# AUSTIN PUBLIC LIBRARY







# Director's Report April 2021

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# HIGHLIGHTS

# Austin Public Libraries Reopening to the Public May 10

Austin Public Library's (APL) timeline for reopening to the public for limited capacity in-person Express Services will begin on Monday, May 10 at 12 libraries.

The libraries opening next month for Express in-person services are Central, Carver, Hampton Branch at Oak Hill, Manchaca, Milwood, North Village, Old Quarry, Ruiz, Spicewood Springs, St. John, Windsor Park, and Yarborough.

Digital services, along with curbside pickup, will continue. The following services will be added inside the libraries: Book and material browsing and checkout, Printing and copying, Public computers, Wi-Fi, New Library cards, Holds pickup and checkout, and Technology and reference help.

The Austin History Center will continue remote reference and add limited capacity in-person service on Thursdays and Fridays beginning May 13.

Starting Monday, June 28, in-person service will expand to all Austin Public Library branches (except those under renovation). APL has been running curbside collection since June 2020.

APL provides crucial computer access to residents so they can take advantage of vaccination sign-ups and other social services offered by the City, State, and Federal governments.

All APL libraries have implemented necessary precautions to keep customers and staff safe, such as the measures included below:

- Plexiglass is installed at all circulation desks
- All customers and staff are required to wear masks
- APL has installed bipolar ionization equipment in the HVAC Systems system wide at all APL locations. The equipment is designed to neutralize contaminates (allergens, mold, bacteria, viruses, and volatile organic compounds) to ensure that conditioned purified air is recycled through the HVAC Systems
- Furniture and computers are spaced a minimum of six feet apart
- Libraries will close for the last 15 minutes of each hour to sanitize surfaces. All customers will be required to exit the building during that time.

## **Recycled Reads Lease Update**

Austin Public Library is working to renew the lease for APL's Recycled Reads bookstore at 5335 Burnet Rd. The existing lease has 12 months remaining. We are asking for an additional 12-month lease with a 12-month option. Combined the lease totals two years with a one-year option. APL anticipates reopening Recycled Reads to the public in August in Phase 5 (Full Access) of the Library's Reopening Plan.

## **Roosevelt Weeks Elected to Texas Library Association Executive Board**

Austin Public Library is delighted to announce that Roosevelt Weeks, Director of the Austin Public Library has been elected to The Texas Library Association's 2021-2022 executive board.

Director Weeks is Representative-at-Large for Public Libraries. "Libraries are faced with many challenges in the coming years. Funding, navigating in a post COVID-19 environment, racial and social unrest, and changing perception of libraries are just a few of the challenges that we must overcome. As we face these external and internal forces, we must be flexible, innovative, and nimble in order to survive and flourish. We can no longer do business as usual, as we provide services and programs to our customers. We must address the inequities and social justice issues that are inside and outside of our libraries," Weeks said. "The library can play an important role in making sure all voices are heard and programs/services are provided in an equitable fashion. We can do this when we work together as one."

The Texas Library Association (TLA) is the largest state library association in the U.S. It's 6,000+ members represent all library types: academic, public, school and special.

Jerry Craft and Raúl the Third are the featured authors for this year's Kids Block Party. APL will distribute 2000 bags with a book and activities.

### Kids Block Party 2021 Edition

Austin Public Library's annual celebration of literacy and learning through play will have three parts this year - a <u>website</u>, book bags (with activities and books!) and a Skype author visit. All for free, for kids age 0-12. Our new website goes live on Monday, May 10, featuring fun activities and lots of APL resources. Families can pick up a free book bag, while supplies last, at every APL Express starting May 10. We will distribute 2000 bags with hands-on learning, a free book, plus materials from APL and partner agencies. Children's bags will have activities plus a copy of <u>¡Vamos! Let's Go to the Market</u>. Tween bags will have more challenging STEM activities and a copy of <u>Jerry Craft</u>'s graphic novel, <u>New Kid</u>. Both books are available from APL's virtual library on Hoopla. The bags are made to be stand-alone and don't require access to technology. APL's Bookmobile/Outreach team is partnering with the Ghisallo Foundation to distribute book bags to families in underserved communities.

On Sunday, May 16, kids from all over Austin are invited to hear award-winning author/illustrator, <u>Raúl the Third</u>, via Skype. Kids Block Party is sponsored by <u>The Library Foundation</u> and made possible through their generous funding.

# **FACILITIES SERVICES**

# FY2018 Bond Program Summary

## Description

The 2018 Bond Program for the Library Department consists of fifteen improvement projects located across the City of Austin. The projects are grouped into the following categories:

 CLMP180 2016 Site/Civil Engineering Projects Hampton at Oak Hill Parking Lot Expansion; Cepeda Branch Trail



**2018 BOND** OUR COMMUNITY. OUR FUTURE.

- CLMP282 Faulk /Austin History Campus Faulk Library Archival Repository Upgrade; Austin History Center Interior & Exterior improvements
- CLMP286 Interior Renovation Projects Old Quarry Branch Renovation; Little Walnut Creek Branch Renovation; Willie Mae Kirk Branch Renovation; Manchaca Road Branch Roof Replacement & Renovation; St. John Branch Renovation
- CLMP287 Roof Replacement & System Upgrades Ruiz Branch; Carver Branch; University Hills Branch; Howson Branch; Spicewood Springs Branch; Yarborough Branch

### **Status**

- CLMP180 2016 Site/Civil: Cepeda Branch Trail Project is temporarily delayed while the new consultant is brought on board. New consultant is developing scope for trail construction. Hampton at Oak Hill Parking Lot Expansion Project Consultant is working with Watershed to determine project scope. A preliminary meeting indicated that site plan requirements could trigger a pond retrofit.
- CLMP282 Faulk Building & History Center Renovation: Design Kickoff and subsequent initial project definition with APL has started. A committee of APL employees and 2-3 outside archivists has been formed for the scoping phase or next 4-5 weeks. We will meet weekly to confirm the History Center requirements, SF, and adjacencies that make sense. We will then move forward with Schematic Design.
- CLMP286 Interior Renovations: The Consultant submitted draft APDN on February 14, 2021. Cost estimates will be submitted mid-March and then a meeting will be held with APL, consultant and Public Works PM to discuss.

