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## MEMORANDUM

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TO: Zoning and Platting Commission Members

FROM: Sherri Sirwaitis Housing and Planning Department

DATE: January 12, 2022

RE: C14-2019-0166 (Parmer Business Park) Postponement Request

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The staff is requesting a postponement of the above mentioned case to February 1, 2022. The postponement will provide the staff with additional time to complete our review of this amended rezoning request.

The postponement request was made in a timely manner and meets the Zoning and Platting Commission's policy.