#### Posting Language

Authorize award and execution of a construction contract with Southwest Corporation, for Cistern Substation Control Enclosure project in the amount of \$498,461.00 plus a \$49,846.10 contingency, for a total contract amount not to exceed \$548,307.10.

[Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) through the achievement of Good Faith Efforts with 1.60 MBE% and 0.10% WBE participation.]

#### **Lead Department**

Capital Contracting Office

#### **Managing Department**

Austin Energy

#### Fiscal Note

Funding is available in the Fiscal Year 2020-2021 Capital Budget of Austin Energy.

#### **Purchasing Language:**

Lowest responsive bid of two bids received through a competitive Invitation for Bid solicitation.

#### **Prior Council Action:**

N/A

#### For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov.

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Garrett Cox, 512-974-9423, or the Project Manager, Ming Xu, 512-666-4277.

#### **Council Committee, Boards and Commission Action:**

July 14, 2021- To be reviewed by the Electric Utility Commission.

#### Additional Backup Information:

Austin Energy is constructing a new 345 kV Cistern substation in Rosanky, TX, which connects the 218 MW Big Star solar farm currently developed by the RWE Renewable America LLC to the transmission grid. Austin Energy does not own the solar farm and will not purchase any power from it. Austin Energy commits to the customer in the interconnection agreement that the substation will be energized in January 2022. The control enclosure in this construction contract is needed to house control and communication equipment. It typically takes four months to build the control enclosure, which needs to be completed before middle December 2021.

Due to the potential increase in material and labor costs, a 10% contingency in funding has been included to allow for the expeditious processing of any change orders. A contingency is an additional amount of money added to the construction budget to cover any unforeseen construction costs associated with the project. By authorizing the additional contingency funding, Council is authorizing any change orders within the contingency amount.

The contract allows 120 calendar days for substantial completion of this project. This project is located within zip code 78953, outside Austin Energy's service territory.

Southwest Corporation is located in Austin, TX

<u>Strategic Outcome(s):</u>
Safety; Mobility, Government that Works for All

#### Posting Language

Authorize an amendment to an existing contract with Open Systems International, Inc., for continued maintenance and support of Austin Energy's generation management system for an increase in the amount of \$650,000 and to extend the term by five years, for a revised total contract amount not to exceed \$2,073,287.

(Note: This contract is exempt from City Code Chapter 2-9C Minority and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

#### **Lead Department**

Purchasing Office.

#### Client Department(s)

Austin Energy.

#### Fiscal Note

Funding in the amount of \$140,000 is available in the Fiscal Year 2020-2021 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

#### Purchasing Language:

Contract Amendment.

#### **Prior Council Action:**

March 31, 2016 - Council approved the original contract, item 35, on a 10-0 vote with Mayor Adler absent.

#### For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or <u>AgendaOffice@austintexas.gov</u> or to Daniel Dellemonache, at 512-974-2981 or <u>Daniel.Dellemonache@austintexas.gov</u>.

#### Council Committee, Boards and Commission Action:

July 12, 2021 – To be reviewed by the Electric Utility Commission.

#### Additional Backup Information:

The proposed amendment is for the continuation of maintenance and support of Austin Energy's generation management system (GMS). The GMS monitors and controls Austin Energy's generation portfolio.

Austin Energy is an Electric Reliability Council of Texas (ERCOT) registered qualified scheduling entity. The GMS is critical in the real-time management and regulation of Austin Energy's generation portfolio and market operations with ERCOT. As an ERCOT qualified scheduling entity, Austin Energy submits bids to buy and/or offers to sell energy in the ERCOT wholesale market.

This system was initially selected through a competitive process and has proven very reliable and flexible; however, it will not be supported after 2021 if this contract terminates.

Open Systems International, Inc. is the sole producer and provider of this proprietary software and associated

maintenance, support, and upgrade services.

