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## **MEMORANDUM**

TO: Toby Futrell, City Manager

FROM: Rudy Garza, Budget Officer

DATE: February 25, 2004

SUBJECT: Design Standards for Commercial and Retail Development

This item on the February 26, 2004 Council Agenda to adopt a resolution instructing the City Manager to develop design standards for commercial and retail developments and to identify appropriate corridors for design character focus and potential code amendments addressing design improvements in these corridors for consideration by Council no later than April 30, 2004 will have no unanticipated fiscal impact. The plan will be developed with in-house staff and stakeholder input.