Executive Committee Meeting of the HIV Planning Council Tuesday, September 1, 2020

Executive Meeting to be held 09/01/2020 with Social Distancing Modifications

Public comment will be allowed via Microsoft Teams; no in-person input will be allowed. **All speakers must register in advance** (08/31/2020 by Noon**).** All public comment will occur at the beginning of the meeting.

To speak remotely at the September 1, 2020 HIV Planning Council Meeting, residents must:

•Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.

•Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.

•Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.

•Speakers will be placed in a queue until their time to speak.

•Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.

•If this meeting is broadcast live, residents may watch the meeting here: **http://www.austintexas.gov/page/watch-atxn-live**

HIV PLANNING COUNCIL
EXECUTIVE MEETING
Tuesday, September 1, 2020, 5:00 P.M.
City Hall/ Remote Meeting
Austin, Texas

HIV PLANNING COUNCIL MEMBERS:

Chair-L.J. Smith, Vice Chair-Barry Waller, Secretary-Glenn Crawford, Akeshia Johnson-Smothers, and Bart Whittington

Members Present for Meeting: LJ Smith, Barry Waller, Glenn Crawford, Akeshia Johnson-Smothers, and Bart Whittington
Members Absent for Meeting: None
Office of Support Staff Present: Jaseudia Killion, Planning Council Planner and Hailey DeAnda, Interim Planning and Evaluation Unit Manager
Administrative Agent Staff Present: Anthony Kitzmiller, Interim HRAU Program Manager
Other: None

AGENDA

CALL TO ORDER
The Chair called the meeting to order at 5:02 PM.

CITIZEN COMMUNICATION

Speakers who have registered one day prior to the meeting will have a three-minute allotment to address concerns regarding items on the agenda.

- No Speakers registered for the meeting

1. **CERTIFICATION OF QUORUM**
   Quorum was certified by the Committee Chair LJ Smith when he called the meeting to order virtually.

2. **INTRODUCTION/ANNOUNCEMENTS**

   Hailey DeAnda announced that Anjelica Barrientos last day with Austin Public Health as an AmeriCorps VISTA is today. She also announced Anjelica's replacement, Dylan Keecee.

3. **APPROVAL OF MINUTES**
   Minutes were approved as is.

4. **AGENDA SETTING**
   a. Discuss calendar and identify priorities for all committee meetings
      i. Akeshia requested that Executive members and other members of the Planning Council address the lack of mentors for new members by provided FAQs about things they wish they know when joining the Council.
      ii. Bart recommended that some aspects of new member orientation for the Planning Council be recorded.

iii. LJ supported both ideas with a recommendation for a survey to be distributed via Survey Monkey to collect FAQs
iv. The Star Awards reminder will be placed on the Governance/Membership Committee agenda for September
v. Care Strategies Committee's September meeting will be rescheduled per Bart's request. The committee will also review the following Service Standards in October: Non-Medical Case Management, Early Intervention Services, and compare standard to those of the Baton Rouge EMA.
vi. Strategic Planning/Needs Assessment Committee will add a Directives vote to their November agenda per request of Glenn.
vii. Finance/Allocations Committee will not have a meeting in September unless the Administrative Agent deems it necessary. Meetings for this committee will resume in October per request of Barry.
viii. The Business Committee agenda for September will have Item #4 removed per request of LJ. Members requested contacting presenters for the Business meeting with a special request for Sylvia Lopez of Vivent Health to present on HIV and Aging.

b. Discuss specific topics for priority meetings
Agenda was set and priorities established for previous discussion and calendar.

5. HIV PLANNING COUNCIL STAFF REPORT

a. Committee Budget
i. No recommendations for the committee budget from this committee at this time except looking into platforms for meetings (previously stated in a meeting)
ii. Daniel Ramos has been approved for membership by the Mayor. Jaseudia recommended he join the Finance/Allocations committee per his own request. Chair will appoint him to that committee.
iii. Jaseudia announced that Adrian Neves is no longer a member of the Planning Council.
iv. Glenna announced that the AIDS Walk will have a virtual event.

6. ADMINISTATIVE AGENT STAFF REPORT

No news. Staff will provide updates on the budget to Business Committee.

ADJOURNMENT

Chair adjourned meeting at 5:44 PM

Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Executive Committee, please contact Jaseudia Killion at **(512) 972-5806**