

UNIVERSAL RECYCLING TECHNOLOGIES, LLC FOR ELECTRONICS RECYCLING SERVICES

(CONTRACT NUMBER NA210000083)

ZWAC: 10/13/2021

Council: 10/14/2021

OVERVIEW

1. Current Contract Information

i Contract number: NA210000083

Contract length and authorization:

Authorize award of a multi-term contract with Universal Recycling Technologies, LLC, to provide electronics recycling, for up to 55 months, in an amount not to exceed \$720,000.

Contract Detail:

Contract Term	Length of Term	Authorization
Initial Term	30 months	\$400,000
Optional Extension 1	1 year	\$160,000
Optional Extension 2	1 year	\$160,000

TOTAL 5 yrs. \$720,000

Funding in the amount of \$160,000 is available in the Fiscal Year 2021-2022 Operating Budget of Austin Resource Recovery. Funding for the remaining contract term is contingent upon available funding in future budgets.

Note: Contract Authorization amounts are based on the City's estimated annual usage. The requested authorization amount was determined using departmental estimates based on historical drop-off quantities and anticipated future usage. The recommended contractor is the current provider for these services.

2. Solicitation Information

i

of bids received: 6

of non-responsive bids received: 0

Solicitation No.: Invitation for Bids (IFB) 1500 SLW1045

Length of time solicitation was out on the street: 3 weeks

Was the time extended? no

Issued date: 8/24/2020

Closed date: 9/17/2020

A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents. Link: [Solicitation Documents](#).

3. Previous/Current Contract Information

i Previous contract number: NA180000100
Contract length and authorization: 3 years with 2 12-month renewal options
Contract actual spend: \$165,416.83
Current status: **expired**
Contract begin date: 4/13/2018
Contract expiration date: 5/13/21 (includes an extension; original expiration was 4/12/2021)

4. Notes/Other

i Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

The contract will provide the pickup, transportation, and recycling of electronics. Austin Resource Recovery provides specialized waste diversion and disposal services through the Recycle and Reuse Drop-Off Center (RRDOC), to protect the environment and conserve resources. Residents and City departments utilize the RRDOC to drop off various electronic recyclables. Strategic outcome for health and environment.

The City estimates collection of over 1,000 tons of electronic recyclable materials from the RRDOC annually. The contract will continue diverting these materials from landfills, maximize the overall cost-effectiveness of the processes described above, promote the City of Austin's Zero Waste goals, and enhance awareness of recycling.

The contractor must recycle the materials in an environmentally sound manner in accordance with the e-Stewards Standard for Responsible Recycling of Electronic Equipment of the Basel Action Network and in compliance with all federal, state, and local laws.

REVIEWED AND APPROVED FOR ZWAC

	Name	Date
Compiled By:	ARR Contract Management	10/06/2021
Reviewed By:	Victoria Rieger	10/7/2021



Recommendation for Action

File #: 21-2981, **Agenda Item #:** 19.

10/14/2021

Posting Language

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Lead Department

Purchasing Office.

Client Department(s)

Austin Resource Recovery.

Fiscal Note

Funding in the amount of \$160,000 is available in the Fiscal Year 2021-2022 Operating Budget of Austin Resource Recovery. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 1500 SLW1045 for these services. The solicitation was issued on August 24, 2020 and it closed on September 17, 2020. Of the six offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134689)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134689>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>
<<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Sandy Wirtanen, at 512-974-7711 or sandy.wirtanen@austintexas.gov <<mailto:sandy.wirtanen@austintexas.gov>>
<<mailto:sandy.wirtanen@austintexas.gov>>.

Council Committee, Boards and Commission Action:

October 13, 2021 - To be reviewed by the Zero Waste Advisory Commission.

Additional Backup Information:

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Strategic Outcome(s):

Health and Environment.