



**AIRPORT ADVISORY COMMISSION MEETING
JANUARY 11, 2022 3:00 PM
2716 SPIRIT OF TEXAS DRIVE, ROOM 174-A
AUSTIN, TEXAS 78719**

(Note: The Mayor of the City of Austin Order No. 20210811-033 requires all individuals over the age of two to wear a face covering while present on or in City property unless expressly exempted in Section 2 of the order or by a City policy applicable to the premises or facility.)

CURRENT BOARD MEMBERS:

Eugene Sepulveda, Chair
Scott Madole, Vice-Chair
Jeremy Hendricks, Secretary
Wendy Price Todd
Vicky Sepulveda
Bakari Brock (nominated)

Ernest Saulmon
Jonathan Coon
Billy Owens
Raymond Young
Chad Ennis

AGENDA

CALL TO ORDER

CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three minute allotment to address their concerns regarding items not posted on the agenda.

1. APPROVAL OF MINUTES

December 14, 2021 meeting.

2. WRITTEN STAFF BRIEFINGS

- a) November 2021 Financial Results.
(Prepared by Rajeev Thomas, Deputy Chief of Finance)
- b) AUS Air Service Update.
(Prepared by Jamy Kazanoff, Air Service Development)

3. VERBAL STAFF BRIEFINGS

- a) "Updates from the Chief Executive Officer regarding carbon neutrality at AUS"
presented by Jacqueline Yaft, Chief Executive Officer.

- b) “Updates from the Chief Executive Officer regarding outreach and scheduling related to the AUS fuel farm community meetings” presented by Jacqueline Yaft, Chief Executive Officer.
- c) “Airport Expansion and Development Program (AEDP) Update” presented by Tracy Thompson, Interim Chief Officer of Development, and Shane Harbinson, Deputy Chief of Planning and Development.

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of four contracts with Ricondo Associates Inc., Unison Consulting, Inc., Leighfisher Inc., and Frasca Associates LLC for financial and other related consulting services, each for a term of five years for total contract amounts not to exceed \$2,500,000 divided among the contractors.
This item was postponed from the December 14, 2021 meeting.
Scheduled for approval by the City Council at the February 3, 2022 meeting.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. SMBR determined this solicitation as an opportunity for the 16 certified minority-owned and women-owned businesses available to propose as a prime consultant. As a result, two minority-owned and women-own businesses were selected.

- b) Approve ratification of a contract with Netsync Network Solutions to provide Cisco Smartnet maintenance and support services in the amount of \$240,000.
Scheduled for approval by the City Council at the February 17, 2022 meeting.

(Note: This contract is a sole source procurement of proprietary systems and is thus exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established. The firm selected for this RCA is a Hispanic-owned firm certified through the City of Austin HUB program)

- c) Authorize negotiation and execution of a Construction Manager-at-Risk agreement with JE Dunn/Clark, a Joint Venture, for preconstruction and construction services for the Barbara Jordan Terminal (BJT) in an amount not to exceed \$46,000,000.
Scheduled for approval by the City Council at the January 27, 2022

(Note: This contract will be awarded in compliance with 49 CFR Part 26 DBE Procurement Program by meeting the goals with 2.30% DBE participation.)

5. ACTION ITEMS

None.

6. OLD BUSINESS

- a) City Council meeting on December 9, 2021.

- Authorize negotiation and execution of a professional services agreement with HNTB Corp, (staff recommendation) or one of the other qualified responders for Request for Qualifications Solicitation No. CLMP320 to provide architectural and engineering services for Airport Principal Architect/Engineer in an amount not to exceed \$25,000,000.
Approved on consent.

7. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member.
- b) Future Agenda Items.
- c) Next scheduled meeting scheduled for February 8, 2022 at 3:00 PM.

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at (512) 530-5023 or tracy.thompson@austintexas.gov.



AIRPORT ADVISORY COMMISSION

ITEM 1. APPROVAL OF MINUTES

December 14, 2021 - MEETING





**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, DECEMBER 14, 2021**

The Airport Advisory Commission convened in a regular meeting on Tuesday, December 14, 2021.

CALL TO ORDER

Chair E. Sepulveda called the Commission Meeting to order at 3:00 p.m.

Commissioners in Attendance:

Eugene Sepulveda – Chair
Scott Madole – Vice Chair
Jeremy Hendricks - Secretary
Wendy Price Todd

Raymond Young
Chad Ennis
Vicky Sepulveda
Ernest Saulmon

Commissioners Absent:

Jonathan Coon

Billy Owens

CITIZENS COMMUNICATIONS:

Amanda Gore of Austin was allotted 3 minutes of speaking time. Ms. Gore requested the Staff Liaison distribute additional documents to AAC members which was done following the meeting. Absent members were offered delivery options.

1. APPROVAL OF MINUTES

- a) The minutes from the meeting of October 12, 2021 were approved on Commissioner Saulmon's motion, Commissioner Young seconded. Motion passed on an 7-0-0-3 vote. Commissioners V Sepulveda, Coon, and Owens were absent.

2. WRITTEN STAFF BRIEFINGS

- a) "October Financial Results" prepared by Rajeev Thomas, Deputy Chief of Finance.
- b) "Fiscal Year 2021 Financial Results" prepared by Rajeev Thomas, Deputy Chief of Finance.
- c) "AUS Air Service Update" prepared by Jamy Kazanoff, Air Service Development.

3. VERBAL STAFF BRIEFINGS

- a) “Updates from the Chief Executive Officer” presented by Jacqueline Yaft, Chief Executive Officer.
- b) “Principal Architect Team selection for the Airport Expansion and Development Program (AEDP)” presented by Tracy Thompson, Interim Chief Officer of Development.
- c) “Airline Lounge Updates” presented by Mukesh “Mookie” Patel, Chief Officer of Business and Finance.
- d) “Updates on the Hilton Austin Airport” presented by Tracy Thompson, Chief Officer of Administrative and External Affairs.