 CLMP 287 Roof Replacement & System Upgrades: Consultant continues to work on preliminary phase report. Bad weather continues to affect the necessary work on the last branch which is necessary to complete the PER report.

### Schedule

The design and construction program's deliverables are revised to a 36-month timeline. All timelines are estimates and subject to change without notice. Program construction starts will be staggered to minimize impacts to existing levels of branch services.

The 2018 Bond Program for the Library Department consists of fifteen improvement projects located across the City of Austin.

# FY2012 Bond Program Summary

## **Description**

• Proposition 18: Library, Museums and Cultural Facilities \$13.4 Million

# 6014.041 Cepeda Branch

#### Scope of Work

Site Drainage Remediation and Interior Renovation of 8,110 SF Facility

#### Status

A Request for Council Action (RCA) to award the construction contract to Balfour Beatty Construction Group will go before the City Council on March 25 in the amount of \$505,505.00 plus a \$50,550.50 contingency, for a total contract amount not to exceed \$556,055.50

#### Budget / Cost

Appropriation \$1,311,839; Obligated \$581,789.95; Balance \$730,049.05

#### Schedule

Construction Start March 25, 2021Substantial Completion September 25, 2021

### 6014.015 Zaragosa Warehouse Fire Sprinkler Upgrade

#### Scope of Work

Replacement of Sprinkler System (life safety) in 20,000 SF Facility

#### Status

Notice to Proceed was delayed to February 22, due to the extreme weather conditions present on February 15 (and indeed the entire week). But construction on the site officially kicked off on February 22, 2021 with Balfour Beatty Construction Group accepting keys to the Warehouse and instructions on how to disarm/rearm the alarm system every day.

#### Budget / Cost

Appropriation \$1,044,965; Obligated \$1,032,324.67; Balance \$12,640.33



#### Schedule

- Construction Start February 22, 2021
- Substantial Completion August 22, 2021

### 6014.037 University Hills Branch Parking Lot Expansion

#### Scope of Work

The work of this project comprises the construction of a new asphalt 29 parking space parking lot expansion at the existing University Hills Branch Library.

#### Status

The Rebid process has begun, with a new Solicitation released with advertisement dates of February 8, February 15, and February 22. A project Pre-Bid Conference (online) was held on Tuesday, February 23; and a potential bidder's Site Visit was held on Thursday, February 25 (with 3 interested prime | general contractors in attendance). The Bid Opening will be March 11 at 3 PM.

#### Budget / Cost

Appropriation \$1,532,458.00; Obligated \$761,327.75; Balance \$771,130.25

#### Schedule

- Estimated Construction Start March 2021
- Estimated Substantial Completion September 2021

### **Pleasant Hill**

#### Scope of Work

Phase I Roof replacement and HVAC system overhaul for 8,851 SF facility. Phase II consists of interior improvements and maintenance repairs and upgrades to the exterior.

#### Status

Phase II (Interior Improvements) is pending finalizing the JOC Contract. The maintenance repairs and upgrades are currently underway.

#### Budget / Cost

Appropriation \$1,206,627; Obligated \$1,088.080.12; Balance \$118,080.12

#### Schedule

- Interior Construction Start TBD
- Exterior Maintenance Repairs and upgrades are underway.

