



Annual Internal Review

This report covers the time period of 7/1/2019 to 6/30/2020
(This report is due in the first quarter of each fiscal year for the previous year.)

Electric Board **(Official Name of Board or Commission)**

The Board/Commission mission statement (per the City Code) is:

City Code § 2-1-142 ELECTRIC BOARD.

The board shall hear and decide appeals of orders, decisions, or determinations made by the building official relating to the application and interpretation of the Electrical Code. The board may not waive the requirements of the Electrical Code.

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**
 - During 2017-18 this Board met 7 times.
7/17/2019; 8/21/2019; 12/11/2019 SC; 1/15/2020; 3/11/2020 SC; 4/15/2020;
5/29/2020 SC
 - The Board adopted the following:
 1. 2018-2019 Annual Board Report
 2. Annual Board Schedule
 3. Work Group on NEC Ordinance
 4. 2020 NEC City Ordinance
 5. 2018 Recommendation of the International Swimming Pool and Spa Ordinance
 - The Board made the following significant actions:
 1. Board participated in conjunction with Development Service Department in a series of work group meetings to establish the NEC 2020 Electrical Ordinance with adhering to House Bill 2439
 2. Board has remained involved in continuing efforts with DSD on the Austin Criteria Manual. Specifically the "Point of Service"
 3. Board members have identified with fee increases with DSD and this board would like to work with DSD on fee increases ahead of time.

4. Board had requested a motion to appoint David Johnson back to the board for his knowledge and leadership of electrical codes and its interpretations.
5. Board elected new Chair and Vice Chair to oversee next year Electrical Board.

2. Determine if the board's actions throughout the year comply with the mission statement.

This board does comply with the mission statement and reviews appeals and determinations related to the Electric Code and the Austin Energy Design Criteria Manual which is what helps make Austin one of the most livable cities. The Board understands the importance of their recommendations to council and has been successful in fulfilling this obligation.

3. List the board's goals and objectives for the new calendar year.

1. To promote and protect City of Austin residences and business and the Electric Ordinance.
2. Hear and decide appeals of orders, decisions and determinations made by the building official
3. Assist City Staff in the enforcement of the electrical Contractor registration ordinance in the Building Criteria Manual and the Electrical Ordinance.
4. Assist Austin Energy and review any rule changes to the Utility Criteria Manual and its alignment with the City of Austin Electrical Ordinance
5. Review the Permitting process and Permit Center for quality control.
6. Review the City of Austin Residential and Commercial Electrical inspections for consistency, quality assurance and timely inspections.