#### Contract Detail:

|                    |         | Current              | Requested            | Revised              |
|--------------------|---------|----------------------|----------------------|----------------------|
| Contract           | Length  | Contract             | Additional           | Total                |
| <u>Term</u>        | of Term | <b>Authorization</b> | <b>Authorization</b> | <b>Authorization</b> |
| Initial Term       | 5 yrs.  | \$1,423,287          |                      | \$1,423,287          |
| Proposed Amendment | 5 yrs.  |                      | \$650,000            | \$ 650,000           |
| TOTAL              | 10 yrs. | \$1,423,287          | \$650,000            | \$2,073,287          |

Note: Contract Authorization amounts are based on the City's estimated annual usage.

### Strategic Outcome(s):

Government That Works for All.

#### Posting Language

Conduct a public hearing to receive public comment and consider proposed rate and fee changes for Austin Energy as part of the Fiscal Year 2021-2022 proposed budget.

#### **Lead Department**

Austin Energy

#### Fiscal Note

This item has no fiscal impact.

#### **Prior Council Action:**

#### **For More Information:**

Jeff Vice, Director, Local Government Affairs, 512-322-6087; John Davis, Director, AE Finance, 512-505-3724

#### Council Committee, Boards and Commission Action:

July 12, 2021- To be reviewed by the Electric Utility Commission.

#### **Additional Backup Information:**

This action request City Council to conduct a public hearing to receive public comments and consider the proposed changes to rates and fees included in Austin Energy's Fiscal Year 2021-2022 proposed budget.

Council is scheduled to adopt the City Budget on August 11-13, 2021.

The City Code in Section 15-9-3 specifically requires a public hearing prior to the City Council approving any changes in electric, water, wastewater, and garbage collection rates.

#### Strategic Outcome(s):

Government That Works for All.

#### Posting Language

Authorize negotiation and execution of all documents and instruments necessary or desirable to acquire a permanent Electric Transmission and Distribution Easement consisting of approximately 0.067 acre (2,934 square feet), and a Temporary Construction Easement consisting of approximately 0.163 acre (7,093 square feet) out of the J.P. Wallace Survey, Abstract No. 789, Travis County, Texas, and being a portion of the property located at 7521 N. Lamar Blvd., Austin, Texas 78752, for the Austin Energy Transmission Circuit 811 JL-MC 138kV upgrade project, in an amount not to exceed \$170,000.00, including closing costs.

#### **Lead Department**

Austin Energy

#### Fiscal Note

Funding in the amount of \$170,000 is available in the Fiscal Year 2020-2021 Capital Budget of Austin Energy.

#### **Prior Council Action:**

#### **For More Information:**

Jeff Vice, Director, Local Government Issues (512) 322-6087; Thomas Pierpoint, VP Electric Service Delivery, (512) 972-9507; Pamela England, Manager, Public Involvement & Real Estate Services, (512) 322-6442.

#### Council Committee, Boards and Commission Action:

July 12, 2021- To be reviewed by the Electric Utility Commission.

#### **Additional Backup Information:**

The project includes upgrade of the 4.0 mile transmission line with bundled 795 ACSS Drake conductor rated for 3000 amps, and to reinsulate the line and make-ready for ultimate operation at 138kV. The project will provide redundancy and increase reliability. The downtown service area could be seriously jeopardized if one of Austin Energy's four autotransformers fails and is unavailable for an extended period of time while a replacement unit is being secured. In that scenario CKT811 loads could reach 151 percent of its 120 MVA thermal limit risking outages and fluctuating service. Additional easement widths are necessary for safety and clearance requirements pursuant to the National Electric Safety Code, and for access and maintenance. The property owner of the proposed 2,934 S.F. permanent easement and 7,093 S.F. temporary construction easement has accepted the appraised value as compensation.

#### **Strategic Outcome(s):**

Government That Works for All.

#### Posting Language

Authorize award and execution of a construction contract with Jay-Reese Contractors, Inc., for the Rainey Street Gas Insulated Switchgear (GIS) Substation project in the amount of \$10,891,000 plus a \$1,633,650 contingency, for a total contract amount not to exceed \$12,524,650.

[Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) through the achievements of Good Faith Efforts with 0.03% MBE and 0.06% WBE participation.]

#### **Lead Department**

Capital Contracting Office

#### **Managing Department**

Austin Energy

#### Fiscal Note

Funding is available in the Fiscal Year 2020-2021 Capital Budget of Austin Energy.