# Cepeda Branch Renovations

ID Task Name	Duration	Start	Finish	Half Otr 2	2nd Half Qtr 3 Qtr 4	1st Half Otr 1 Otr 2	2nd Half Otr 3 Otr 4	1st Half Otr 1 Otr 2	2nd Half Otr 3 Otr 4	1st Half Otr 1 Otr 2	2nd Half Otr 3 Otr 4	1st Half Otr 1 Otr 2	2nd Half Qtr 3 Qtr 4	1st Half Otr 1 Otr 2	2nd Half Qtr 3 Qtr 4
1 1 Preliminary Phase	102 days	Tue 7/4/17	Wed 11/22/17			an our a		and the second		at de t				an our	
2 1.1 Rotation List Assignment	30 days	Tue 7/4/17	Mon 8/14/17	100%	Rotation List	Assignment	1	1	1	1	1 1	1	1	1	1
3 1.2 Scope Development & Agreement Negotiations	37 days	Tue 8/15/17	Wed 10/4/17	10	00% Koope I	Development & Ag	reement Negotiations	1					1	1	
4 1.3 Preliminary Phase End	28 days M	Non 10/16/17	Wed 11/22/17	1	100% Pr	eliminary Phase E	nd	1	1	1	1 1	1	1	1	1
5 2 Design Phase	674 days	Tue 12/26/17	Mon 7/27/20				-	1			-	1		1	
6 2.1 Design Development Start Milestone	0 days	Tue 12/26/17	Tue 12/26/17	1		Design Develop	ment Start Milestone	1	1	1	1 1	1	î	1	1
2.2 Construction Documents 30 / 60 / 90	674 days V	Ved 12/27/17	Mon 7/27/20		100%		1	1		1	Construction	Documents 30 / 60 / 9	0	1	
3 Bid/Award/Execution Phase (IFB)	109 days	Mon 9/7/20	Thu 2/4/21	1		1	1	1	1	1			1	ĩ	1
3.1 Solicitation RCA	19 days	Mon 9/7/20	Thu 10/1/20	1				1	1				1	1	
0 3.2 Bid Advertisement	30 days	Fri 10/2/20	Thu 11/12/20	1		1	1	1	1		B	id Advertisement	1	1	1
1 3.3 Bid Open & Evaluations	30 days	Fri 11/13/20	Thu 12/24/20	1				1	1			Bid Open & Evalua	tions		
2 3.4 Construction Contract Award	30 days	Fri 12/25/20	Thu 2/4/21	1		1	1	1		1	1	Construction (	Contract Award	1	
3 3.5 Bid/Award/Execution Phase End	0 days	Thu 2/4/21	Thu 2/4/21					1				Bid/Award/Ex	ecution Phase End	1	
4 4 Construction Phase	170 days	Thu 2/4/21	Thu 9/30/21	1		1	1	1	1	1	1			1	1
4.1 Notice to Proceed Effective Date	0 days	Thu 2/4/21	Thu 2/4/21					1				*	1	1	
6 4.2 Construction Contract Execution	170 days	Fri 2/5/21	Thu 9/30/21	1		1	1	1	1	1	1		Constru	ction Contract Exec	ution
7 4.3 Substantial Completion Date	0 days	Thu 9/30/21	Thu 9/30/21					1	1				Substa	ntial Completion Dat	e
8 5 Post Construction Phase	290 days	Fri 10/1/21	Thu 11/10/22	1		1	1	1	1		1 1	1	-	An out on our on an on our on the	
19 5.1 Warranty/Post Construction Duration	290 days	Fri 10/1/21	Thu 11/10/22								Warra	anty/Post Construction	Duration	1	
20 5.2 11-Month Warranty Review	90 days	Fri 7/8/22	Thu 11/10/22	1		1	1	1			1		11-Mo	nth Warranty Review	
21 5.3 Project Acceptance	30 days	Fri 9/30/22	Thu 11/10/22					1	1					Project Ac	ceptance
22 5.4 End of Post Construction Activities	0 days	Thu 11/10/22	Thu 11/10/22	1		1	1	1			11	- <del>-</del>	E	nd of Post Construct	tion Activities

# Zaragosa Warehouse

) Task Name	Duration	Start	Finish	Otr 4	2016 2017 2018 Qtr1   Qtr2   Qtr3   Qtr4   Qtr1   Qtr2   Qtr3   Qtr4   Qtr1   Qtr2   Qtr3	2019 2020 2021 2022   Qtr 4 _ Qtr 1   Qtr 2   Qtr 3   Qtr 4 _ Qtr 1   Qtr 2   Qtr 3   Qtr 4 _ Qtr 1   Qtr 2   Qtr 3   Qtr 4 _ Qtr 1   Qtr 2   Qtr 3
1 Preliminary Phase	426 days	Fri 3/4/16	Fri 10/20/17	Sate 1		
1.1 Rotation List Assignment	110 days	Fri 3/4/16	Thu 8/4/16		100% Rotation List Assignment	
1.2 Scope Development & Agreement Negotiations	240 days	Thu 8/4/16	Wed 7/5/17		100%	ons la
1.3 Preliminary Phase End	78 days	Wed 7/5/17	Fri 10/20/17		100% Preliminary Phase End	
2 Design Phase	653 days	Fri 4/20/18	Tue 10/20/20		i i i i i i i i i i i i i i i i i i i	
2.1 Design Development Start Milestone	0 days	Fri 4/20/18	Fri 1/4/19		A Design Develor	pment, Start Milestone
2.2 Construction Documents 30 / 60 / 90	653 days	Fri 4/20/18	Tue 10/20/20		100%	Construction Documents 30 / 60 / 90
3 Bid/Award/Execution Phase (IFB)	88 days	Tue 10/20/20	Thu 2/18/21		[	••••••••••••••••••••••••••••••••••••••
3.1 Solicitation RCA	0 days	Tue 10/20/20	Tue 10/20/20			▲ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓
3.2 Bid Advertisement	29 days	Tue 10/20/20	Fri 11/27/20		··································	100% Bid Advertisement
3.3 Bid Open & Evaluations	40 days I	Mon 11/30/20	Fri 1/22/21			Bic Open & Evaluations
3.4 Construction Contract Award		Fri 1/22/21			I I I I I I I I I I I I I I I I I I I	i 👘 Construction Contract Award i
3.5 Bid/Award/Execution Phase End	0 days	Thu 2/18/21	Thu 2/18/21			Bid/Award/Execution Phase End
4 Construction Phase	132 days					
4.1 Notice to Proceed Effective Date	1 day	Mon 2/22/21	Mon 2/22/21		Í Í Í	Notice to Proceed Effective Date
4.2 Construction Contract Execution	132 days					Construction Contract Execution
4.3 Substantial Completion Date	0 days	Mon 8/9/21	Mon 8/9/21		ii	Substantial Completion Date
5 Post Construction Phase		Tue 8/10/21			[]	
5.1 Warranty/Post Construction Duration		Tue 8/10/21				Warranty/Post Construction Duration
5.2 11-Month Warranty Review		Tue 5/10/22			[	11-Month Warranty Review
5.3 Project Acceptance		Tue 8/2/22				Project Acceptance
5.4 End of Post Construction Activities	0 days	Mon 9/12/22	Mon 9/12/22		· · · · · · · · · · · · · · · · · · ·	I End of Post Construction Activities

