



Development
CITY OF AUSTIN
SERVICES DEPARTMENT

Fiscal Year 2023 – 2027 Financial Forecast

Environmental Commission

March 30, 2022

Presentation Overview

- Development Services
- Budget Process
- Funding Sources
- Revenue Outlook
- Fee Methodology
- Proposed Operating Budget
- Forecasts and Measures





Department and Budget Process

Development Services

Mission:

To support a vibrant community through responsible development.



425 Full-Time Employees
36 Temporary Employees

Fiscal Year 2021

Budget:
\$64.2M

Goal/ Indicator



Conduct timely plan reviews and inspections

Percent of DSD controlled activities on-time



Protect and renew Austin's tree canopy

Percentage of Austin's total land area covered by the tree canopy



Properly steward financial resources

Percent of operating expenses held in reserve



Provide excellent customer service

Percentage of customers reporting satisfied or very satisfied on Customer Satisfaction Poll

Development Services



Office of the Director

- Equity & Inclusion
- Executive functions



Customer & Employee Experience

- Customer Experience
- Finance
- Human Resources
- Information Technology
- Stakeholder & Community Engagement



Building Plan Review

- Austin Center for Events
- Building Plan Review



Land Development Review

- Community Tree Preservation
- Land Use Review
- Public Projects Review
- Regulatory Policy & Administration
- Transportation & General Permit Review

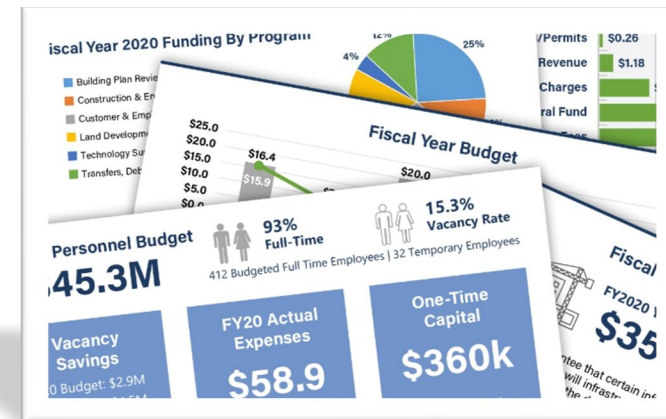


Construction & Environmental Inspections

- Building Inspections
- Environmental Inspections
- Gen. Permit, Telecom & Excvtn Inspections
- Site & Subdivision Inspections

Budget Process

- Required by City Charter
- Ensures proper spending and monitoring of taxes and fees paid by public