#### **Purchasing Language:**

Lowest responsive bid of three bids received through a competitive Invitation for Bid solicitation.

#### **Prior Council Action:**

N/A

#### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov.

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Garrett Cox, 512-974-9423, or the Project Manager, Tara Delagarza, 512-505-7175.

#### Council Committee, Boards and Commission Action:

To be reviewed by the Electric Utility Commission on July 12, 2021.

#### Additional Backup Information:

A new substation is needed at City-owned property at 806 ½ Lambie Street to serve the increased Central Business District development and potential redevelopment along the Waller Creek area. The 35 kV network circuits in the Waller Creek area are now supplied out of the Seaholm and Brackenridge substations, which are unable to support the anticipated demand and load growth. Developing this new substation is critical before the downtown area is fully developed. Additionally, this new substation will support load transfers necessary to complete upgrades at the Brackenridge substation as well as facilitate the conversion of some of the 69 kV facilities in this area to 138 kV operations.

City Council has previously authorized engineering and consulting services and Gas Insulated Switchgear equipment contracts to support the new substation.

Community outreach has been performed throughout the project and will continue with the award of this contract. During construction, limited impact is anticipated as the bulk of the work will be on City property that is not open to the public.

A delay in this award may negatively impact Austin Energy's ability to keep up with the demand for services in the Central Business District.

Due to the potential for associated downtown district construction and continuous rising material costs, a 15% contingency in funding has been included to allow for the expeditious processing of any change orders. A contingency is an additional amount of money added to the construction budget to cover any unforeseen construction costs associated with the project.

The contract allows 200 calendar days for completion of this project. This project is located within zip code 78702 (District 9).

Jay-Reese Contractors, Inc. is located in Dripping Springs, Texas.

### **Strategic Outcome(s):**

Safety, Mobility, Government That Works for All

#### Posting Language

Authorize award and execution of a construction contract with Kiewit Infrastructure South Co., for Cistern Substation Cut-in and CKT 3121/3136 OPGW Addition project in the amount of \$2,797,978.00 plus a \$279,797.80 contingency, for a total contract amount not to exceed \$3,077,775.80.

[Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goal with the 4.75% combined MBE and WBE participation.]

#### **Lead Department**

Capital Contracting Office

#### **Managing Department**

Austin Energy

#### Fiscal Note

Funding is available in the Fiscal Year 2020-2021 Capital Budget of Austin Energy.

#### **Purchasing Language:**

Lowest responsive bid of five bids received through a competitive Invitation for Bid solicitation.

#### **Prior Council Action:**

N/A

#### For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov.

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Garrett Cox, 512-974-9423, or the Project Manager, Ming Xu, 512-666-4277.

#### Council Committee, Boards and Commission Action:

To be reviewed by the Electric Utility Commission on July 12, 2021.

#### **Additional Backup Information:**

Austin Energy is constructing a new 345 kV Cistern substation in Rosanky, TX, which connects 218 MW Big Star solar farm currently developed by the RWE Renewable America LLC to the transmission grid. Austin Energy does not own the solar farm and will not purchase any power from it. Austin Energy commits to the customer in the interconnection agreement that the substation will be energized in January 2022. This construction contract includes the labor and mobilization costs associated with 50-mile CKT 3121/3136 OPGW Addition for improving communication capability and Cistern Substation Cut-into CKT 3121. It takes about 5 months to complete all transmission construction work.

Due to the potential increase in material and labor costs, a 10% contingency in funding has been included to allow for the expeditious processing of any change orders. A contingency is an additional amount of money added to the construction budget to cover any unforeseen construction costs associated with the project.

The contract allows 150 calendar days for substantial completion of this project. This project is located within zip code 78953, which is outside Austin Energy's service territory.

Kiewit Infrastructure South Co. is located in Forth Worth, TX

<u>Strategic Outcome(s):</u>
Safety, Mobility, Government That Works for All

CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION
VENDOR: PEERLESS MFG CO

#### Item 8

**COUNCIL DATE: 8/26/2021** 

#### **SUBJECT:**

Authorize negotiation and execution of a contract with Peerless Mfg Co, to provide turnkey services to replace ammonia evaporation skids at Sand Hill Energy Center in an amount not to exceed \$3,200,000.