# University Hills Branch

) Task Name	Duration	Start	2015 Otr 2   Otr 3   Otr 4	4 Otr 1 1 0	2016 2017 Qtr 3 Qtr	4 Gtr 1	2017   Otr 2   Otr 3	Otr 4	Qtr 1   Qtr 2	18 Otr3   Otr4	Qtr 1   0	2019 2tr 2 0tr 3	Otr 4	Qtr 1 1	2020 Dtr 2 0tr 3	Otr 4	Qtr 1	2021 Otr 2 0tr 3	I Otr 4	2022 Qtr 1   Qtr 2   Qtr
1 Preliminary Phase	260 days	Fri 6/19/15									1									
1.1 Rotation List Assignment	96 days	Fri 6/19/15	100%Rot	tation List Assign	ment			+			+		+							
1.2 Scope Development & Agreement Negotiations	80 days	Sun 11/1/15	100 %	Scope	evelopment & Agreemer	nt Negotiations		1			1									1
1.3 Preliminary Phase End	78 days	Tue 3/1/16		100%	Preliminary Phase	End					1						1			
2 Design Phase		Sun 7/1/18		l.		Î.		1		-							1 1			l.
2.1 Design Development Start Milestone	0 days	Sun 7/1/18								Design Developme	ent Start Mileston	ne	+							
2.2 Construction Documents 30 / 60 / 90	230 days	Fri 8/10/18							1	0%		Construc	tion Docume	nts 30 / 60 / 9	0					
2.3 Site Development Permit	390 days	Fri 6/28/19						+			+	100%	+							
3 Bid / Award	334 days	Fri 1/10/20		i.		î.		1			Î.		1	/						Î
3.1 Invitation for Bid	100 days	Fri 1/10/20						r			7				Invitation f	or Bid	1			1
3.2 Bid Evaluations and Approvals	200 days	Fri 5/29/20						1			1		1				Bid E	valuations and	Approvals	
3.3 Construction Contract Award	20 days	Thu 3/25/21						+			+		+					Construction (	Contract Awar	
4 Construction Phase	131 days	Mon 2/8/21		1		1		1			1									
4.1 Notice to Proceed Effective Date	0 days	Mon 2/8/21				1					1		ī				Notice t	Proceed Effec	tive Date	
4.2 Construction Contract Execution	94 days	Thu 3/25/21		1		1		1			T.		- E				1	C	onstruction C	ontract Execution
4.3 Substantial Completion Date	O days	Mon 8/9/21						+			+		+						Substantial Co	mpletion Date
5 Post Construction Phase	262 days	Tue 8/10/21				1					1							-		
5.1 Warranty/Post Construction Duration	262 days	Tue 8/10/21									1					Warranty/Po	st Constructi	n Duration 🎽		
5.2 11-Month Warranty Review	90 days	Thu 4/7/22		Ŭ		1		1			1		i.				1 1	11	Month Warra	nty Review
5.3 Project Acceptance	30 days	Thu 6/30/22				- F = = = =		r			T		T				<b>-</b>			Project Acceptance
5.4 End of Post Construction Activities	O days	Wed 8/10/22		ļ.		1		1			1		1						End of Pos	t Construction Activities 💰

and a

# Cepeda Branch / Hampton Branch (Site/Civil) Report

# **Project Description**

The Cepeda Branch Library Trail Project was initiated to provide a safe, well-lighted pedestrian pathway from



the Cepeda Branch Library property at 651 N Pleasant Valley Road through to Gonzalez Street under the adjacent East Seventh Street overpass.

The Will Hampton Branch Library at 5125 Convict Hill Road has experienced heavy use by the community since the facility first opened its doors in 1997. The community facility is public-facing and adjacent to the equally popular Dick

Nichols District Park. The project consists of adding 22 parking spaces to the existing parking lot.

### **Status**

- Cepeda Branch Trail Project is temporarily delayed while the new consultant is brought on board. New consultant is developing scope for trail construction,
- Hampton at Oak Hill Parking Lot Expansion Project Consultant is working with Watershed to determine project scope. A preliminary meeting indicated that site plan requirements could trigger a pond retrofit.

## Schedule

See Gantt Chart

# **Budget**

- Hampton Parking Lot Expansion: Appropriation \$751,000; Obligated \$84,082.72; Balance \$666,917.28
- Cepeda Branch Trail: Appropriation \$307,000; Obligated \$48,693.48; Balance \$258,306.52

### **Other Issues**

Unknown until scope is determined.