4. CONSENT AGENDA

Item 4b was pulled for postponement per request of the Department of Aviation Staff.

- a) Authorize negotiation and execution of a contract with Associated Time Instruments Co., Inc. d/b/a Associated Time & Parking Controls to provide maintenance, repair, and support services for the automated parking guidance system for a term of five years in an amount not to exceed \$725,000.

A motion to approve was made by Commissioner Todd; Commissioner Saulmon seconded. Motion passed on an 8-0-0-2 vote of the Consent Agenda. Commissioners Coon and Owens were absent.

- b) Authorize negotiation and execution of a contract with Ricondo Associates Inc, Unison Consulting, Inc, LeighFisher Inc, and Frasca Associates LLC for financial and other related consulting services for a term of five years for a total contract amount not to exceed \$2,500,000 divided among the contractors as needed for the Aviation Department.

A motion to postpone to the next AAC meeting was made by Chair E Sepulveda; Commissioner V Sepulveda seconded. Motion passed on an 8-0-0-2 vote. Commissioners Coon and Owens were absent.

5. ACTION ITEMS

- a) Discuss and approve schedule for 2022 AAC meetings.

A motion to approve was made by Commissioner V Sepulveda; Secretary Hendricks seconded. Motion passed on an 8-0-0-2 cote. Commissioners Coon and Owens were absent.

- b) Review of the AAC bylaws and mission statement.

6. OLD BUSINESS

City Council actions since the last AAC meeting were reviewed.

7. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member

- October proved to be a strong month both in terms of airport financial results and passenger numbers.
- A fourth TSA checkpoint has been opened in the Barbara Jordan Terminal to much acclaim.
- The AAC recognizes the City Council directions regarding the proposed fuel farm facility. The AAC will receive a full briefing on the topic at an upcoming meeting.
- The Department of Aviation has received approval to engage a Principal Architect for the AEDP.
- There has been a significant improvement in the operational and financial performance of the city-owned Hilton Hotel at the airport.

- b) Future Agenda Items

- c) Next scheduled meeting January 11, 2022 at 3:00 p.m.

ADJOURNMENT

Chair E. Sepulveda adjourned the meeting at 4:30 p.m.

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For more information on the Airport Advisory Commission, please contact Executive Liaison Tracy Thompson at (512) 530-5023 or tracy.thompson@austintexas.gov or Staff Liaisons Steve Khanoyan at (312) 723-2619 or stephen.khanoyan@austintexas.gov and Ammie Calderon at (512) 530-6605 or ammie.calderon2@austintexas.gov.



AIRPORT ADVISORY COMMISSION

ITEM 2a – WRITTEN STAFF BRIEFINGS

November 2021 Financial Results

Prepared by Rajeev Thomas, Deputy Chief,
Finance



MEMORANDUM

TO: Airport Advisory Commissioners

FROM: Rajeev Thomas, Deputy Chief - Finance, Aviation Department

DATE: January 11, 2022

SUBJECT: Austin-Bergstrom International Airport (AUS) Update

November 2021 Financial Results

Total passenger traffic increased 212.3% in November 2021 compared to November 2020 (which was severely impacted by pandemic related concerns). Total passenger traffic in November 2021 exceeded traffic in November 2019 by 9.5%.

Table #1	FY 2022 November	FY 2021 November	Variance Fav (Unfav)	FY 2022 YTD	FY 2021 YTD	YTD Variance Fav (Unfav)
Enplanements	795,836	255,645	211.3%	1,555,804	507,379	206.6%
Landing Weights	996,858,191	438,563,290	127.3%	1,971,668,547	847,788,520	132.6%
Cargo Tonnage	11,976	11,011	8.8%	25,137	22,247	13.0%
Operating Revenue	\$19,285,428	\$10,551,082	\$8,734,346	\$38,790,117	\$20,988,786	\$17,801,331
Airport Operating Expenses	\$6,879,261	\$6,168,588	(\$710,673)	\$15,637,950	\$15,363,488	(\$274,462)
Total Requirements	\$12,134,122	\$10,912,127	(\$1,221,994)	\$25,965,216	\$24,952,637	(\$1,012,579)
Net Income Before CARES Act	\$7,151,307	(\$361,045)	\$7,512,352	\$12,824,901	(\$3,963,850)	\$16,788,751
Cares Act Reimbursement	\$0	\$3,672,774	(\$3,672,774)	\$0	\$7,388,102	(\$7,388,102)
Net Income After CARES Act	\$7,151,307	\$3,311,729	\$3,839,578	\$12,824,901	\$3,424,252	\$9,400,649

As shown in Table #1, November 2021's enplanements were 211.3% higher than November 2020, serving an additional 540,191 enplaned passengers. Passenger enplanements totaled 795,836 in November 2021 compared to 255,645 in November 2020 and 735,746 in November 2019. Landing weights totaled 996.9 million in November 2021 representing an increase of 127.3% compared to November 2020 and an increase of 19.2% compared to November 2019. Cargo volume totaled 11,976 tons in November 2021 representing an increase of 8.8% compared to November 2020 and an increase of 38.1% compared to November 2019.

Monthly operating revenues increased 82.8% or \$8.7M compared to November 2020. Totaling \$19.3M, November 2021 operating revenues were driven by strong passenger and aircraft traffic related to additional route offerings from multiple airlines and holiday travel. The increased volume of passenger and aircraft traffic resulted in additional airline revenue and non-airline revenues (such as parking, rental cars, and food & beverage). AUS reported \$7.1M of net income (before CARES ACT) in November 2021 compared to a deficit of (\$361k) in November 2020.

