



**PARKS AND RECREATION BOARD  
FINANCIAL COMMITTEE  
THURSDAY, NOVEMBER 18, 2021 – 12:00PM  
MINUTES**

**The Financial Committee convened in a meeting on Thursday, November 18, 2021 at 1183 Chestnut Avenue in Austin, Texas.**

Chair Faust called the meeting to order at 12:08pm.

Committee Members in Attendance: Chair Sarah Faust, Richard DePalma, Lisa Hugman, Kimberly Taylor and Dawn Lewis, Ex-Officio

Staff in Attendance: John Nixon, Vanorda Richardson, Nicholas Johnson, Ed Morris, Nan Dowling and Sammi Curless

**CITIZEN COMMUNICATION: GENERAL**

None.

**A. APPROVAL OF MINUTES**

The minutes of the Financial Committee special meeting of October 25, 2021 were approved on Committee Member De Palma motioned; Committee Member Lisa Hugman seconded for a 4-0 vote with one vacancy.

**B. NEW BUSINESS: PRESENTATION, DISCUSSION AND POSSIBLE ACTION ITEMS**

1. Presentation and discussion regarding the Fiscal Year 2023 budget development process.  
Presenter(s): Vanorda Richardson, Financial Manager III, Parks and Recreation Department
2. Discussion and possible action on Park Districts and Park Fees in follow-up from August 18, 2021 presentation.
3. Discussion and possible action on a recommendation to the Parks and Recreation Board regarding Hotel Occupancy Tax. Presenter(s): Sarah Faust, Committee Chair  
Committee Member De Palma motioned; Committee Chair Faust seconded with a 4-0 vote including one vacancy
4. Presentation, discussion and possible action regarding the Committee annual report and

review of Committee topic list.

Presenter(s): Sarah Faust, Committee Chair

**5. Discussion and possible action on the 2022 Committee meeting schedule**

Presenter(s): Sammi Curless, Business Process Specialist, Parks and Recreation Department. Committee Member De Palma motioned; Committee Member Lisa Hugman seconded on a 4-0 vote with one vacancy

**C. FUTURE AGENDA ITEMS**

- Unmet Needs/Priority List

**Chair Faust adjourned the meeting at 1:49pm.**