**Budget
Kick-off**
January 2022

**Budget
Engagement**
Mar – Apr 2022

**Budget Public
Hearings**
August 2022

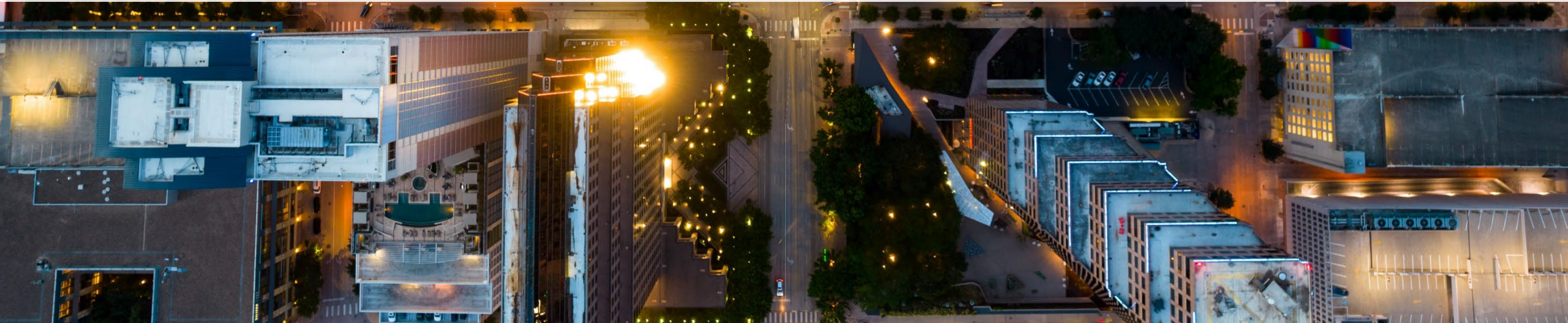
**Budget
Development**
Jan – Mar 2022

**Budget
Submitted**
May 2022

**Budget
Adoption**
August 2022

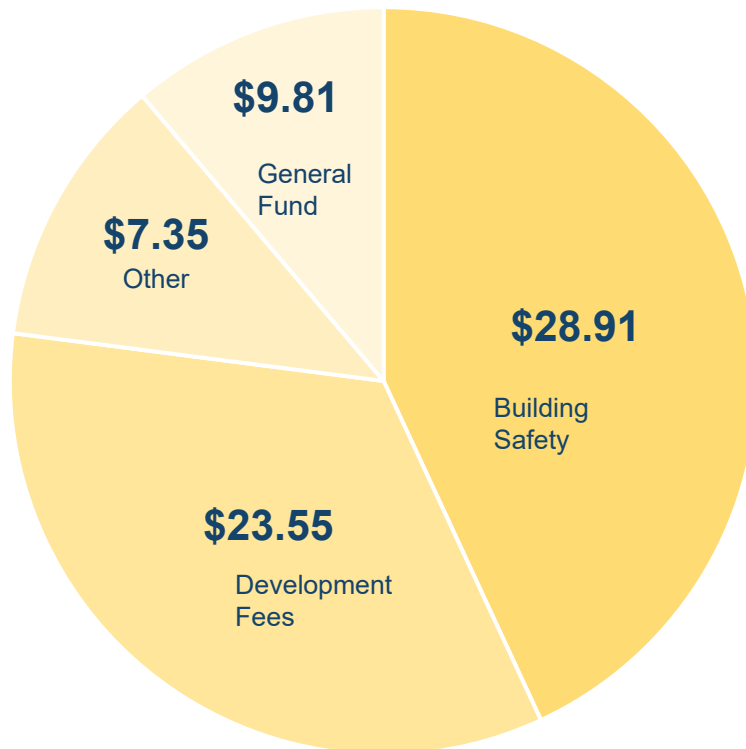


Funding Sources, Revenue & Fee Methodology

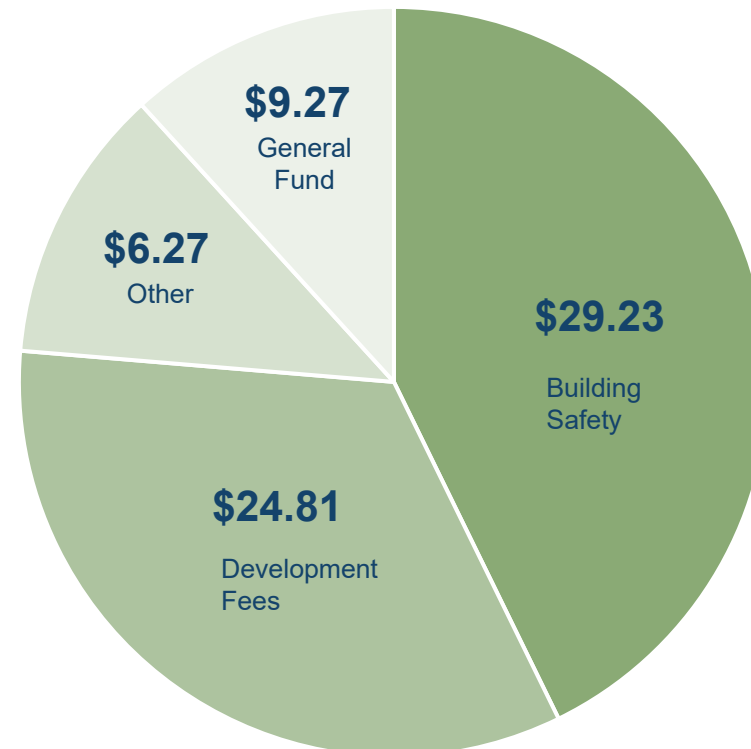


Funding Sources

FY 2022 Forecast \$69.62M

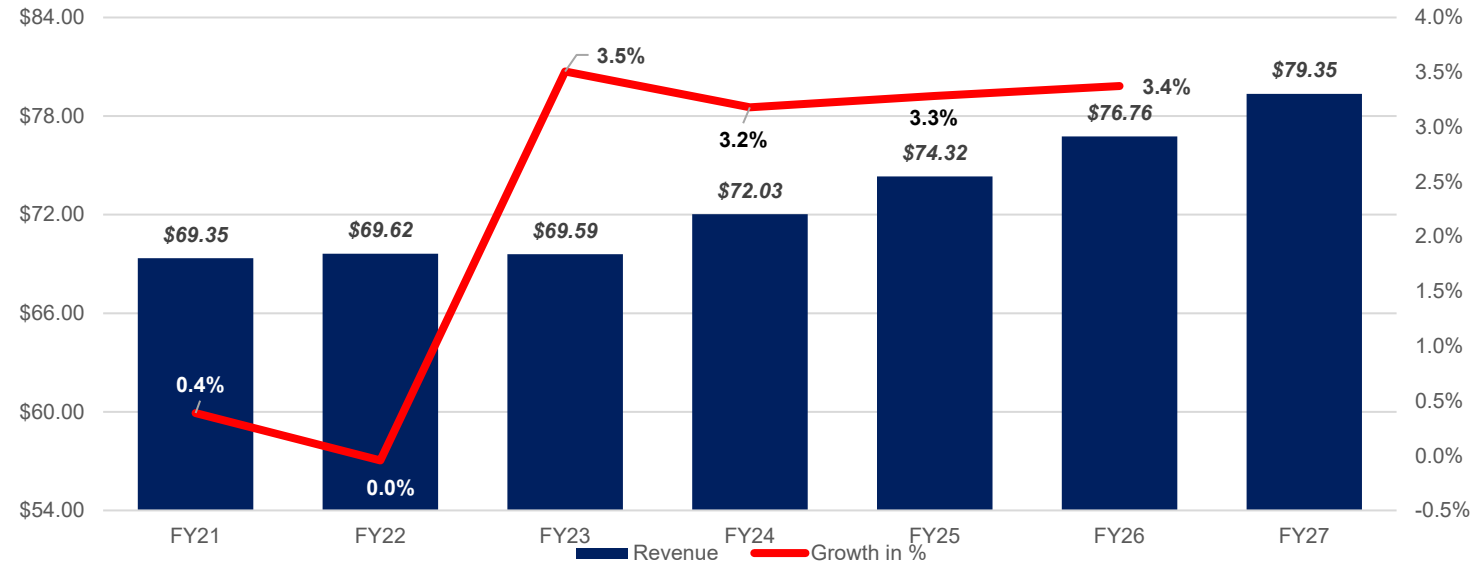


FY 2023 Forecast \$69.59M



Revenue Outlook

Five-Year Revenue Forecast



Program	Actuals			Forecast	Five-Year Forecast				
	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Building Safety	\$27.16M	\$27.22M	\$30.24M	\$28.91M	\$29.23M	\$30.11M	\$31.01M	\$31.95M	\$32.90M
Development Fees	\$24.95M	\$20.92M	\$23.19M	\$23.55M	\$24.81M	\$25.91M	\$26.82M	\$27.83M	\$28.95M
Other	\$5.36M	\$5.81M	\$6.88M	\$7.35M	\$6.27M	\$6.46M	\$6.65M	\$6.85M	\$7.06M
General Fund	\$16.55M	\$7.54M	\$9.03M	\$9.81M	\$9.27M	\$9.55M	\$9.83M	\$10.13M	\$10.43M
Total	\$74.02M	\$61.49M	\$69.35M	\$69.62M	\$69.59M	\$72.03M	\$74.32M	\$76.76M	\$79.35M
% Change		-17%	13%	0%	0%	4%	3%	3%	3%

