



## Annual Internal Review

**This report covers the time period of 7/1/2019 to 6/30/2020**

(This report is due in the first quarter of each fiscal year for the previous year.)

### **Building and Fire Code Board of Appeals**

(Official Name of Board or Commission)

**The Board/Commission mission statement** (per the City Code) **is:**

City Code § 2-1-121 Building and Fire Code Board of Appeals.

(C) The board shall:

- (1) Review any appeals filed in accordance with Title 25 (*Land Development*);  
and
- (2) Hear and decide appeals of orders, decisions, or determinations made by the building official relating to the application and interpretations of the Building Code, the Residential Code, and Fire Code.

**1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

- During 2018-2019 this Board met 4 times.  
8/28/2019; 10/2/2019 SC; 10/23/2019; 4/22/2020
- The Board Elected Officers.
- The Board adopted the following:
  1. Annual Board Schedule.
  2. Annual Board Report.
  3. Board Bylaws
  4. Nominations of Chair and Vice Chair

- The Board:
  - The Board denied an appeal on the Casa De Luz. Building Official had suspended the Certificate of Occupancy for the establishment for not complying with Fire Code Sections 503.1.1 and 503.2.1. Other noted violations were code section 25-1-361-Certificate Required; 25-11-32-Building Permit required, 25-5-1-Site Plan required and 25-6-471 Off street parking facility required.
  - Discussed and made a motion for recommendation to City Council on amendments to Title 25#30 of the City Code related to Floodplain Regulations. But also to include language to consider waiving permit fees for flood damaged properties in the flood plain but not inspection fees.
  - Board was briefed in a meeting by the City law office on the process of appeals, posting language and public hearings.
  - Board made a motion for recommendation to City Council of the Wildland Urban Interface after a brief change in the recommendation on “ignition resistance materials.”
  - Board made a recommendation to council to approved 2018 International Swimming Pool and Spa Code Ordinance.

**2. Determine if the board’s actions throughout the year comply with the mission statement.**

This board does comply with the mission statement and reviews appeals and determinations related to the Building Code, the Fire Code, and other technical codes, which is what helps make Austin one of the most livable cities. The Board understands the importance of the appeals filed and the importance of their recommendations to council and has been successful in fulfilling this obligation.

**3. List the board’s goals and objectives for the new calendar year.**

- This Board will continue to hear any appeals presented to the board.
- Review any Code Amendments related to the adopted codes listed below.
- Review any City Rules related to construction.