Year-to-Date Fiscal Year 2022 Financial Results

Through the second month of Fiscal Year 2022 (FY2022) AUS delivered strong financial performance when compared to the same period in Fiscal Year 2021 (FY2021). FY2022 Year to Date (YTD) Operating Revenue totals \$38.8M compared to \$21.0M in FY2021, an 84.8% increase. Airport Operating Expenses totaled \$15.6M YTD in FY2022 compared to \$15.4M in FY 2021, a 1.8% increase. Net income before CARES Act funding totals \$12.8M YTD in FY2022 compared to a deficit of (\$4.0M) in FY2021, an increase of \$16.8M or 423.5%.

Table #2	FY 2022 Approved Budget - Seasonalized	FY 2022 YTD	Budget vs. YTD Variance \$ Fav (Unfav)	Budget vs. YTD Variance % Fav (Unfav)
Operating Revenue	\$26,167,186	\$38,790,117	\$12,622,931	48.2%
Airport Operating Expenses	\$17,536,566	\$15,637,950	\$1,898,616	10.8%
Total Requirements	\$27,863,832	\$25,965,216	\$1,898,616	6.8%
Net Income Before CARES Act	(\$1,696,646)	\$12,824,901	\$14,521,548	855.9%

Through November 2021 AUS has delivered favorable YTD financial performance compared to FY2022 budget on a seasonalized basis due to increased revenue and operating expense savings. As presented in Table #2, YTD FY2022 revenues exceed budgeted revenues by 48.2% or \$12.6M. The elevated revenues are driven by the strong passenger traffic in the first two months of the fiscal year. Airport operating expenses are 10.8% or \$1.9M below budgeted expenses due primarily to higher than anticipated personnel vacancy rates. Before CARES Act funding application, AUS reports net income of \$12.8M, which exceeds the seasonalized budget estimate by \$14.5M.

Attachments:

November 2021 - AAC Financial Report

CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
Airport Operating Fund 5070
Income Statement - For Internal Use Only
Fiscal Year to Date for 2 Month(s) ended November 30, 2021

	FY 2022	Budget	Year to Date	Y-T-D to Budget	
	Budget	Seasonalized 2 month(s)	w/ Accruals	Variance Fav (Unfav)	% Variance Fav (Unfav)
REVENUE					
AIRLINE REVENUE					
Landing Fees	26,030,400	4,232,295	6,784,174	2,551,879	60.3%
Terminal Rental & Other Fees	48,629,418	7,919,881	11,006,346	3,086,465	39.0%
TOTAL AIRLINE REVENUE	74,659,818	12,152,176	17,790,520	5,638,344	46.4%
NON-AIRLINE REVENUE					
Parking	36,056,647	6,033,321	9,045,755	3,012,434	49.9%
Ground Transportation for Hire	4,983,334	771,975	1,324,113	552,138	71.5%
Rental Cars	11,586,297	1,931,050	3,578,084	1,647,035	85.3%
Food & Beverage	10,613,694	1,768,949	2,446,261	677,312	38.3%
Retail	5,097,925	849,654	1,067,140	217,486	25.6%
Advertising	2,059,095	343,183	529,668	186,485	54.3%
Other Concessions, Rentals & Fees	15,532,040	2,257,982	2,999,762	741,780	32.9%
TOTAL NON-AIRLINE REVENUE	85,929,032	13,956,113	20,990,783	7,034,669	50.4%
Interest Income	353,379	58,897	8,814	(50,082)	(85.0%)
TOTAL REVENUE	160,942,229	26,167,186	38,790,117	12,622,931	48.2%
OPERATING REQUIREMENTS					
Fac Mgmt, Ops and Airport Security	61,086,440	10,770,160	9,625,125	1,145,035	10.6%
Airport Planning and Development	6,045,841	1,018,461	814,103	204,358	20.1%
Support Services	30,346,679	4,936,553	3,841,218	1,095,335	22.2%
Business Services	6,135,897	811,393	1,357,504	(546,111)	(67.3%)
TOTAL OPERATING EXPENSES	103,614,857	17,536,566	15,637,950	1,898,616	10.8%
Debt Service					
2013 Prosperity Bank Loan	5,411,891	902,182	902,182	0	0.0%
2014 Bond Issuance	6,654,005	1,109,001	1,109,001	0	0.0%
2017 Bond Issuance	9,698,969	1,616,495	1,616,495	0	0.0%
2019 Refunding Bonds	14,520,686	2,427,766	2,427,766	0	0.0%
2019 New Money	16,919,848	2,346,772	2,346,772	0	0.0%
TOTAL Net Debt Service	53,205,399	8,402,216	8,402,216	0	0.0%
OTHER REQUIREMENTS					
Workers' Compensation	448,220	74,703	74,703	0	0.0%
Citywide Administrative Support	6,154,467	1,025,745	1,025,745	0	0.0%
Communications & Technology Mgmt	1,790,090	298,348	298,348	0	0.0%
Accrued Payroll	342,887	57,148	57,148	0	0.0%
CTECC	332,077	55,346	55,346	0	0.0%
Trunked Radio Allocation	353,120	58,853	58,853	0	0.0%
Public Works Capital Projects Mgmt Fund	2,129,441	354,907	354,907	0	0.0%
Compensation Adjustment	427,505	0	0	0	N/A
Trf to Subordinate Obligation	3,392,000	0	0	0	N/A
TOTAL OTHER REQUIREMENTS	15,369,807	1,925,050	1,925,050	0	0.0%
TOTAL REQUIREMENTS	172,190,063	27,863,832	25,965,216	1,898,616	6.8%
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	(11,247,834)	(1,696,646)	12,824,901	14,521,548	855.9%
CARES Act Reimbursement (Parking)	(3,569,365)	(594,894)	0	(594,894)	(100.0%)
CARES Act Reimbursement (Debt Service)	(14,611,240)	(2,435,207)	0	(2,435,207)	(100.0%)
TOTAL CARES ACT REIMBURSEMENT	(18,180,605)	(3,030,101)	0	(3,030,101)	(100.0%)
EXCESS (DEFICIT) OF TOTAL AFTER CARES ACT	6,932,771	1,333,455	12,824,901	11,491,447	861.8%