Fee Methodology



Regulations



Resources

Resources required to administer regulations



Factors

Factors involved with individual fee calculations

Annual
Proposed
BUDGET

Annual
Projected
VOLUME

Estimated
Required
TIME

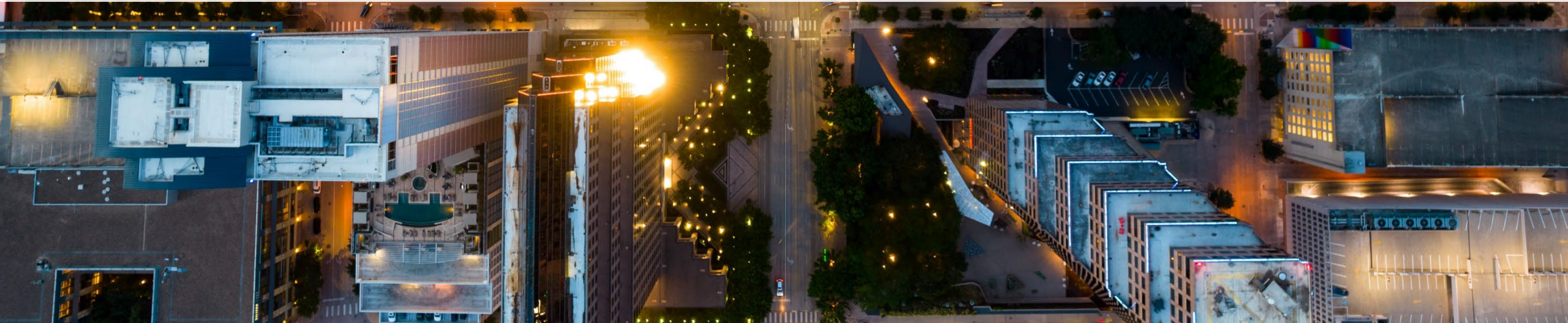


Proposed Fees

Computation of individual fees



Year-end FY21, Proposed Operating Budget, Forecasts and Measures



Year-end 2021

	FY21 Actual	FY22 Budget	FY22 Forecast	Growth % FY21 to FY22 Budget FY21 to FY22 Forecast	
<u>Reserve Balance</u>	\$18.50	\$28.69	\$28.69		
<u>Revenue</u>					
Building Safety	\$30.24	\$28.91	\$28.91	● -4%	● -4%
Development Fees	\$22.05	\$23.55	\$23.55	● 7%	● 7%
Other Licenses/Permits	\$1.53	\$0.82	\$0.82	● -46%	● -46%
General Government Charges	\$5.28	\$4.93	\$4.93	● -7%	● -7%
Underground Storage Permits	\$1.14	\$0.84	\$0.84	● -26%	● -26%
Interest	\$0.05	\$0.36	\$0.03	● 581%	● -53%
Other Revenue	\$0.02	\$0.74	\$0.74	● 3183%	● 3183%
Transfers (General Fund)	\$9.03	\$9.81	\$9.81	● 9%	● 9%
Sub-total	\$69.35	\$69.95	\$69.62	● 1%	● 0%
<u>Expense</u>					
Program Requirements	\$51.03	\$61.00	\$58.85	● 20%	● 15%
Other Requirements	\$0.67	\$1.31	\$1.31	● 96%	● 96%
Transfers Out	\$7.45	\$11.61	\$11.61	● 56%	● 56%
Sub-total	\$59.15	\$73.92	\$71.77	● 25%	● 21%
Total (unfavorable)/favorable	\$10.20	(\$3.97)	(\$2.15)	● -139%	● -121%
Ending Reserve Balance	\$28.69	\$24.72	\$26.54	● -14%	● -8%

