Executive Committee Meeting of the HIV Planning Council Tuesday, October 6, 2020

Executive Meeting to be held 10/06/2020 with Social Distancing Modifications

Public comment will be allowed via Microsoft Teams; no in-person input will be allowed. **All speakers must register in advance** (10/05/2020 by Noon**).** All public comment will occur at the beginning of the meeting.

To speak remotely at the October 6, 2020 HIV Planning Council Meeting, residents must:

•Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.

•Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.

•Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.

•Speakers will be placed in a queue until their time to speak.

•Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.

•If this meeting is broadcast live, residents may watch the meeting here: **http://www.austintexas.gov/page/watch-atxn-live**

HIV PLANNING COUNCIL
EXECUTIVE MEETING
Tuesday, October 6, 2020, 5:00 P.M.
City Hall/ Remote Meeting
Austin, Texas

HIV PLANNING COUNCIL MEMBERS:

Chair-L.J. Smith, Vice Chair-Barry Waller, Secretary-Glenn Crawford, Akeshia Johnson-Smothers, and Bart Whittington

AGENDA

CALL TO ORDER
Meeting called to order at 5:05PM

CITIZEN COMMUNICATION

Speakers who have registered one day prior to the meeting will have a three-minute allotment to address concerns regarding items on the agenda.

1. **CERTIFICATION OF QUORUM**
   Quorum was certified and established
2. **INTRODUCTION/ANNOUNCEMENTS**

   There were no introductions or announcements

3. **APPROVAL OF MINUTES**
   Minutes were approved as written, unanimously

4. **CHAIR DISCUSSION TOPICS**

   a. Officer Elections
      i. Review Current Nominees
         1. Jaseudia Killion presented the nominees for each position
         2. Executive members will be emailed so the nominees can be reviewed before voting
         3. Glenn Crawford will have to get council approval because his membership will end before his chair term would end
      ii. Discuss and Determine Election Process
         1. Reviewed By-Laws to ensure that elections proceed in an orderly fashion

   b. STAR Awards
      i. Jaseudia gave an update from the Governance and Membership committee
         1. Press releases and Facebook ads could allow for more engagement
         2. Fast Track Cities could help promote the event
         3. Discussion of changing the voting process to include the full Planning Council
      ii. Committee can submit a proposal for how to spend money

c. Service Standards Updates
    i. Care strategies meeting later this night will be developing a process to update service standards
    ii. Service standards that have been deemed most in need of review will be reviewed
d. Directives Update
    i. Peer navigation directive will be developed with Care Strategies Committee
    ii. MAI directive was sunset
    iii. Care Strategies Committee is developing a directive or letter of support in ADAP

5. AGENDA SETTING

a. Discuss calendar and identify priorities for all committee meetings
    i. Barry Waller reviewed Finance and Allocations committee's calendar
b. Discuss specific topics for priority meetings

6. END OF THE YEAR CELEBRATION PLANNING

a. The entire Planning Council will be surveyed for what they would like to do for the end of the year celebration

7. HIV PLANNING COUNCIL STAFF REPORT

a. Committee Budget
b. Reminder of officer nominations
c. Austin Area HIV System of Care Analysis is happening this summer with the PSRA. A Representative will be speaking at the full business meeting to connect with PC members

8. ADMINISTATIVE AGENT STAFF REPORT

a. The grant application was submitted

ADJOURNMENT

Meeting adjourned at 5:55PM

Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Executive Committee, please contact Jaseudia Killion at **(512) 972-5806**