Note: Columns may not add to totals shown because of rounding

**CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
INCOME STATEMENT COMPARISON THIS YEAR VS. LAST YEAR**

**This month - This Year vs. Last Year
FY21 (Nov 21) vs FY20 (Nov 20)**

	FY22 Nov-21	FY21 Nov-20	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance
<u>Airline Revenue</u>				
Landing Fees	3,394,929	1,544,508	1,850,421	119.8%
Terminal Rental & Other Fees	5,604,660	3,923,574	1,681,086	42.8%
Total Airline Revenue	8,999,589	5,468,082	3,531,507	64.6%
<u>Non-Airline Revenue</u>				
Parking	4,579,244	1,252,438	3,326,806	265.6%
Ground Transportation for Hire	636,061	159,960	476,101	297.6%
Rental Cars	1,726,788	938,495	788,292	84.0%
Food & Beverage	1,190,357	933,968	256,389	27.5%
Retail	493,368	498,668	(5,300)	(1.1%)
Advertising	180,209	158,149	22,060	13.9%
Other Concessions, Rentals & Fees	1,474,965	1,125,022	349,943	31.1%
Total Non-Airline Revenue	10,280,991	5,066,699	5,214,292	102.9%
Interest Income	4,848	16,302	(11,453)	(70.3%)
Total Operating Revenue	19,285,428	10,551,082	8,734,346	82.8%
<u>Operating Requirements</u>				
Fac Mgmt, Ops and Airport Security	4,139,909	4,078,038	(61,871)	(1.5%)
Airport Planning and Development	354,320	318,053	(36,267)	(11.4%)
Support Services	1,728,360	1,469,568	(258,792)	(17.6%)
Business Services	656,672	302,929	(353,742)	(116.8%)
Total Operating Expense	6,879,261	6,168,588	(710,673)	(11.5%)
<u>Debt Service</u>				
GO Debt Service Fund	0	42	42	100.0%
2013 Prosperity Bank Loan	451,051	450,905	(146)	(0.0%)
2014 Bond Issuance	554,500	589,844	35,344	6.0%
2017 Bond Issuance	808,247	836,226	27,979	3.3%
2019 Refunding Bonds	1,212,338	1,320,723	108,384	8.2%
2019 New Money	1,266,198	474,021	(792,177)	(167.1%)
Total Debt Service	4,292,336	3,671,761	(620,575)	(16.9%)
<u>Other Requirements</u>				
Workers' Compensation	37,352	36,312	(1,040)	(2.9%)
Citywide Administrative Support	512,872	527,359	14,487	2.7%
Communications & Technology Mgmt	149,174	156,605	7,431	4.7%
Accrued Payroll	28,574	13,844	(14,730)	(106.4%)
Additional Retirement Contribution	0	(29,230)	(29,230)	100.0%
CTECC	27,673	25,662	(2,011)	(7.8%)
Trunked Radio Allocation	29,427	25,096	(4,331)	(17.3%)
Public Works Capital Projects Mgmt Fund	177,453	316,130	138,676	43.9%
Total Other Requirements	962,525	1,071,778	109,253	10.2%
Total Requirements	12,134,122	10,912,127	(1,221,994)	(11.2%)
SURPLUS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	7,151,307	(361,045)	7,512,352	2080.7%
CARES Act Reimbursement (Debt Service)	0	(3,672,774)	(3,672,774)	(100.0%)
Total CARES Act	0	(3,672,774)	(3,672,774)	(100.0%)
TOTAL SURPLUS (DEFICIT) AFTER CARES ACT	7,151,307	3,311,729	3,839,578	115.9%