#### MBE/WBE:

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

**LEAD DEPARTMENT:** Purchasing Office

**CLIENT DEPARTMENT:** Austin Energy

#### **FISCAL NOTE:**

Funding is available in the Fiscal Year 2020-2021 Capital Budget of Austin Energy.

#### **PURCHASING:**

The Purchasing Office issued a Request for Proposals (RFP) 1100 JMF3010 for these goods and services. The solicitation issued on March 1, 2021, and it closed on March 25, 2021. Of the four offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents

#### **PRIOR COUNCIL ACTION:**

**FOR MORE INFORMATION CONTACT:** Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Buyer's name, at 512-322-6060 or Julia.Finn@austintexas.gov

#### **BOARD AND COMMISSION ACTION:**

July 12, 2021 - To be reviewed by the Electric Utility Commission.

#### ADDITIONAL BACKUP INFORMATION (RCA BODY)

The contract will provide removal and disposal of four existing ammonia evaporation skids, manufacturing and installation of the new skids, and equipment start up for the simple cycle generating units at Sand Hill Energy Center.

The ammonia evaporation skid is part of the emissions control systems. The skid vaporizes aqueous ammonia which is injected into the exhaust gas stream which helps reduce nitric oxide and nitrogen dioxide emissions below the air permit requirements. This contract will allow Austin Energy to replace the 20 year old ammonia evaporation skids. The existing skids are at the end of their useful life and are no longer able to perform without major maintenance and around the clock support during cooler months.

An evaluation team with expertise in this area evaluated the offers and scored Peerless Mfg Co as the best to provide these services based on experience, price, work sequence approach and delivery schedule, technical solution, local business presence, and service-disabled veteran business enterprise.

Strategic Outcome: Government That Works for All

CITY OF AUSTIN COUNCIL DATE: 08/26/2021

RECOMMENDATION FOR COUNCIL ACTION
VENDOR: MEDIAMOSAIC INC. D/R/A THE MOSAIC CON

VENDOR: MEDIAMOSAIC, INC. D/B/A THE MOSAIC COMPANY

#### **SUBJECT:**

Authorize negotiation and execution of a contract with MediaMosaic, Inc. D/B/A The Mosaic Company, for the design and development of an operator training program, for a term of 24 months in an amount not to exceed \$1,900,000.

Item 9

#### MBE/WBE:

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

**LEAD DEPARTMENT:** Purchasing Office

**CLIENT DEPARTMENT:** Austin Energy

#### **FISCAL NOTE:**

Funding in the amount of \$79,200 is available in the Fiscal Year 2020-2021 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

#### **PURCHASING:**

The Purchasing Office issued a Request for Proposals (RFP) 1100 MLR3000 for these services. The solicitation issued on April 12, 2021 and it closed on May 4, 2021. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents

#### PRIOR COUNCIL ACTION:

**FOR MORE INFORMATION CONTACT:** Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or Agenda Office@austintexas.gov

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Michelle Rocha, at 512-974-2261 or Michelle Rocha@austintexas.gov

#### **BOARD AND COMMISSION ACTION:**

July 12, 2021 - To be reviewed by the Electric Utility Commission.

#### ADDITIONAL BACKUP INFORMATION (RCA BODY)

The contract will provide services to design and develop an operator training program and course material for the Austin Energy System Operations Team. One of the biggest program-based initiatives Austin Energy has identified is the introduction of a standardized and sustainable method for developing and delivering workforce training support to both current and future team members. This engagement will serve two primary functions by establishing a training road map for current employees to follow and delivering a role-based, standardized training curriculum for newly hired operations employees.

CITY OF AUSTIN COUNCIL DATE: 08/26/2021 RECOMMENDATION FOR COUNCIL ACTION VENDOR: MEDIAMOSAIC, INC. D/B/A THE MOSAIC COMPANY

The requested services will directly support the continued user adoption of the upgraded industrial control systems deployed in 2020 and successful change management, allowing Austin Energy to continue enhancing customer service and efficiency improvements in the operation of the transmission and distribution systems. Without these professional services, Austin Energy will risk inadequate employee development, unrealized user adoption and unclaimed operational efficiencies which may impact its ability to respond to customer outages throughout its service area.