# Cepeda Branch / Hampton Branch Monthly Schedule

ID Task Name	Duration	Start	Finish	2019 2020 2021 2022 2023 2024 2025 Qtr 2 Qtr 3 Qtr 4 Qtr 1 Qtr 2 Qtr 3 Qtr 4 Qtr 4 Qtr 1 Qtr 2 Qtr 3 Qtr 4 Qtr 4 Qtr 1 Qtr 2 Qtr 3 Qtr 4 Q
1 1 Preliminary Phase	261 days	Mon 6/17/19	Mon 6/15/20	
2 1.1 Project Start Milestone	0 days	Mon 6/17/19	Mon 6/17/19	100% 💊 Project Start Milestone
3 1.2 Rotation List Assignment	60 days	Mon 6/17/19	Fri 9/6/19	100% Rotation List Assignment
4 1.3 Scope Development & Agreement Negotiations	60 days	Mon 9/9/19	Fri 11/29/19	100% Scope Development & Agreement Negotiations
5 1.4 Preliminary Phase End	141 days	Mon 12/2/19	Mon 6/15/20	100% Teliminary Phase End
6 2 Design Phase	200 days	Mon 6/15/20	Mon 3/22/21	
7 2.1 Design Development Start Milestone	0 days	Mon 6/15/20	Mon 6/15/20	A Design Development Start Milestone
8 2.2 Construction Documents 30 / 60 / 90	200 days	Tue 6/16/20	Mon 3/22/21	25%
9 3 Bid/Award/Execution Phase (IFB)	180 days	Tue 3/23/21	Mon 11/29/21	
10 3.1 Bid Advertisement	60 days	Tue 3/23/21	Mon 6/14/21	Bid Advertisement
11 3.2 Bid Open & Evaluations	60 days	Tue 6/15/21	Mon 9/6/21	Bid Open & Evaluations
12 3.3 Construction Contract Award	60 days	Tue 9/7/21	Mon 11/29/21	Construction Contract Award
13 3.4 Bid/Award/Execution Phase End	0 days	Mon 11/29/21	Mon 11/29/21	➡ Bid/Award/Execution Phase End
14 4 Construction Phase	265 days	Tue 11/30/21	Mon 12/5/22	
15 4.1 Notice to Proceed Effective Date	30 days	Tue 11/30/21	Mon 1/10/22	Notice to Proceed Effective Date
16 4.2 Construction Contract Execution	235 days	Tue 1/11/22	Mon 12/5/22	Construction Contract Execution
17 4.3 Substantial Completion Date	0 days	Mon 12/5/22	Mon 12/5/22	Substantial Completion Date
18 5 Post Construction Phase	360 days	Tue 12/6/22	Mon 4/22/24	
19 5.1 Warranty/Post Construction Duration	360 days	Tue 12/6/22	Mon 4/22/24	Warranty/Post Construction Duration
20 5.2 11-Month Warranty Review	90 days	Tue 12/19/23	Mon 4/22/24	11-Month Warranty Review
21 5.3 Project Acceptance	30 days	Tue 3/12/24	Mon 4/22/24	Project Acceptance
22 5.4 End of Post Construction Activities	0 days	Mon 4/22/24	Mon 4/22/24	End of Post Construction Activities

# Faulk Building / Austin History Center Monthly Report Facility Improvements & Archival Repository Expansion

### **Project Description**

The Faulk Library and Austin History Center are grouped together to meet the growth demands of the City's burgeoning population by adding much needed archival storage space, security for collections, and upgrading environmental controls. The campus will be reinforced as a single destination that will facilitate seamless interchanges between the Faulk Building, the Austin History Center, adjacent Wooldridge Square and many nearby historical sites.



With sustainability as a project goal the work to the Faulk Building includes but is not limited to modifying the 2nd and 3rd floors of JHF to meet minimal archival storage standards. Removing existing carpet and providing a sealed, epoxy-coated concrete flooring finish. Additional work includes upgrading the building M/E/P and Elevator Retrofit. Infrastructure upgrades at the Austin History Center include wheel chair lift replacements, lead-based paint abatement, renovation of worn finishes, lighting retrofit, and renovation of exteriors to redress

structural and aesthetic improvements.

#### Status

Design Kickoff and subsequent initial project definition with APL has started. A committee of APL employees and 2-3 outside archivists has been formed for the scoping phase or next 4-5 weeks. We will meet weekly to confirm History Center requirements, SF, and adjacencies that make sense. Then we will move forward with Schematic Design. (All while engaging the public and other private groups for input and updates).



Surveying is in progress and a Commissioning agent will be onboarded this month. Lead and Asbestos is also a concern, and we will need to review existing reports from the ALMAGG BSD team while in design.

## Schedule

The winter storm coupled with an additional scoping meeting has added approximately 3 weeks to the schedule. APL requested this work be done in a 36-42 month range which we will still be holding at 37 months depending on construction. We will still try to recoup this in the design phase. (See Gannt Chart)

## **Budget Estimates**

Appropriation \$19,382,247; Obligated \$249,449.63; Balance \$19,132,797.37

# Faulk Library Building / Austin History Center Schedule

ID	Duration	Start	Finish	Predecessors	Notes	Resource Names	PMO	2019 2020 2021 2022 2023 2024   Qtr1 Qtr2 Qtr3 Qtr4 Qtr4 Qtr1 Qtr2 Qtr3 Qtr4 Qt
1	346 days	Mon 6/17/19	Mon 10/12/20			1		
2	0 days	Mon 6/17/19	Mon 6/17/19					100% 🐟 Project Start Milestone
3	60 days	Mon 6/17/19	Fri 9/6/19	2				100% PSA Solicitation & RCA Approval
4	60 days	Mon 9/9/19	Fri 11/29/19	3				100% Qualification / Evaluation & Review
5	226 days	Mon 12/2/19	Mon 10/12/20	4				100%
6	281 days	Mon 12/28/20	Mon 1/24/22					
7		Mon 12/28/20						
8	280 days	Tue 12/29/20	Mon 1/24/22	7				Construction Documents 30 / 60 / 90
9	180 days	Mon 2/24/20	Fri 10/30/20					
10		Mon 2/24/20						CMAR Solicitation
11		Mon 5/18/20						Levaluation / Negotiation's
12		Mon 8/10/20						CMAR Contract Award by Council
13		Fri 10/30/20						BidiAward/Execution Phase End
14		Mon 3/1/21						
15		Mon 3/1/21						Noțice to Proceed Effective Date
16				15,8FS-200 day	5			Construction Contract Execution
17		Mon 3/6/23						Substantial Completion
18		Tue 3/7/23						
19		Tue 3/7/23						Warranty/Post Construction Duration
20				19FS-90 days				11-Month Warranty Review
21				20FS-45 days				Project Acceptance
22	0 days	Mon 7/29/24	Mon 7/29/24	21				End of Post Construction Activities 🗸