**Fiscal YTD - This Year vs. Last Year
FY21 (Oct 21 - Nov 21) vs FY20 (Oct 20 - Nov 20)**

	FY22 YTD Nov-21	FY21 YTD Nov-20	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance
<u>Airline Revenue</u>				
Landing Fees	6,784,174	2,988,277	3,795,897	127.0%
Terminal Rental & Other Fees	11,006,346	7,740,877	3,265,468	42.2%
Total Airline Revenue	17,790,520	10,729,154	7,061,366	65.8%
<u>Non-Airline Revenue</u>				
Parking	9,045,755	2,511,556	6,534,199	260.2%
Ground Transportation for Hire	1,324,113	322,113	1,002,000	311.1%
Rental Cars	3,578,084	1,883,606	1,694,478	90.0%
Food & Beverage	2,446,261	1,832,465	613,796	33.5%
Retail	1,067,140	1,004,844	62,296	6.2%
Advertising	529,668	320,470	209,198	65.3%
Other Concessions, Rentals & Fees	2,999,762	2,345,146	654,615	27.9%
Total Non-Airline Revenue	20,990,783	10,220,200	10,770,582	105.4%
Interest Income	8,814	39,432	(30,618)	(77.6%)
Total Operating Revenue	38,790,117	20,988,786	17,801,331	84.8%
<u>Operating Requirements</u>				
Fac Mgmt, Ops and Airport Security	9,625,125	9,465,513	(159,612)	(1.7%)
Airport Planning and Development	814,103	752,241	(61,862)	(8.2%)
Support Services	3,841,218	4,522,709	681,491	15.1%
Business Services	1,357,504	623,025	(734,479)	(117.9%)
Total Operating Expense	15,637,950	15,363,488	(274,462)	(1.8%)
<u>Debt Service</u>				
GO Debt Service Fund	0	85	85	100.0%
2013 Prosperity Bank Loan	902,182	901,583	(599)	(0.1%)
2014 Bond Issuance	1,109,001	1,179,402	70,401	6.0%
2017 Bond Issuance	1,616,495	1,672,453	55,958	3.3%
2019 Refunding Bonds	2,427,766	2,685,568	257,802	9.6%
2019 New Money	2,346,772	948,042	(1,398,730)	(147.5%)
Total Debt Service	8,402,216	7,387,132	(1,015,084)	(13.7%)
<u>Other Requirements</u>				
Workers' Compensation	74,703	72,624	(2,079)	(2.9%)
Citywide Administrative Support	1,025,745	1,054,720	28,976	2.7%
Communications & Technology Mgmt	298,348	313,210	14,862	4.7%
Accrued Payroll	57,148	27,688	(29,460)	(106.4%)
Additional Retirement Contribution	0	0	0	N/A
CTECC	55,346	51,324	(4,022)	(7.8%)
Trunked Radio Allocation	58,853	50,192	(8,661)	(17.3%)
Public Works Capital Projects Mgmt Fund	354,907	632,259	277,352	43.9%
Total Other Requirements	1,925,050	2,202,017	276,966	12.6%
Total Requirements	25,965,216	24,952,637	(1,012,579)	(4.1%)
SURPLUS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	12,824,901	(3,963,850)	16,788,751	423.5%
CARES Act Reimbursement (Debt Service)	0	(7,388,102)	(7,388,102)	(100.0%)
Total CARES Act	0	(7,388,102)	(7,388,102)	(100.0%)
TOTAL SURPLUS (DEFICIT) AFTER CARES ACT	\$ 12,824,901	\$ 3,424,252	\$ 9,400,649	274.5%