An evaluation team with expertise in this area evaluated the offers and scored MediaMosaic, Inc. D/B/A The Mosaic Company as the best to provide these services based on project methodology, demonstrated experience and personnel qualifications, price, local presence, and Service Disabled Veteran Business Enterprise.

Strategic Outcome: Government That Works for All

CITY OF AUSTIN COUNCIL DATE: 08/26/2021 RECOMMENDATION FOR COUNCIL ACTION

VENDOR: TECHLINE INC.

#### **SUBJECT**:

Authorize award of a contract with Techline Inc., to provide precast concrete manholes, for a term of 60 months for a total contract not to exceed \$6,250,000.

Item 10

#### MBE/WBE:

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

**LEAD DEPARTMENT:** Purchasing Office

**CLIENT DEPARTMENT:** Austin Energy

#### FISCAL NOTE:

Funding is the amount of \$104,167 is available in the Fiscal Year 2020-2021 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

#### **PURCHASING:**

The Purchasing Office issued an Invitation for Bids (IFB) 1100 AGM1005Rebid.2 for these goods. The solicitation issued on April 26, 2021 and it closed on May 11, 2021. Of the two offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents

#### **PRIOR COUNCIL ACTION:**

**FOR MORE INFORMATION CONTACT:** Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or Agenda Office@austintexas.gov

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person(s): Terry Nicholson, at 512-322-6586 or <a href="mailto:Terry.Nicholson@austintexas.gov">Terry.Nicholson@austintexas.gov</a>

**BOARD AND COMMISSION ACTION:** July 12, 2021 - To be reviewed by the Electric Utility Commission.

#### ADDITIONAL BACKUP INFORMATION (RCA BODY)

The contract is for the purchase, delivery, and placement of precast concrete manholes on an as-needed basis. A precast concrete manhole is a subsurface enclosure through which personnel may safely access certain spaces for the purpose of installing, operating, and maintaining electrical equipment and cable. The manholes will be used for both new construction and maintenance of Austin Energy's underground distribution and communication systems.

The contract will replace the current contract which expires in June of 2021. The recommended Contractor is the current provider for these goods.

Strategic Outcomes: Government That Works for All, Safety

CITY OF AUSTIN COUNCIL DATE: 09/02/2021 Item 11

VENDOR: SOFTWARE ONE, INC.

#### **SUBJECT:**

Authorize negotiation and execution of a cooperative contract with Software One, Inc, for Microsoft Office 365 Enterprise License Agreement for all City departments, for a term of three years in an amount not to exceed \$35,000,000.

#### MBE/WBE:

This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

#### **LEAD DEPARTMENT:**

Purchasing Office.

#### **CLIENT DEPARTMENT(S):**

All City departments.

#### **FISCAL NOTE:**

Funding in the amount of \$10,000,000 is contingent upon approval of the proposed Fiscal Year 2021-2022 Operating Budgets of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

#### **PURCHASING:**

Multiple vendors within this cooperative purchasing program were reviewed for these services. The Purchasing Office has determined this contractor best meets the needs of the departments to provide the services required at the best value for the City.

#### **PRIOR COUNCIL ACTION:**

#### **FOR MORE INFORMATION CONTACT:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or <u>AgendaOffice@austintexas.gov</u> or to Sai Xoomsai Purcell, at 512-978-1524 or <u>Sai Xoomsai@austintexas.gov</u>

#### **BOARD AND COMMISSION ACTION:**

July 12, 2021 – To be reviewed by the Electric Utility Committee.

#### ADDITIONAL BACKUP INFORMATION (RCA BODY)

The contract will provide Microsoft Enterprise License Agreement (MSELA) to purchase various Microsoft Cloud products and technical services for use in all City departments. Cloud computing is internet-based computing in which large groups of remote servers are networked to allow centralized data storage and online access to computer services and resources. Microsoft 365 is the Microsoft Office suite in the Government Cloud. The City will be able to continue moving forward with mobility and features that better enable remote office work. Microsoft 365 is a subscription service that keeps users up-to-date with the latest versions of Office applications.