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# **Interior Renovations Monthly Report**

## **Project Description**



Austin Public Library 2018 Bond Program Package CLMP286 Interior Renovations, combines five library branch projects with similar modernization and refurbishment scopes of work. The work requires project designs that are reflective of the emerging architectural styles of our region and sympathetic to the City of Austin initiatives including citizen participation in the design processes, Art in Public Places, and project team participation by minority and womenowned businesses.

The scope of Package "C" consists of selective demolition of the finishes of the existing building and renovations to the same that include interior finishes, floor finishes and base, new suspended ceilings and electrical service, lighting and plumbing, new gypsum drywall assemblies, storefront window systems and new furnishings. The project includes miscellaneous asbestos abatement. Compliance with current Americans with Disabilities Act (ADA) standards and the City of Austin Sustainability objectives are project goals. Projects which comprise Pkg. C are as follows;

- The Old Quarry Branch
- Little Walnut Creek Branch
- Manchaca Road Branch
- Willie Mae Kirk Branch.
- St. John Branch

### **Status**

The Consultant submitted draft APDN of February 14, 2021. Cost estimates will be submitted mid-March and then a meeting will be held with APL, Consultant and Public Works PM to discuss.

### Schedule

- Phase A Preliminary Engineering Report (PER) 4 months
- Phase B Design Phase 10 months
- Bid / Award / Execution 8 Months (CSP/W Council approval of methodology)
- Phase D Construction 18 months

• Phase E Post Construction / Warranty - 12 months

Note: The design and construction program's deliverables are programmed for a 36-month timeline. All timelines are estimates and subject to change without notice. Program Construction starts will be staggered to minimize impacts to existing levels of branch services.

# Cost

Design Budget \$685,261; Construction Budget \$5,692,306

### Other Issues

None to date

# Interior Renovations Schedule

D	Task Name	Duration	Start	Finish	2019 2020 Qtr 1 Qtr 2 Qtr 3 Qtr 4 Qtr 1 Qtr 2 Qtr 3 Qtr	2021 4 Qtr 1 Qtr 2 Qtr 3 Qtr 4	2022 Qtr 1   Qtr 2   Qtr 3   Qtr 4   Qtr	2023 r 1   Qtr 2   Qtr 3   Qtr 4   Qtr 1	2024 2025 Qtr 2 Qtr 3 Qtr 4 Qtr 1 Qtr 2 Q		
1	1 Preliminary Phase	246 days	Mon 11/4/19	Mon 10/12/20	÷						
2	1.1 Project Start Milestone	0 days	Mon 11/4/19	Mon 11/4/19	• • •		1				
3	1.2 RFQ for Design Architectural Services	32 days	Mon 11/4/19	Tue 12/17/19	100% RFQ for Design Architectural S	ervices			1		
4	1.3 RFQ Evaluations & Review	60 days	Wed 12/18/19	Tue 3/10/20	100% RFQ Evaluations & Re	/iew	1	i	1		
5	1.4 RCA & PSA Negoiations - Preliminary Phase En	d 154 days	Wed 3/11/20	Mon 10/12/20	100% <b>R</b>	A & PSA Negoiations - Preliminary P	hase End				
5	2 Design Phase	300 days	Tue 12/1/20	Mon 1/24/22			· · · · · · · · · · · · · · · · · · ·				
	2.1 Design Development Start Milestone	0 days	Tue 12/1/20	Tue 12/1/20		Design Development Start Milesto	he l				
8	2.2 Construction Documents 30 / 60 / 90	300 days	Tue 12/1/20	Mon 1/24/22			Construction Documents 30 / 60 / 9	90			
)	3 Bid/Award/Execution Phase (CSP)	180 days	Tue 1/25/22	Mon 10/3/22					1		
0	3.1 CSP (Council Approval) & Advertisement	60 days	Tue 1/25/22	Mon 4/18/22			CSP (Council Approval) & A	Advertisement			
1	3.2 Bid Open Date	60 days	Tue 4/19/22	Mon 7/11/22		1	Bid Open Date		1		
2	3.3 Construction Contract Award by Council Date	60 days	Tue 7/12/22	Mon 10/3/22			Constructio	on Contract Award by Council Date			
3	4 Construction Phase	440 days	Mon 10/3/22	Mon 6/10/24		1			<b></b>		
4	4.1 NTP Construction Start Milestone	0 days	Mon 10/3/22	Mon 10/3/22			NTP Const	truction Start Milestone			
5	4.2 Construction Contract Execution	440 days	Tue 10/4/22	Mon 6/10/24	Construction Note:			1	Construction Contract Execution		
6	4.3 Substantial Completion Date	0 days	Mon 6/10/24	Mon 6/10/24	Construction duration for CLMP286 is estimated at 18 m	onths Closing	1		····		
7	5 Post Construction Phase	280 days	Tue 6/11/24	Mon 7/7/25	and re-opening of affected branches will be staggered to	minimize					
8	5.1 Warranty/Post Construction Duration	280 days	Tue 6/11/24	Mon 7/7/25	service disruption. Closure scheduling will be coordinate			Warranty/Post Construction Du	uration		
9	5.2 11-Month Warranty Review	90 days	Tue 3/4/25	Mon 7/7/25	Launch Team and Project Consultants. Actual dates are change without notice.	SUDJECT TO	11-Month Warranty Review				
0	5.3 Project Acceptance	45 days	Tue 5/6/25	Mon 7/7/25					Project Acceptance		
1	5.4 End of Post Construction Activities	0 days	Mon 7/7/25	Mon 7/7/25				1	End of Post Construction Activities		