AIRPORT ADVISORY COMMISSION

ITEM 2b – WRITTEN STAFF BRIEFINGS

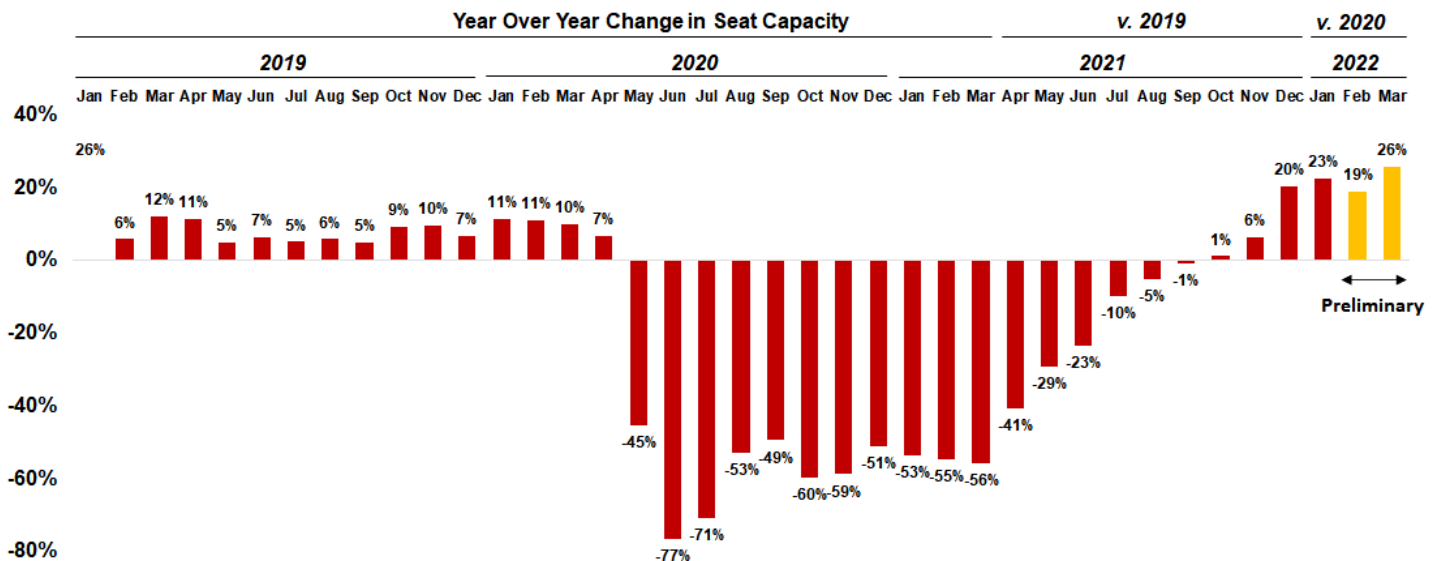
AUS Air Service Update

Prepared by Jamy Kazanoff, Air Service
Development

January 2022 Air Service Snapshot

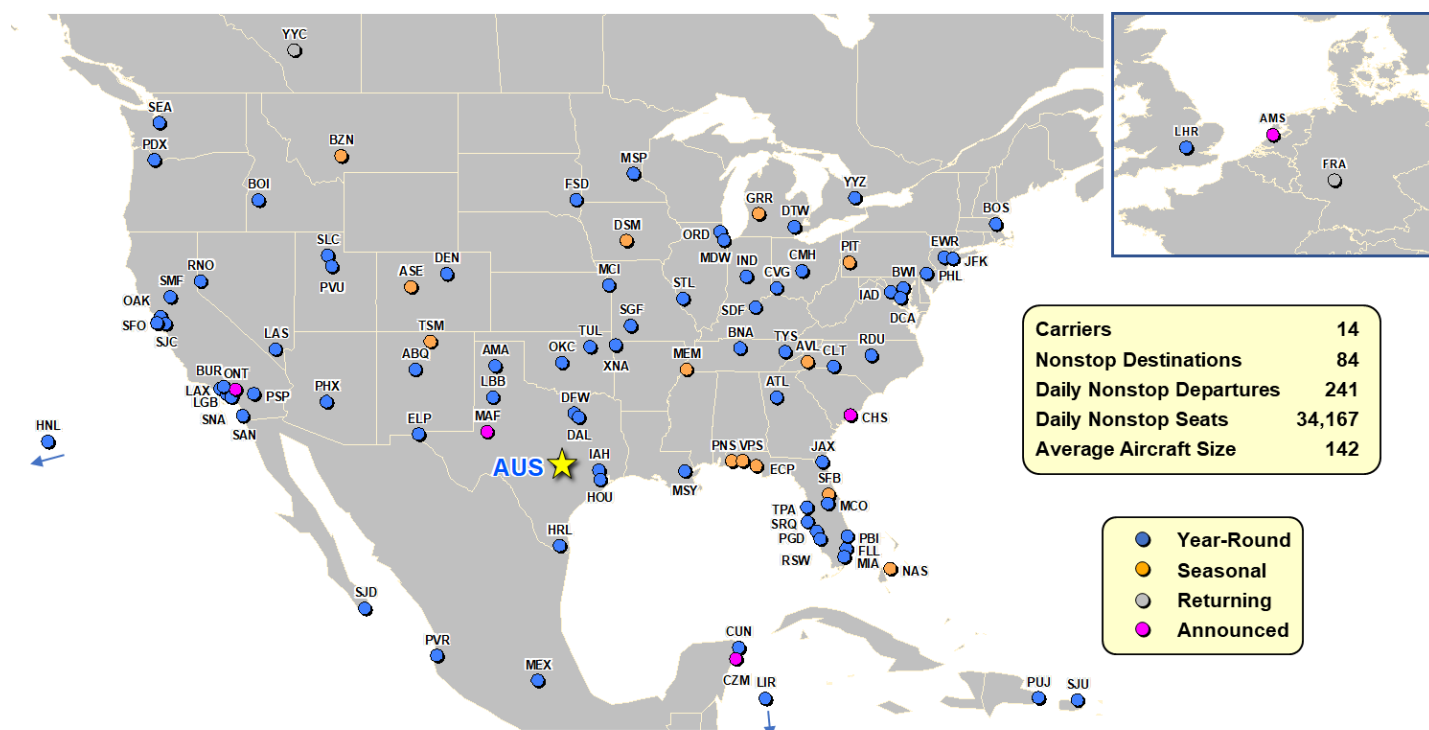
TSA nationwide throughput has generally exceeded two million passengers per day throughout the holiday period but bookings started to slowdown just prior to the holiday period. This has accelerated as Omicron cases have grown significantly nationwide and airline operations have suffered as a result. Hopefully revised CDC guidance regarding isolation for asymptomatic cases will mitigate the impact on airline operations but bookings will continue to suffer as restrictions are reinstated and companies further defer returning to offices and traveling for business. A potential vaccine mandate for domestic air travel could further impact bookings.

The chart below shows how COVID-19 has affected AUS capacity with year-over-year change in seat capacity through March 2021, and then year-over-two-years starting in April. Some carriers are returning to a more typical scheduling timeline where schedules are firmed 3 or more months out but some are still making close-in changes. Most carriers have adjusted AUS schedules through March. Based on currently filed schedules, capacity will be 23% above 2020 levels in January, 19% in February and 26% in March.

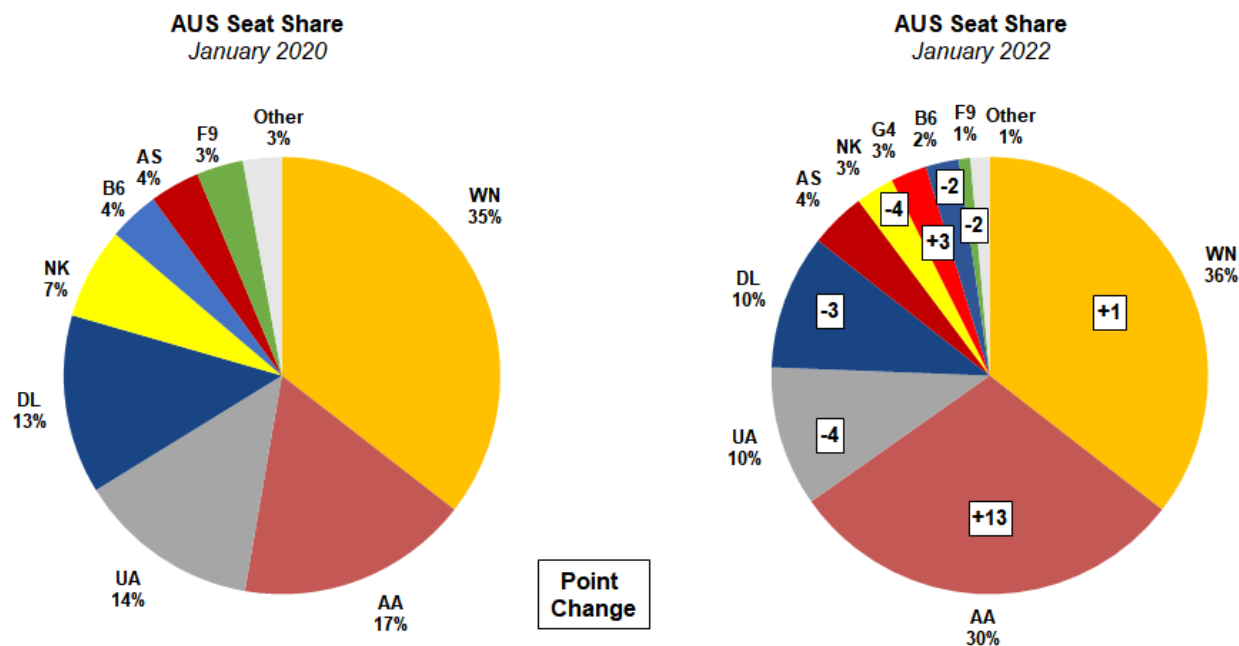


The route map on the next page provides a snapshot of current air service at AUS. Highlights of recent air service announcements/developments include:

