBE TOTAL – SUBCONSULTANTS 3.05%
Landmark Surveying, Inc., Austin, TX 3.05%
(surveying, global positioning system)

RECOMMENDED FIRM:

CHAPARRAL PROFESSIONAL LAND SURVEYING, INC. - Total Participation:

NON M/WBE TOTAL – PRIME 91.48%
Chaparral Professional Land Surveying, Inc., Austin, TX 91.48%

MBE TOTAL – SUBCONSULTANTS 5.47%

Hispanic Subtotal

CADD Studio, Austin, TX (CADD)

WBE TOTAL – SUBCONSULTANTS 3.05%
Landmark Surveying, Inc., Austin, TX (mapping) 3.05%

RECOMMENDED FIRM:

CARTER & BURGESS, INC. - Total Participation:

NON M/WBE TOTAL – PRIME 90.00%
Carter & Burgess, Inc., Austin, TX 90.00%



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MBE TOTAL – SUBCONSULTANTS **6.00%**

Hispanic Subtotal

Zamora-Warrick & Associates, LLC, Austin, TX
(surveying)

Native/Asian American Subtotal

ADV Consulting Engineers, Inc., Austin, TX
(CADD)

WBE TOTAL – SUBCONSULTANTS **4.00%**

McGray & McGray Land Surveyors, Inc., Austin, TX
(surveying)

RECOMMENDED FIRM:

RALPH HARRIS SURVEYOR, INC. - Total Participation:

NON M/WBE TOTAL – PRIME **91.48%**
Ralph Harris Surveyor, Austin, TX **91.48%**

MBE TOTAL – SUBCONSULTANTS **5.47%**

Hispanic Subtotal

Stafflinks, Austin, TX (real estate services)
Canales, Martinez and Nash Surveying Co., Austin, TX
(CADD, mapping, global positioning system, blueprinting)
Easy Drive, Austin, TX
(surveying equipment, drawing instruments, maintenance, repair)
Pro-Terra Aerial Mapping, Inc., Austin, TX
(aerial photogrammetry)
Macias & Associates, Inc., Austin, TX
(aerial photogrammetry, CADD, drafting)

Native/Asian American Subtotal

Accurate Cad and Technical Services, Austin, TX
(CADD)

WBE TOTAL – SUBCONSULTANTS **3.05%**

Austin Cad Services, Austin, TX
(drafting, scanning, plotting)
Landmark Surveying, Inc., Austin, TX
(CADD, global positioning system, mapping)
McGray & McGray Land Surveyors, Inc., Austin, TX
(global positioning system, drafting)



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Dynamic Reprographics, Austin, TX
(blueprinting, copying)
D & J Blueline, Austin, TX
(blueprinting, copying)



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RECOMMENDED FIRM:

I.T. GONZALEZ ENGINEERS - Total Participation:

<u>M/WBE TOTAL – PRIME</u>	<u>90.98%</u>
I.T. Gonzalez, Austin, TX	90.98%

<u>MBE TOTAL – SUBCONSULTANTS</u>	<u>5.47%</u>
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African American Subtotal
Turner Graphics, Austin, TX (CADD)

Hispanic Subtotal
Pro-Terra Aerial Mapping, Austin, TX
(aerial photogrammetry, mapping)

Native/Asian American Subtotal
Hejl Lee Associates, Inc., Austin, TX
(civil, designing, engineering consultant, CADD)

<u>WBE TOTAL – SUBCONSULTANTS</u>	<u>3.05%</u>
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Landmark Surveying, Inc., Austin, TX
(surveying, global positioning system, mapping)
Spitzer & Associates, Austin, TX
(real estate services)
D & J Blueline, Inc., Austin, TX
(blue printing, copying)
Roadway Specialties, Inc., Austin, TX
(ground maintenance, mowing, edging, plant, trimming)

<u>NON M/WBE TOTAL SUBCONSULTANTS</u>	<u>0.50%</u>
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Martin Instrument, Austin, TX (engineering & surveying equipment)	0.50%
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