# **Roof Replacements & Systems Upgrades Monthly Report**

### **Project Description**

Austin Public Library 2018 Bond Program Roof Replacements & Systems Upgrades, combines six library branch projects with similar scopes of work for roofing system rehabilitation to extend the life-cycle and or HVAC Systems and controls upgrades. Warranty requirements for roofing systems shall be 20 years for leakage and



weather and 10 years for HVAC Systems.

The HVAC Systems shall be upgraded to contribute to overall building energy goals, shall have low life cycle costs and capable of providing excellent indoor environmental quality while minimizing maintenance requirements. A Commissioning Agent (Cx) will assist APL Facilities Services with refining the HVAC functional requirements and roofing system rehabilitation requirements. Systems to be commissioned are Roof,

Air Conditioning, Heating Systems, Security / CCTV, PV Array and Sub-Metering devices. Work by related trades may include but is not limited to, asbestos abatement, steel, building automation, electrical and plumbing. Project will also feature upgrading of the roof drainage system including scupper's, repair and upgrade of lightning protection system. Projects which comprise CLMP287 are further described as follows;

- Ruiz Branch Roofing System
- Carver Branch Roofing System & HVAC Upgrade.
- University Hills Roofing System
- Howson Branch HVAC and Controls Upgrade
- Spicewood Springs Roofing System
- Yarbrough Branch Roofing System, replacement of clerestories, and upgrade of lightning protection system.

### **Status**

Consultant continues to work on preliminary phase report. Bad weather continues to affect the necessary work on the last branch which is necessary to complete the PER report. Minh Bruce no longer the point of contact from APL. New point of contact to be assigned by APL at a later date.

## Schedule

The Preliminary Project Schedule details as follows:

- Phase A Preliminary Phase 2 months
- Phase B Design Phase 10 months
- Bid / Award / Execution 8 months (CSP/W Council approval of methodology)
- Phase D Construction 18 Months
- Phase E Post Construction / Warranty 12 months

Note: The design and construction program's deliverables are programmed for a 36-month timeline. All timelines are estimates and subject to change without notice. Program Construction starts will be staggered to minimize impacts to existing levels of branch services.

# Cost

Design Budget TBD; Construction Budget TBD

### **Other Issues**

None to date

# Roof Replacements & Systems Upgrades Schedule

ID	Task Name	Duration	Start	Finish	2019 Qtr 2   Qtr 3   Qtr 4	2020 Qtr 1   Qtr 2   Qtr 3   Qtr 4	2021 Qtr 1 Qtr 2 Qtr 3 Qtr	2022 4 Qtr 1 Qtr 2 Qtr 3 Qtr 4	2023 Qtr 1   Qtr 2   Qtr 3   Qtr 4	2024 Qtr 1   Qtr 2   Qtr 3   Qtr 4	2025 Qtr 1 Qtr 2 Qtr 3
1	1 Preliminary Phase	367 days	Mon 7/22/19	Tue 12/15/20	-	<b>v</b>					
2	1.1 Project Start Milestone	0 days	Mon 7/22/19	Mon 7/22/19	♦ 7/22		1	1	1		
3	1.2 RFQ for Engr. Design Services	20 days	Tue 10/15/19	Mon 11/11/19	100% 🚃 RF	for Engr. Design Services			1		1
4	1.3 RFQ Evaluations & Review	18.8 days	Tue 11/26/19	Fri 12/20/19	100% 📻	RFQ Evaluations & Review	1	1	1	1	
5	1.4 RCA & PSA Negoiations - Preliminary Phase End	246 days	Tue 1/7/20	Tue 12/15/20	100%		RCA & PSA Negoiations - Prelim	ninary Phase End			1
6	2 Design Phase	301 days	Tue 12/15/20	Tue 2/8/22		· · · · · · · · · · · · · · · · · · ·			1		1
7	2.1 Design Development Start Milestone	1 day	Tue 12/15/20	Tue 12/15/20		•	Design Development Start Miles	tone	1		1
8	2.2 Construction Documents 30 / 60 / 90	300 days	Wed 12/16/20	Tue 2/8/22		!		Construction Documents 30	/ 60 / 90		1
9	3 Bid/Award/Execution Phase (IFB)	180 days	Wed 2/9/22	Tue 10/18/22							1
10	3.1 IFB Advertisement	60 days	Wed 2/9/22	Tue 5/3/22			1	IFB Advertisement	1		1
11	3.2 Bid Open Date	60 days	Wed 5/4/22	Tue 7/26/22				Bid Open Da	ate		1
12	3.3 Construction Contract Award	60 days	Wed 7/27/22	Tue 10/18/22			1	Con	struction Contract Award		1
13	4 Construction Phase	440 days	Tue 10/18/22	Tue 6/25/24							1
14	4.1 NTP Construction Start Milestone	0 days	Tue 10/18/22	2 Tue 10/18/22			1	I ANTI	P Construction Start Milestone	1	1
15	4.2 Construction Contract Execution	440 days	Wed 10/19/22	Tue 6/25/24	Construction Note:		1			Construction Co	ontract Execution
16	4.3 Substantial Completion Date	0 days	Tue 6/25/24	Tue 6/25/24		r CLMP287 is estimated at 18 months	Closing		1	•	1
17	5 Post Construction Phase	280 days	Wed 6/26/24	Tue 7/22/25	and re-opening branche	s as necessary will be staggered to m	inimize			-	
18	5.1 Warranty/Post Construction Duration	280 days	Wed 6/26/24	Tue 7/22/25		ire scheduling will be coordinated with			Warranty/Post Cons	truction Duration	
19	5.2 11-Month Warranty Review	90 days	Wed 3/19/25	Tue 7/22/25	Launch Team and Proje change without notice.	ct Consultants. Actual dates are subj	PCLIO		1	11-Month Warranty	Review
20	5.3 Project Acceptance	45 days	Wed 5/21/25	Tue 7/22/25	= = onungo without hotico.				1	Projec	t Acceptance
21	5.4 End of Post Construction Activities	0 days	Tue 7/22/25	Tue 7/22/25						End of Post Cons	struction Activities 🗳