- **Allegiant** opened its new base in November with 89 employees and three A320s; new service started to AMA, FSD, PBI, PGD, PVU, SDF, SGF, SNA & TUL
- **British Airways** resumed LHR service on Oct. 13 with 3 weekly flights; increased to 4 weekly in November and December; and then 5 weekly for January through April
- **Air Canada** returned to AUS on Oct. 2 with 6 weekly flights, but will take a hiatus from Dec. 18 – Jan. 4 due to CBP staffing issues at Toronto (YYZ) pre-clearance; From Jan. 5 AC to YYZ is daily.
- **KLM** has loaded AMS service for sale effective March 28, 2022 with 3/week on the 292-seat A330-300
- **Lufthansa** restarts Frankfurt on March 2, 2022 with 3/week; **WestJet** to Calgary is scheduled to return 2/week on May 1, 2022
- **Hawaiian** added extra HNL frequencies for the holidays and has added a permanent third weekly frequency eff. Dec. 12; two additional frequencies were also added in March
- **Southwest** will add nonstop service to AMA, CHS, CMH, MAF, ONT & PVR in March 2022; new daily service to TUL starts April 25; new Saturday only service to CZN starts June 11
- **American** recently started nonstop service to LIR, PUJ, PVR & TUL; will serve DEN, RSW, SLC & SRQ for the holidays; will start ABQ in January and increase DEN to year-round
- **Alaska** will serve PSP 5/week from November 19 – May 18
- **Sun Country** will serve CUN twice weekly May 26 – August 15, but will not serve MSP in 2022



Southwest is the largest carrier at AUS by capacity, but American is now much closer in size. United and Delta are still similar in terms of capacity share. Southwest's share will increase once additional new service is started this spring. Allegiant has also gained capacity share since 2020 with the opening of an aircraft and crew base and will likely grow further. Spirit's share has shrunk since it has discontinued service to BNA, BWI, MSY, ORD, and PNS.





AIRPORT ADVISORY COMMISSION

ITEM 4a – FOR RECOMMENDATION

Authorize negotiation and execution of four contracts with Ricondo Associates Inc., Unison Consulting, Inc., Leighfisher Inc., and Frasca Associates LLC for financial and other related consulting services, each for a term of five years for total contract amounts not to exceed \$2,500,000 divided among the contractors.



Recommendation for Action

File #: 22-1014, Agenda Item #:

2/3/2022

Posting Language

Authorize negotiation and execution of four contracts with Ricondo Associates Inc., Unison Consulting, Inc., Leighfisher Inc., and Frasca Associates LLC for financial and other related consulting services, each for a term of five years for total contract amounts not to exceed \$2,500,000 divided among the contractors.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Financial Services Department.

Client Department(s)

Aviation.

Fiscal Note

Funding in the amount of \$110,000 is available in the Fiscal Year 2021-2022 Operating Budget of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued a Request for Qualification Statements (RFQS) 8100 JTH4005 for these services. The solicitation issued on August 16, 2021 and it closed on September 21, 2021. Of the five offers received, the recommended contractors submitted the best evaluated responsive offers. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=135698)
<https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=135698>.

Prior Council Action:

For More Information:

Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Jim Howard, at 512-974-2031 or Jim.howard@austintexas.gov
<<mailto:Jim.howard@austintexas.gov>> or Alfonso Drayton, at 512-974-2298 or
Alfonso.drayton@austintexas.gov <<mailto:Alfonso.drayton@austintexas.gov>>.

Council Committee, Boards and Commission Action:

January 11, 2022- To be reviewed by the Airport Advisory Commission.

Additional Backup Information:

These contracts will provide specialized airport financial skills on an as needed basis. These contractors will provide specialized airport financial and consulting services for the Aviation Department (Aviation) which are not available from Aviation city staff. Additionally, Aviation requires multiple contractors due to the specialized expertise of each firm.

These services will include contract airport rates and charges financial consulting, airport financial planning, airport financial and strategic planning for capital improvement program financial management, annual airport consultant report on consolidated rental car facility and customer facility charges and additional consulting such as assisting in developing and implementing benchmarks and best practices, providing research and information on the airport, airline, rental car, and airport parking industries, preparation of cost/benefit analysis of previous and/or future projects or operations and competitive assessments, evaluate feasibility of proposed programs and projects, provide real estate/property feasibility studies as it relates to airport-related development, and provide various economic impact analysis and studies.

These contracts are replacing an existing contract which expires February 22, 2022. The requested authority is based on the historical spend and department estimates. The recommended contractors are the current providers for these services. There will be substantial growth at the Airport this year which will significantly increase the need for these services.

An evaluation team with expertise in this area evaluated the offers and scored Ricondo Associates Inc., Unison Consulting, Inc., Leighfisher Inc., and Frasca Associates, LLC, as the best to provide these services based on experience and qualifications of proposers and key individuals, including references; understanding of the scope and magnitude of the work to be accomplished as demonstrated by the RFQS response and demonstrated experience of the firm providing aviation services similar to the tasks listed within the scope of work

If Aviation is unable to secure a contract, City will not have the expertise or ability within Aviation staff to complete the type of tasks required for airport financial maintenance.

Strategic Outcome(s):

Mobility, Government that Works for All.



