HIV PLANNING COUNCIL MEETING MINUTES
MONDAY, MARCH 9TH, 2020

HIV PLANNING COUNCIL **COMMITTEE MEETING**
STRATEGIC PLANNING/NEEDS ASSESSMENT COMMITTEE MEETING MINUTES MONDAY, MARCH 9TH, 2020

The *HIV Planning Council Comprehensive Planning Committee* convened in a committee meeting on *Monday, March 9th, 2019* at *City Hall, 301 West 2nd Street, Room 1029 in* Austin, Texas.

Committee Chair *Glenn Crawford* called the Committee Meeting to order at 6:08 p.m.

Council Members in Attendance:
Committee Chair Glenn Crawford, Lee Miranda, and Tara Scarbrough

Council Members Absent: *Brian Johnson.*

Staff in Attendance: *Jaseudia Killion,* Planner II, *Rashana Raggs,* Administrative Senior, and *Anjelica Barrientos,* AmeriCorps Vista

Administrative Agent: *Brenda Bounous*

Presenters: *None*

1. **CERTIFICATION OF QUORUM**
   a. Committee chair, Glenn Crawford established and certified quorum at 6:08 p.m.

2. **INTRODUCTION/ANNOUNCEMENTS**
   a. None.

3. **APPROVAL OF MINUTES**
   a. The minutes from the meeting of February 10th, 2020 were approved as written with no objections.

4. **NEEDS ASSESSMENT**
   a. Finalize Needs Assessment Survey Questionnaire
      i. Jaseudia Killion presented on Needs Assessment Survey as well as Ryan White Part A manual. Committee presented feedback for recommendations on updating survey.
      ii. Administrative Agent, Brenda Bounous distributed handout on Consumer Satisfaction Survey 2019 and presented results to committee.

5. **UPDATES FROM OFFICE OF SUPPORT**
   a. Community Events

i. Rashana Raggs presented on events within the community.

a. Grant activities

ii. Hailey de Anda presented on grants received, conferences, and staff activities.

2. ADJOURNMENT

a. Committee Chair Glenn Crawford adjourned the meeting at 7:14 p.m. without objection.