Proposed Operating Budget

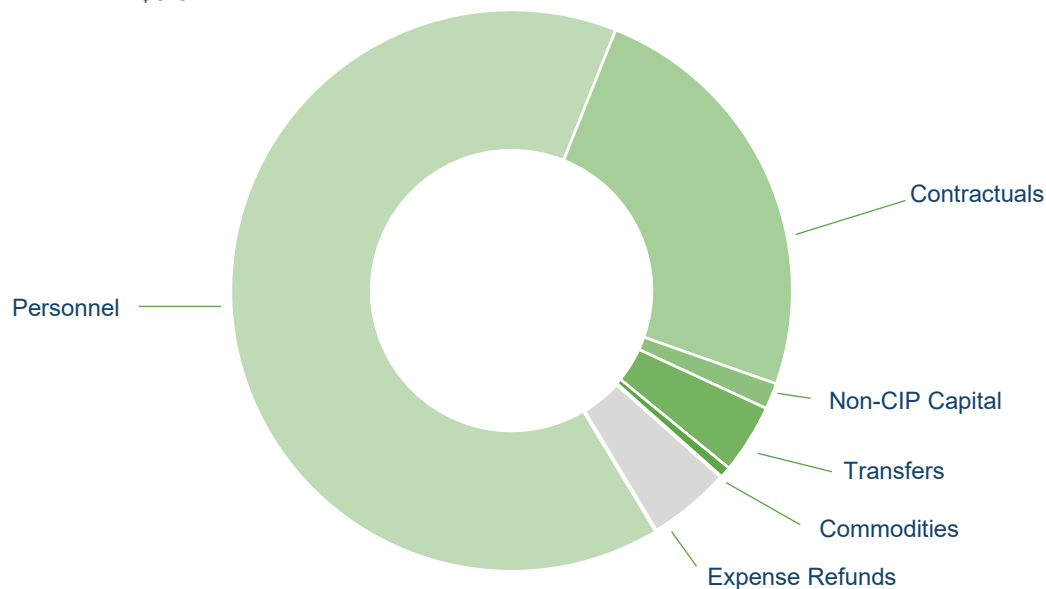
Fiscal Year 2023 (by Category)

\$73.4 Million*

Down \$0.5M from FY22



475 Full-Time Employees
22 Temporary Employees



Personnel	\$51.4M	70%
Contractuals	\$19.5M	26%
Commodities	\$1.3M	2%
Expense Refunds	(\$3.2M)	-4%
Non-CIP Capital	\$530K	1%
Transfers	\$3.8M	5%

**12% of DSD budget funded through general fund
(telecom, fee waivers, forestry program)*

Baseline Cost Drivers

Citywide Cost of Living Adjustments	+ \$704K
Citywide Cost Allocations/ Admin Support	+ \$1.1M
One-Time Payout and Stipend	- \$385K





Budget Reductions

Expense Budget	- \$1.9M
Temporary Personnel & Overtime	- \$286K
Vacancy Savings	- \$1.4M
Contractuals	- \$677K
Commodities	- \$18K
Expense Refunds	+ \$449K
Non-CIP Capital	+ \$127K

Five Year Forecast

	FY22 Budget	FY22 Forecast	FY23	FY24	FY25	FY26	FY27
Beginning Balance	\$22.8M	\$28.7M	\$26.5M	\$22.7M	\$22.7M	\$22.7M	\$22.7M
Revenues	\$70.0M	\$69.6M	\$69.6M	\$72.0M	\$74.3M	\$76.8M	\$79.3M
Expenses	\$73.9M	\$71.8M	\$73.4M	\$72.0M	\$74.3M	\$76.8M	\$79.3M
Excess (Deficiency)	(\$3.9M)	(\$2.1M)	(\$3.8M)	\$0.0M	\$0.0M	\$0.0M	\$0.0M
Ending Balance	\$18.8M	\$26.5M	\$22.7M	\$22.7M	\$22.7M	\$22.7M	\$22.7M
FTE	475	475	475	475	475	475	475

Key Performance Indicators

Goal/ Indicator		FY2021	
	Conduct timely plan reviews and inspections <i>Percent of DSD controlled activities on-time</i>	Forecast:	86%
		Target:	90%
	Protect and renew Austin's tree canopy <i>Percentage of Austin's total land area covered by the tree canopy</i>	Forecast:	31.2%
		Target:	30.8%*
	Properly steward financial resources <i>Percent of operating expenses held in reserve</i>	Forecast:	35%
		Target:	50%
	Provide excellent customer service <i>Percentage of customers reporting satisfied or very satisfied on Customer Satisfaction Poll</i>	Actual:	48%
		Target:	46%



Development CITY OF AUSTIN
SERVICES DEPARTMENT

Thank you!