The Microsoft 365 subscription includes these products and services:

#### Microsoft Office

- · Latest Office and Office Web Apps (Word, Excel, PowerPoint)
- · Desktop, phone, tablet, and web versions

#### SharePoint Online

- · Online and offline file services
- · Share documents with external partners
- · E-Discovery for public information requests and subpoenas

#### Microsoft Teams for Business

· Secure instant messaging and presence

# CITY OF AUSTIN RECOMMENDATION FOR COUNCIL ACTION VENDOR: SOFTWARE ONE, INC.

- · Online meeting and desktop sharing
- · Person to person video conferencing
- · Seamless integration with Outlook address book

#### Exchange Online

- · 50GB mailbox, unified messaging
- · Unlimited archiving
- · Email encryption
- · E-Discovery for public information requests
- · Data loss prevention (Social Security numbers, credit card numbers)
- · Rights management for legal and compliance issues

Microsoft 365 meets all compliance requirements including the Health Insurance Portability and Accountability Act and the Criminal Justice Information Systems security requirements for infrastructure and productivity. Both security and service continuity will be enhanced with this contract. The implementation of Microsoft 365 has facilitated the goal of relieving traffic congestion in central Austin by enabling mobility; providing numerous tools by which employees can continue to work productively and collaboratively from anywhere. The annual amount of the contract is based on number of City employees, contractors and partners that have accessed the network and the existing software licenses. This contract authorization includes contingency amount for new products and additional licenses to be added as required, with the additional costs to be billed upon an annual "true up" at the end of each contract year.

COUNCIL DATE: 09/02/2021

The City's MSELA will be based on a cooperative contract through the State of Texas Department of Information Resources (DIR), which establishes competitively bid contracts that can be utilized by the State and other government agencies through a cooperative agreement. Cooperative agreements save taxpayer dollars by leveraging the State's volume-buying power to drive down costs on hundreds of contracts through a streamlined cooperative purchasing program.

The City currently has a Microsoft 365 enterprise agreement in place which expires on September 30, 2021, so it is critical that this new contract is in place before expiration.

Strategic Outcome: Government That Works for All

# **Austin Energy**

Summary: Microsoft Office 365 – SoftwareOne

Mercedes Sanchez
Chief Information Officer





July 15, 2021 -EUC

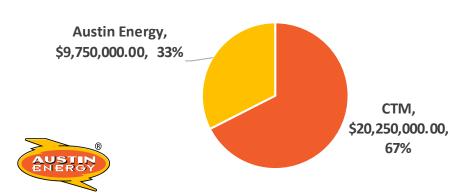
© 2018 Austin Energy

# Microsoft Office 365 RCA Summary

#### **RCA Summary**

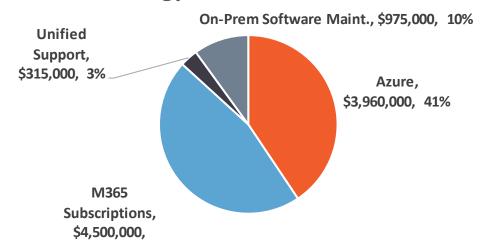
- A cooperative contract with SoftwareOne for Microsoft Office 365 Enterprise License
   Agreement for all City departments, for a term of three years in an amount not to exceed
   \$30,000,000; AE's projected cost is \$9,750,000.
- The contract will provide Microsoft Enterprise License Agreement (MSELA) to purchase various Microsoft Cloud products and technical services for use in all City departments.
- Microsoft 365 is the Microsoft Office **suite** in the **Government Cloud**. The City will be able to continue moving forward with mobility and features that better **enable remote office work**.
- Microsoft Office 365 is a subscription service that keeps users up-to-date with the latest versions of Office applications.
- The annual amount of the contract is based on the 15,490 employees, contractors and partners that have accessed the network and the existing software licenses.

## Citywide - 3 Year Forecast - \$30M



#### **Supporting Data**

### Austin Energy - 3 Year Forecast - \$9.75M



## **Austin Energy Historical/Projected Contract Spend**



<sup>\*</sup> Reductions in FY'22 – FY'24 due to subscription optimization with new contract.