AIRPORT ADVISORY COMMISSION

ITEM 4b – FOR RECOMMENDATION

Approve ratification of a contract with Netsync Network Solutions to provide Cisco Smartnet maintenance and support services in the amount of \$240,000.

Ratification RCA

SUBJECT:

Approve ratification of a contract with Netsync Network Solutions, to provide Cisco Smartnet maintenance and support services, in the amount of \$240,000.

MBE/WBE:

This contract is exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.

LEAD DEPARTMENT: Purchasing Office

CLIENT DEPARTMENT: Aviation Department

FISCAL NOTE: Funding was available in the Fiscal Year 2020-2021 Operating Budget of the Department of Aviation.

PURCHASING: Ratification

PRIOR COUNCIL ACTION:

FOR MORE INFORMATION CONTACT: Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov or to Daniel Dellemonache, at 512-974-2981 or Daniel.Dellemonache@austintexas.gov.

BOARD AND COMMISSION ACTION: January 11, 2022 – To be reviewed by the Airport Advisory Commission.

ADDITIONAL BACKUP INFORMATION (RCA BODY)

This contract provides Cisco SmartNet maintenance and support services to the Airport's critical network equipment. Cisco SmartNet services allow Aviation information technology staff access to technical support, extended equipment warranty, and security and software updates on systems that provide essential network services such as interconnections to desktop computers, servers, and printers as well as on systems that transmit and receive information via the internet.

City staff mistakenly executed the contract for an amount that exceeded City Manager administrative authority without obtaining City Council approval. A ratification is now required to obtain that approval to allow for continuation of the services throughout the term of the contract.

Strategic Outcome:

Government That Works for All



AIRPORT ADVISORY COMMISSION

ITEM 4c – FOR RECOMMENDATION

Authorize negotiation and execution of a Construction Manager-at-Risk agreement with JE Dunn/Clark, a Joint Venture, for preconstruction and construction services for the Barbara Jordan Terminal (BJT) in an amount not to exceed \$46,000,000.



Recommendation for Action

File #: 22-1000, **Agenda Item #:** 41.

1/27/2022

Posting Language

Authorize negotiation and execution of a Construction Manager at Risk Agreement with JE Dunn/Clark, a Joint Venture, for preconstruction and construction services for the Barbara Jordan Terminal (BJT) project in an amount not to exceed \$46,000,000.

[Note: This contract will be awarded in compliance with 49 CFR Part 26 DBE Procurement Program by meeting the goals with 2.302.28% DBE participation.]

Lead Department

Financial Services Department

Managing Department

Public Works Department

Fiscal Note

Funding is available in the Fiscal Year 2022 Capital Budget of the Aviation Department.

Purchasing Language:

Best Value to the City of Austin of six offers received.

Prior Council Action:

July 29, 2021 - City Council authorized use of Construction Manager-at-Risk alternative delivery procurement method.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov.

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Beverly Mendez, 512-974-3596, or the Project Manager, Robert Mercado, 512-530-2515.

Council Committee, Boards and Commission Action:

To be reviewed by the Airport Advisory Commission on January 11, 2022.

Additional Backup Information:

This project is to optimize the Barbara Jordan Terminal (BJT) by designing and building additional gates to the existing facility and to modify the BJT to support remote passenger hardstands (Bus Gates) to safely meet the evolving needs of airlines and the travelling public. The project schedule requires designing and starting construction in phases to meet the expectation of airport tenants and stakeholders. Construction will take place in highly secure areas regulated by the Federal Aviation Administration (FAA), the U.S. Department of Homeland Security, and the Transportation Security Administration (TSA). This project is on a critical path for building aircraft gates that are in immediate demand by airlines. This is a complex renovation and expansion

project in an existing terminal and is the initial investment in Austin's Airport Expansion and Development Program (AEDP). The complexity of this project being constructed in operating airport terminal locations will require a phased approach to the work to integrate the systems of existing facilities located in highly secured areas. This project requires collaboration between the design team and a highly qualified construction manager who have successfully constructed renovations in fully operational airport facilities. Due to the complexity, constraints, and renovation options available, the scope of this project will need to change and evolve as new information, regulatory requirements, and tenant expectations are clarified. The expected changes to scope require a flexible approach to project delivery.

Prior to entering into Construction Phase, the City will establish Disadvantaged Business Enterprise (DBE) goals, and the Construction Manager-at-Risk firm will submit a Compliance Plan meeting the construction goals or documentation detailing their good faith effort(s) to meet the established goals.

The construction manager at risk method is a project delivery method where the City will contract with an architect/engineer to perform design services and separately contract with a Construction Manager at Risk firm to perform preconstruction and construction phase services. The role of the Construction Manager at Risk firm goes beyond performing general contractor services. The Construction Manager firm is under contract early in the design process to perform key preconstruction phase services such as collaborating with the City and the design team on scope and constructability and to optimize the design and control costs and budgets, and to provide quality assurance-quality control. After design, and before the Construction Manager firm begins construction, the City will negotiate and execute a Guaranteed Maximum Price for the remainder of the work, including actual construction.

The Construction Manager firm is recommended by a City-staffed evaluation panel that evaluated and scored proposals based on published evaluation criteria to determine the highest ranked proposer. As set forth in Government Code Chapter 2269, the panel has selected, for recommendation to Council, a Construction Manager firm that will provide the "best value" to the City for preconstruction and construction services for the project.

The contract allows 760 calendar days for completion of this project. This project is located within zip code 78719 (District 2).

TOP RANKED: JE Dunn/Clark, a Joint Venture is located in Austin, TX.

SECOND RANKED: Hensel Phelps Construction Co. is located in Austin, TX

Strategic Outcome(s):

Safety, Government That Works for All, Mobility