# **AUSTIN HISTORY CENTER**

# **Programming & Outreach**

- Latinx Community Archivist Marina Islas and Asian Pacific American Community Archivist Ayshea Khan spoke to a graduate level class at NC Central University on March 8.
- Curator Molly Hults and Audiovisual Archivist Afsheen Nomai gave a presentation, on March 22, to a UT History class on researching the history of their oral history interviewees.
- Ayshea Khan was a speaker at Community Check-In and Vigil for the Lives Lost in Georgia virtual event, hosted by Asian Family Support Services of Austin and AARC
- African American Community Archivist kYmberly Keeton participated in a panel in the Garza Independence High School African American Celebration on March 24.
- Ayshea Khan served as a discussion facilitator at ConversAsian: An Asian American Town Hall, hosted by UT-Austin on March 25.
- Reference Archivist Jennifer Hecker was interviewed by CBS Austin regarding the Austin History Center's Covid-19 Files.

# Collections

• 645 files and 322 original files were ingested into Preservica, AHC's Digital Collections platform.

# Reference

- The AHC's expanded reference and e-document delivery service received 201 requests this month, delivering 3,583 scanned items to researchers. While research topics vary, some of our efforts can have a profound personal affect, as evidenced by this example of feedback that the staff received: "I really appreciate your prompt reply and help. You have confirmed, once again, my high regard for librarians!"
- This month, writings, clippings, administrative records, and subject files documenting local poet, environmentalist, publisher, and lawyer Robin Cravey were donated to AHC, as well as administrative records, audiovisual materials, and photographs documenting the A.I.S.D. Visiting Teachers Program from 1931 to 2010.

# **LIBRARY PRIORITIES**

# Literacy Advancement

APL youth librarians are providing virtual programs to schools and day care centers across the city, as well as multiple live virtual programs each week.

*When Cowboy's Sing in Texas* is a new show by APL's Literature Live! puppet troupe. The show will go live on APL's Vimeo and will be sent to Austin Film Society.



# **Digital Inclusion & STEM**

Teens at APL are learning the design platform Canva. They are using their new skills to create *ATXyz: The Austin Texas Youth Zine.* This month they learned how to use templates, lock layers, adjust colors and transparencies, and accessibility design fundamentals.

# Equity, Diversity & Inclusion

APL's virtual Read the World book club meets monthly to discuss international and intercultural fiction, including popular and literary novels by diverse authors. At the March meeting, one attendee shared his personal history as an immigrant in Australia. Another attendee who grew up on the Texas/Mexico border and teaches high school students, many of whom are immigrants, had much to say about the month's book and how it relates to their lives and experiences.

# **Civic and Community Engagement**

The Library Bookmobile made several stops at the City's ProLodge locations and in partnership with Austin Voices food distribution sites.

# Staff Development

APL's Organizational Development staff are busy planning the annual APL Staff Appreciation Day. Employees will be nominating colleagues to recognize their outstanding work and contributions. We have modified our award categories this year to reflect the times and changes we experienced in the past year. This years

categories are: Unprecedented Times Award: Innovate & Create; Turn on Your Camera Award: Think Positive, Be Positive; I Love Your Background Award: Teamwork Makes the Dream Work; The New Normal Award: Making the Vision Real; The Snovid Award: Champion of Customer Experience; and Social Distancing Award: Community Hero. Award recipients will be announced May 21.

## Workforce and Economic Development

Staff at the University Hills Branch provided virtual workshops for Travis County Youth Employment to prepare young people for summer employment.

# **APL BY THE NUMBERS**

# Virtual Collections Usage March

- eBooks 126,525
- eAudio 77,704
- eVideo 6,576
- eMusic 2,449
- ePeriodicals 5,721
- Total 218,975

## Programs

- 55 live virtual programs, 763 attendance
- 129 recorded programs, 1,099 attendance

# **Social Media Engagements**

- Instagram 2,206
- Facebook 476
- Twitter 131

# Website Page Views

• Library website 1,446,860

# **Curbside Service**

• Circulation 145,116

Roosevelt Weeks Director of Libraries



